

Advisory Committee on Academic Programs
Minutes of July 17, 2008

Members Present

Dr. Gail Morrison, Chair
Dr. Richard Chapman, Francis Marion
Dr. Cheryl Cox, SCTCS
Dr. Melissa Denardo, Aiken Tech
Dr. Marsha Dowell, USC-Upstate
Dr. Ronald Drayton, Midlands Tech
Dr. Doris Helms, Clemson
Dr. Sam Hines, The Citadel
Dr. Elise Jorgens, College of Charleston
Dr. Danny McKenzie, Lander
Dr. Suzanne Ozment, USC-Aiken
Dr. Chris Plyler, USC System
Dr. John Raymond, MUSC
Dr. Rob Sheehan, Coastal Carolina
Dr. Rita Teal, S.C. State
Dr. Walt Tobin, Orangeburg Tech

Staff Present

Dr. Tini Anderson
Mr. Arik Bjorn
Ms. Renea Eshelman
Dr. Paula Gregg
Ms. Trena Houpp
Ms. Lane Jeselnik
Ms. Darci Jones (CHE Intern)
Dr. Lynn Kelley
Dr. Mike Raley
Ms. De'Nitra Reese

Guests Representing Members

Dr. Barbara Buckner, Coastal Carolina
Dr. Learie Luke, S.C. State
Dr. Aileen Trainer, USC-Columbia

Guests

Dr. Dan Albergotti, Coastal Carolina
Dr. Hasanul Basher, S.C. State
Mr. Carey Castle, Greenville Tech
Dr. Randy Collins, Clemson
Dr. Ali Eliadorani, S.C. State
Dr. Daniel Ennis, Coastal Carolina
Dr. Bill Ferrell, Clemson
Dr. Ghussan Greene, S.C. State
Dr. Martha Hanks, Midlands Tech
Dr. Stanley Ihekweazu, S.C. State

Dr. Bonnie Martin-Harris
Dr. Debra Jackson, Clemson
Ms. Amy Johnson, S.C. State
Dr. Tony Johnson, The Citadel
Dr. Scott Koerwer, USC-Columbia
Ms. Judy LaBoone, Greenville Tech
Dr. Jeff Lee, Francis Marion
Mr. Paul Olsen, Coastal Carolina
Ms. Sandra Powers, College of Charleston
Dr. Shafiqur Rahman, S.C. State
Dr. William Richardson, Coastal Carolina
Ms. Hope Rivers, SCTCS
Dr. Dr. Raymond Sauer
Dr. Thomas Sawyer, Francis Marion
Dr. Dennis W. Smith, Jr., Clemson
Dr. Robert W, Smith, Clemson
Dr. Mark Sothmann, MUSC
Dr. Sally Stroud, MUSC
Dr. Gail Stewart, MUSC

The meeting was called to order at 10:00 a.m. by Dr. Morrison who asked each person at the table to introduce him or herself.

A brief announcement was made by Camille Brown about the statewide electronic transcript project. The electronic transcript project (e-Transcript) is being funded by the South Carolina Department of Education through a federal grant received from the U.S. Department of Education. The project has gone through the Request for Proposal (RFP) process with input from the institutions, and Docufide was the vendor awarded the contract. Both public and independent institutions can participate in the project. There will be several formats for receiving the transcripts such as PDF or XML and will also be PESC compliant. There will be no cost to the institutions for receiving the transcripts, but it will be left to the institutions if they wish to integrate the transcript with their student information system. Voluntary participation was solicited from the institutions for testing purposes.

1. Minutes

Dr. Morrison identified three corrections to the minutes and requested that a motion be made to accept the Minutes of January 17, 2008, as amended. The motion was moved (Helms) and seconded (Jorgens), and the Committee voted unanimously to accept the amended Minutes of January 17, 2008.

