

March 6, 2003

MEMORANDUM

To: Ms. Dianne Chinnes, Chairman, and Members, Committee on Academic Affairs and Licensing

From: Dr. Gail M. Morrison, Deputy Executive Director, and Director of Academic Affairs and Licensing

**Agenda and Supporting Materials for the Spring Quarter Meeting
Committee on Academic Affairs and Licensing to be held at Coastal Carolina
March 6, 2003, 10:15 a.m.-12:15 p.m.**

As previously announced, the Spring Quarter meeting of the Committee on Academic Affairs and Licensing will take place on **Thursday, March 6, 2003, in the Board Room, 2nd Floor of the E. Craig Wall Building at Coastal Carolina University in Conway, beginning at 10:15 a.m.**

Enclosed in this packet you will find the final agenda and supporting materials for agenda items 1 through 6. The program proposals for 12 new programs were mailed to you earlier under separate cover.

The meeting is expected to end by 12:15 p.m. **Lunch will be served on the premises** following the CAAL meeting. **The Commission will convene at 1:00 p.m.** More information about driving directions and parking instructions will be mailed to you along with the Commission materials.

It is always important that we have a quorum, so please do contact me if you are unable to attend the Spring Quarter meeting at 803-737-2243 or GMorrison@che.sc.gov.

As always, please do not hesitate to call me should you have any questions about the materials or staff recommendations. I look forward to seeing you on Thursday, March 6, if our paths do not cross before then.

Cc: Enclosures

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