

CJE  
01/10/2008  
Agenda Item 6.02D

January 8, 2008

**MEMORANDUM**

TO: Dr. Layton McCurdy, Chairman, and Members, Commission on Higher Education

FROM: Dr. Bettie Rose Horne, Chair, and Members, Committee on Academic Affairs and Licensing

**Informational Report on Staff Approvals on Amendment of Licenses**

Beginning in 2002 following a review of the requirements and process for licensing nonpublic postsecondary institutions operating or soliciting in the State, the staff has distributed to all degree-granting institutions in South Carolina (public, nonpublic (licensed), and private/independent) notice of pending nonpublic postsecondary institution activities. The notices are typically distributed 60 days before each meeting of the Committee on Academic Affairs and Licensing. The purpose of this distribution is to give officials at each institution an opportunity to submit comments and information to the licensing staff, CAAL, and the Commission about the pending items.

Licenses are program specific. An institution must apply for an amendment to its license to add a field or major not previously offered that totals more than 18 semester credit hours, when changes equal or exceed 25 percent of an existing program, or if cumulative changes to an existing program within a one-year calendar period equal or exceed 25 percent.

In comparison, a licensed institution must simply notify the Commission to change existing programs of less than 25 percent, to add concentrations that are 18 hours or less, to change of the name of an existing program, or to change the mode of educational delivery. The procedures and application for amendment to add a program

and to notify the Commission for program revision, respectively, are found herein as [Attachment 1](#) and [Attachment 2](#).

To increase transparency to the Committee on Academic Affairs and Licensing and the Commission itself regarding licensing activities, staff has prepared this information item. Staff will prepare and send to the Committee on Academic Affairs and Licensing for information only a report on staff actions related to institutions which are already licensed and operating or soliciting in South Carolina. The staff will continue to bring before Committee on Academic Affairs and Licensing and the Commission the requests for initial licensure of new institutions, amendments to add degrees, and amendments to add locations for licensed institutions. Each of these requests will continue to require official action for approval.

This current report contains staff actions taken since July 1, 2007, involving new degree concentrations or specializations, existing degree program modifications, and existing degree program terminations.

**Licensing Staff Actions  
July 1, 2007-November 30, 2007**

**New Program Concentrations:**

**Capella University, Minneapolis, MN; to recruit SC residents into:**

B.S., Business, Project Management

B.S., Business, Retail Management

B.S., Information Technology, (1) Software Architecture and (2) Health Informatics

B.S., Public Safety, Emergency Management

Ed.S., (1) Leadership in Educational Administration and (2) Curriculum and Instruction

M.B.A., HRM

M.S., IT, Health Information Management

M.S., Psychology, (1) Evaluation, Research, and Measurement, (2) Leadership Coaching  
Psychology, and (3) Organizational Leader Development

M.S., Public Health, (1) Health Management and Policy and (2) Social and Behavioral  
Sciences

Ph.D., Education, Special Education Leadership

Ph.D., IT, (1) Information Security and (2) Project Management

Ph.D., Organization and Management, Project Management

**ITT Technical Institute, Greenville**

B.S., (1) Construction Management and (2) Criminal Justice

**South University, Columbia**

B.S., Health Science

**Walden University, Minneapolis, MN; to recruit SC residents into:**

Ed.D., Administrator Leadership for Teaching and Learning

**Terminations:**

**Capella University, Minneapolis, MN**

B.S., Information Technology, Web Application Development

Psy.D., Counseling Psychology

**Denied:**

**Capella University, Minneapolis, MN**

M.S., Human Services, School Counseling