2. Consideration of Program Planning Summaries

a. A.H.S., Dental Hygiene, Aiken Tech

Dr. Denardo introduced the program planning summary. Approval was moved (Denardo) and seconded (Cox). Dr. Morrison asked if 83 credit hours are typical in this type of program. Dr. Cox replied that other like programs have high numbers of credit hours in order to meet accreditation standards. In response to Dr. Morrison's questions, Dr. Cox stated that students in this program will have significant clinical time. The Committee voted to accept unanimously the planning summary for Aiken Tech to develop a new program leading to the A.H.S. degree with a major in Dental Hygiene, to be implemented in Fall 2009.

b. A.P.S., Fire Science Technology, Greenville Tech

Dr. Cox introduced the program planning summary. Approval was moved (Cox) and seconded (Trainer). Dr. Trainer asked if this kind of degree is in the Academic Common Market. Ms. Gardner stated that the program is in the ACM, but that there is not high demand for it. Dr. Cox added that many fire departments are requiring a degree in Fire Science in order for employees to move into supervisory roles. The Committee voted to accept unanimously the planning summary for Greenville Tech to develop a new program leading to the A.P.S. degree with a major in Fire Science Technology, to be implemented in Spring 2009.

c. B.A., Modern Languages to add a Teaching Specialization in Spanish, The Citadel (modification)

d. B.A., Modern languages to add a Teaching Specialization in German, The Citadel (modification)

e. B.A., Modern Languages to add a Teaching Specialization in French, The Citadel (modification)

Dr. Hines introduced the program planning summaries. Approval was moved (Hines) and seconded (Trainer). Dr. Trainer stated that all of the programs are needed in this area. Dr. Jorgens stated that College of Charleston supports these programs, and the offerings of these programs at The Citadel will have no effect on the College. The Committee voted to accept unanimously the planning summaries for The Citadel to modify its existing programs leading to the B.A. degree with a major in Modern Languages to add Teaching Specializations in Spanish, German, and French, to be implemented in Spring 2009.

f. B.A., Chemistry to add a Teaching Specialization in Chemistry and Comprehensive/Broad Field Science, The Citadel (modification)

g. B.S., Biology to add a Teaching Specialization in Biology and Comprehensive/Broad Field Science, The Citadel (modification)

Dr. Hines introduced the program planning summaries. Approval was moved (Hines) and seconded (Tobin). Without any discussion, the Committee voted to accept unanimously the planning summaries for The Citadel to modify its existing programs leading to the B.A. or B.S. degrees with majors in Chemistry and Biology, both with a Teaching Specialization in

Chemistry or Biology, and Comprehensive/Broad Field Science, to be implemented in Spring 2009.

h. B.S. Service-Oriented Systems and Management, College of Charleston (new)

Dr. Jorgens introduced the program planning summary. Approval was **moved** (Jorgens) and **seconded** (Cox). Without any discussion, the Committee **voted to accept unanimously** the planning summary for College of Charleston to develop a program leading to the B.S. degree with a major in Service-Oriented Systems and Management, to be implemented in Fall 2009.

i. B.S., Social Science (Secondary Education), Francis Marion

Dr. Chapman introduced the program planning summary. Approval was **moved** (Jackson) and **seconded** (Dowell). Dr. Trainer stated that USC-Columbia has a Social Science teacher education program that is not located administratively within a particular department, and she suggested that Francis Marion may want to have this program in the education department. The Committee **voted to accept unanimously** the planning summary for Francis Marion to develop a new program leading to the B.S. degree with a major in Social Science (Secondary Education), to be implemented in Spring 2009.

j. B.A., Communications, S.C. State (new)

Dr. Luke introduced the program planning summary. Approval was **moved** (Luke) and **seconded** (Trainer). Dr. Jorgens stated that College of Charleston is supportive of this program. Dr. Morrison, noting the program is very expensive, asked for an explanation of the costs. Dr. Basher stated that there will be need for a new lab, television station and camera equipment. Dr. Hines stated that this program should be very popular across the state. The Committee **voted to accept unanimously** the planning summary for S.C. State to develop a new program leading to a B.A. degree with a major in Communications, to be implemented in January 2009.

k. B.S., Professional Land Surveying, S.C. State (new)

Dr. Luke introduced the program planning summary. Approval was **moved** (Luke) and **seconded** (Chapman). Dr. Cox stated that Midlands Tech supports this program and has already had discussion on articulation agreement between S.C. State and Midlands Tech. She added that the students from Midlands Tech will come from the civil engineering program. Dr. Jorgens inquired about the types of courses students will take beyond the associate degree program. Dr. Basher stated that students will take more courses in civil engineering. Jorgens stated that the College of Charleston is supportive of this program. Dr. Hines stated that there is a need for professional surveyors. The Committee **voted to accept unanimously** the planning summary for S.C. State to develop a new program leading to a B.S. degree with a major in Professional Land Surveying, to be implemented in Spring 2009.

l. B.A., Graphic Design, Coastal Carolina (new)

