



## Commission on Higher Education

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### MEMORANDUM

**DATE:** August 10, 2004  
**TO:** Members, Commission on Higher Education  
**FROM:** Conrad D. Festa, Executive Director

Enclosed is the schedule of meetings to be held August 23 and 24 here at the Commission.

The full Commission meeting will be held at **1:30 p.m. on Tuesday, August 24, in the Commission Conference Room (1333 Main Street, Suite 200)**. Included herein are draft minutes of the July 8<sup>th</sup> meeting, and supporting documents for this month's agenda items.

Parking spaces for the Commission Meeting are available in the Municipal Parking Garage (corner of Washington and Assembly Streets) near the Washington Mutual Building. The entrance to the parking garage is on Washington Street between Assembly and Main Streets.

#### *Committee Meeting Prior to Full Commission Meeting*

**8:30 a.m.** Conference Room - Committee on Finance and Facilities  
(Before first presentation) – the full Commission meets at **1:30 p.m.**

Encl.

Notified of availability of materials on the web at: [www.che.sc.gov](http://www.che.sc.gov)

Ms. Inez Tenenbaum  
Presidents, Public Colleges and Universities  
Dr. James L. Hudgins  
Mr. Jim Byrd