Dr. Buckner introduced the program planning summary. Approval was moved (Buckner) and seconded (Dowell). Dr. Hines stated that General Olsen's name needed to be corrected on page three. The Committee voted to accept unanimously the planning summary for Coastal Carolina to develop a new program leading to a B.A. degree with a major in Graphic Design, to be implemented in Fall 2009.

m. M.A.W., Writing, Coastal Carolina (new)

Dr. Buckner introduced the program planning summary. Approval was moved (Buckner) and seconded (Trainer). The nomenclature for the proposed degree was cause for concerns among members of ACAP. After considerable discussion about the appropriateness of the name of the degree, the group suggested that the degree name be changed to a Master of Arts with a major in Writing. Dr. Buckner and other Coastal representatives stated that they agreed. The Committee voted to accept unanimously the planning summary for Coastal Carolina to develop a new program leading to the M.A. degree with a major in Writing, to be implemented in Fall 2009.

n. M.I.B., International Business, USC-Columbia (new)

Dr. Trainer introduced the program planning summary. Approval was moved (Trainer) and seconded (Dowell). Dr. Morrison stated that the justification should be made clear in the final proposal. Dr. Koerwer stated that the students of this program will come directly from the undergraduate International Business program. Dr. Scott stated that in the past USC had an M.I.B. program but some years ago shifted to the International M.B.A. Dr. Scott stated that this proposed M.I.B. program will be different from a traditional M.B.A. for two main reasons: 1) to fill a gap for a demographic group in the business school for a masters degree in international business; and 2) enhance learning opportunities for undergraduates. Dr. Trainer added that almost half of the coursework will come from the political science program. Dr. Hines asked if the program is AACSB accredit. Dr. Scott replied that AACSB only accredits schools and not specific degree programs. Dr. Luke added that based on some of the same rational, S.C. State is considering offering a minor in International Business. Dr. Scott stated that the rationale will be more articulated in the program proposal. The Committee voted to accept unanimously the planning summary for USC-Columbia to develop a new program leading to the M.I.B. degree with a major in International Business, to be implemented in Fall 2009.

o. M.P.A., Public Administration, Clemson (modification)

Dr. Helms introduced the program planning summary. Approval was moved (Helms) and seconded (Jorgens) to accept the program planning summary. Dr. Helms stated that this modification will terminate the USC-Columbia participation in the program and will also allow Clemson to expanded deliver of the program throughout the state. Dr. Trainer stated that USC-Columbia supports this program. The Committee voted to accept unanimously the planning summary for Clemson to modify its existing program leading to the M.P.A. degree with a major in Public Administration by expanding the sites for delivery and terminating the University of South Carolina's participation in the program, to be implemented in January 2009.

p. M.A., Communication, Technology, and Society, Clemson (new)

Dr. Helms introduced the program planning summary. Approval was moved (Helms) and seconded (Trainer) to accept the program planning summary. Dr. Trainer suggested that Clemson review the Library Science courses at USC, which will be helpful as Clemson develops its program's curriculum. In response to Dr. Jorgens' question, Dr. Helms stated that this degree will be offered only at Clemson's main campus. Dr. Morrison asked if the name sufficiently describes this degree. Dr. Helms stated that the Department presented several degree names to the Board of Trustees, and Communication, Technology, and Society was the one that the Board selected. The Committee voted to accept unanimously the planning summary for Clemson to develop a program leading to the M.A. degree with a major in Communication, Technology to be implemented in Fall 2009.

q. M.S., Nuclear Engineering, Clemson (new)

Dr. Helms introduced the program planning summary. Approval was moved (Helms) and seconded (Metts). Dr. Morrison asked if the institution might consider a different name for the program, since it is not nuclear engineering. Dr. Helms responded that it was not a traditional nuclear engineering program at the Master's level. Dr. Helms stated that this program will be in collaboration with a school in Belgium and will target students who have already received an undergraduate degree in chemical, mechanical or electrical engineering. She added that this will be a dual degree and that the students will receive two diplomas. Clemson students will be a minority of the program's student body. For this reason, the degree must be named the same as the degree offered by University Catholique du Louvain, the partner school in Belgium. Dr. Morrison suggested that the final proposal should explain the national and international dimensions of this program and the need for such a program. In response to Dr. Dowell's question, Dr. Helms stated that all of the courses will be taught in English. The Committee voted to accept unanimously the planning summary for Clemson to develop a program leading to the M.S. degree with a major in Nuclear Engineering, to be implemented in May 2009.

r. M.S., and Ph.D Photonics, Clemson (new)

Dr. Helms introduced the program planning summary. Approval was moved (Helms) and seconded (Dowell). Dr. Morrison stated the one proposal can be submitted but required data (credit hours, enrollment projections, etc.) must be shown separately for the masters and the doctoral programs. She also suggested adding the connection between these degrees and the CoEE program in the final proposal. The Committee voted to accept unanimously the planning summary for Clemson to develop programs leading to the M.S. and the Ph.D. degrees with a major in Photonics, to be implemented in Fall 2009.

s. Ph.D., Economics, Clemson (new)

Dr. Helms introduced the program planning summary. Approval was moved (Helms) and seconded (Trainer). Dr. Trainer stated that USC-Columbia supports this program and USC faculty sees the need for "re-branding". Dr. Jackson added that since the program will require a

new CIP Code, it had to be approved by the Commission. Dr. Helms explained that there is no new cost but rather administrative changes. She added that Clemson decided to separate the Agricultural Applied Economics and allow students to receive a more traditional economics degree. Dr. Morrison suggested adding that information to the justification section of the final proposal so that the Commission will understand why a second Ph.D. is being offered. The Committee **voted to accept unanimously** the planning summary for Clemson to develop a program leading to the Ph.D. degree with a major in Economics, to be implemented in December 2008.

t. Ph.D., Health and Rehabilitation Science, MUSC (new)

By request of Dr. Raymond, Dr. Sothmann introduced the program planning summary. Approval was **moved** (Raymond) and **seconded** (Trainer). Dr. Morrison mentioned that the planning summary does not suggest there will be tracks offered within the degree program. If there are distinct tracks, these should be included in the final proposal. The Committee **voted to accept unanimously** the planning summary for MUSC to develop a program leading to the Ph.D. degree with a major in Health and Rehabilitation Science to be implemented in Fall 2009.

3. Consideration of New Program Proposals

a. A.H.S., Emergency Medical Technology, Midlands Technical College

Dr. Cox introduced the program proposal. Approval was **moved** (Cox) and **seconded** (Tobin). In response to Dr. Morrison's question, Dr. Cox stated that all other Emergency Technology Programs at the other technical colleges are in good standing. The Committee **voted to accept unanimously** the program proposal for Midlands Technical College to offer a program leading to the A.H.S. degree with a major in Emergency Medical Technology, to be implemented in Fall 2009.

b. B.S., Electrical Engineering Technology at Aiken Technical College, S.C. State (modification)

Dr. Luke introduced the program proposal. Approval was **moved** (Luke) and **seconded** (Denardo). Without discussion, the Committee **voted to accept unanimously** the program proposal for S.C. State to modify its existing program leading to the B.S. degree with a major in Electrical Engineering Technology by extending the program to Aiken Technical College, to be implemented in Fall 2008.

c. M.E., Industrial Engineering, Clemson (new)

Dr. Helms introduced the program proposal. Approval was **moved** (Helms) and **seconded** (Cox). Dr. Cox asked if students will be required to take engineering prerequisites. Dr. Ferrell stated that those students who do not have any engineering prerequisites will be able to take these courses at the technical colleges. Dr. Morrison questioned the appropriateness of the name of the degree. Dr. Ferrell responded that the name is not Supply Chain management because the degree is much broader in scope. Dr. Hines asked if more concentrations would be added to this program in the future. Dr. Farrell stated that as of now there is only one

concentration and possibly in the future more will be added. The Committee **voted to accept unanimously** the program proposal for Clemson to offer a program leading to the M.E. degree with a major in Industrial Engineering Technology, to be implemented in Spring 2008.

d. D.N.P., Doctor of Nursing Practice, MUSC

Dr. Raymond introduced the program proposal. Approval was **moved** (Raymond) and **seconded** (Dowell). Dr. Trainer expressed enthusiastic support for the degree. Drs. Trainer and Dowell added that USC-Columbia's D.N.P. program is reaching its enrollment capacity and that the state needs another program of this type. The Committee **voted to accept unanimously** the program proposal for MUSC to offer a program leading to the D.N.P. degree with clinical tracks in Pediatric Nurse Practitioner, Adult Nurse Practitioner, and Family Nurse Practitioner, to be implemented in Fall 2009.

4. Consideration of Nursing Salary Allocation

This item was deferred until the October 2, 2008, Advisory Committee on Academic Programs meeting.

5. Consideration of Revised *Guidelines* for the Center of Excellence (Teacher Education) Competitive Grants Program, FY 2009-10

6. Consideration of Revised *Guidelines* for the Improving Teacher Quality Competitive Grants Program, FY 2009-10

Dr. Morrison introduced these items. Approval was **moved** (Trainer) and **seconded** (Dowell). The Committee **voted to accept unanimously** the Revised *Guidelines* for the Center of Excellence (Teacher Education) Competitive Grants Program, FY 2009-10 and the Improving Teacher Quality Competitive Grants Program, FY 2009-10.

7. Consideration of Request for the Addition of an Accrediting Agency to the *List of National Institutional and Specialized Accrediting Bodies Recognized by the South Carolina Commission on Higher Education: MUSC Accreditation Review Committee on Educational Physician Assistant (ARC-PA)*

Dr. Morrison introduced this item. Approval was **moved** (Trainer) and **seconded** (Dowell). The Committee **voted to accept unanimously** addition of this accrediting agency to the Commission's list of approves accreditors.

8. Revision to Program Approval Timeline

Dr. Morrison introduced this item and noted three points to be noted in the approval process. First, for new programs, the planning summaries will continue to be reviewed by the Advisory Committee on Academic Programs. Second, after discussion it was agreed that program modifications will not require program planning summaries. Third, the new program proposals will go directly to the Committee on Academic Affairs and Licensing unless there is a substantive issue that any member of the Advisory Committee may request to be discussed as an agenda item at the next Advisory Committee meeting.

9. Discussion of Dual Enrollment Guidance Document (EEDA Activity)

a. Consideration of Course Articulation and Transfer System and Transfer Blocks

Mr. Mullins briefly updated the members concerning the Course Articulation and Transfer System, noting that not much could be revealed because the award was protested. Members were also provided with a copy of the revised Transfer Blocks. The discussion of the Transfer Blocks focused on them as they pertained to the Dual Enrollment Guidance Document so please see the discussion below.

b. Discussion of Dual Enrollment Guidance Document

The discussion of this document focused on its design and content. Dr. Morrison suggested we choose another picture for the title page of the brochure because associating apples with education is cliché. Another suggestion was to emphasize the statement that “students who have already been accepted into an institution should consult that institution’s general education advisor or appropriate departmental advisor.” Members agreed the brochure needed to direct readers to the contact information for each college and university because students need to consult the institution they wish to attend concerning the transferability of coursework. A statement providing a way to contact the institutions should be added under the “Questions” heading of the brochure.

One concern raised during discussion was the appearance of promoting dual enrollment over AP or IB when AP and IB coursework is preferred by some institutions. Dr. Morrison indicated that this brochure is only for those students who are considering taking dual enrollment classes and is not intended as a recruiting tool.

Another issue raised during discussion were the recommended courses listed for Education majors because so few courses were included. Members provided several reasons to explain the low number of courses, but did suggest that a survey be conducted to determine if more courses could be added. Dr. Morrison stated that the Commission would survey the institutions and would possibly create a separate guidance document for Education majors, especially given the shortage of teachers in the state. As a result, members recommended we remove the Education section from this brochure.

c. Discussion of Transfer Policies for Online General Education Coursework

Dr. Cox stated that the Deans of Education of the technical colleges discussed online coursework. She added that the Deans of Education have formed a Peer Committee to review the online coursework standards. Dr. Morrison stated that there are three areas of concern in terms of equivalency: wet labs, aural-oral language instructions, and learning outcomes associated with each of the former two. Dr. Drayton stated that the institutions want quality to be the same regardless of delivery method, meaning that the coursework provided online should be comparable and equivalent to coursework provided on campus. Dr. Morrison stated that staff will draft a position statement and the institutions should ensure the same competencies exist regardless of mode of delivery. Dr. Trainer requested that the position statement contain a narrative describing the reasoning behind the change.

10. Discussion of “Virtual IR Shared Website” :Dr. Sam Hines

Dr. Hines suggested that pertinent items could be posted to the website developed by CHE for the purpose of informing members of the Advisory Committee Academic Programs. He added that the CHE website page could have longer lasting value than a list serve. Use of CHE’s website will give institutions a permanent site to find and house useful sources on data and research processes. Dr. Morrison stated that CHE will be happy to undertake this project.

11. Informational Report on Approved and Terminated Programs, FY 2007-2008

Dr. Morrison stated this agenda item was submitted for information only.

12. Notifications of Program Changes and Terminations

Dr. Morrison stated this agenda item was submitted for information only.

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

De’Nitra Reese