



South Carolina Commission on Higher Education

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TO: Mr. Kenneth B. Wingate, Chair, and Members, Commission on Higher Education
FROM: Mr. Guy Tarrant, Chair, and Members of the Committee on Finance & Facilities
SUBJECT: Items for Consideration on March 1
DATE: February 27, 2012

Attached are items for your review and consideration at the March 1 Commission meeting. Please note the Committee on Finance and Facilities has not yet acted on these items but is scheduled to review and develop recommendations at its meeting scheduled for 9:30 a.m. on March 1. The Committee will bring its recommendations to the Commission for consideration at the Commission meeting. Staff recommendations are included for your information.

If you have any questions about a particular item, or if you need additional information, please contact Gary Glenn at (803) 737-2155.

9.04A Interim Capital Project

A. Aiken Technical College

- i.* Building 100/200 Student Intake Renovation
- increase budget, revise scope, change project name

9.04B List of Capital Projects & Leases Processed by Staff for February 2012 (For Information, No Action Required)

DESCRIPTION OF INTERIM CAPITAL PROJECT FOR CONSIDERATION

March 1, 2012

AIKEN TECHNICAL COLLEGE

PROJECT NAME: Building 100/200 Student Intake Renovation
REQUESTED ACTION: Increase Budget, Revise Scope, Change Project Name
REQUESTED ACTION AMOUNT: \$1,477,500
INITIAL CHE APPROVAL DATE: October 25, 2010

<u>Project Budget</u>	<u>Previous</u>	<u>Change</u>	<u>Revised</u>
Professional Service Fees	\$22,500	\$92,900	\$115,400
Equipment and/or Materials	\$0	\$200,000	\$200,000
Interior Building Renovations	\$0	\$682,102	\$682,102
Builders Risk Insurance	\$0	\$1,000	\$1,000
Other (Additional Exterior & Landscaping)	\$0	\$421,647	\$421,647
Contingency	\$0	\$79,851	\$79,851
Total	\$22,500	\$1,477,500	\$1,500,000

<u>Source of Funds</u>	<u>Previous</u>	<u>Change</u>	<u>Revised</u>
College Local Funds	\$22,500	\$1,477,500	\$1,500,000
Total	\$22,500	\$1,477,500	\$1,500,000

DESCRIPTION:

The College requests approval to establish the construction budget to renovate 6,090 SF on the first floor of Building 100/200 into a Student Intake Center. The Center will be a “one-stop-shop” housing all student services (admissions, enrollment, and financial aid) in one area.

Originally, the project scope was to renovate approximately 15,775 SF in Building 100/200 and approximately 10,823 SF in Building 300. After review of the areas, it was decided that a centralized area for all student services would consolidate processes and improve efficiency.

Functions currently located on the first floor in Building 100/200 have been permanently relocated to other buildings. All of the student services that will be moved into the Student Intake Center are currently located in make-shift offices in Building 300. Once these functions move into their new space on the first floor of Building 100/200, Building 300 will be returned to classroom space.

This project was not included in the institution’s FY 2011-12 CPIP year one because funding was not available at the time of CPIP submission. The project will be funded with Local College Funds which are derived from student fees. The College charges \$7.75 per credit hour as a Capital Improvement Fee. For a full-time student registered for 12 credit hours, this amounts to \$93 per semester. The use of these funds for construction will not require an increase in student tuition or fees.

E&G MAINTENANCE NEEDS REDUCTION:

The project will alleviate a portion of the \$1,279,199 in existing maintenance needs.

ANNUAL OPERATING COSTS/SAVINGS:

The project is not expected to generate additional operating costs at this time.

RECOMMENDATION:

Staff recommends approval of this project as proposed.

INFORMATION ITEM

Capital Projects & Leases Processed by Staff							
February 2012							
Date Approved	Project #	Institution	Project Name	Action Category	Budget Change	Revised Budget	Original Approval Date
Routine Staff Approvals							
2/15/2012	New	USC Columbia	1101 George Rogers Boulevard Acquisition ¹	establish project	\$0	\$5,300,000	-
2/6/2012	9793	MUSC	Psychiatric Institute 3rd Floor Main Data Center System Upgrades ²	change source of funds	\$0	\$4,550,000	9/6/2007
2/13/2012	9512	USC Beaufort	Deferred Maintenance ³	revise scope	\$0	\$131,893	1/9/2012
2/15/2012	9516	USC Sumter	Deferred Maintenance ³	increase budget	\$44,482	\$265,000	12/28/2011
Close-Outs							
2/1/2012	9822	Denmark TC	Asbestos Removal & Demolition	close project	\$0	\$175,590	2/28/2001
2/1/2012	9917	Denmark TC	Buildings 100 & 200 Renovations	close project	\$0	\$476,356	5/30/2005
2/1/2012	9973	Denmark TC	Deferred Maintenance	close project	\$0	\$100,000	3/10/2006
2/1/2012	9982	Denmark TC	Roof Repair/Replacement	close project	\$0	\$469,138	2/22/2007
2/1/2012	9926	Horry-Georgetown TC	Conway Building 100 Renovation	close project	\$0	\$250,000	5/23/2005
2/1/2012	9927	Horry-Georgetown TC	Conway Building 200 Renovation	close project	\$0	\$290,416	5/23/2005
2/1/2012	9928	Horry-Georgetown TC	Grand Strand Building 200 Renovation	close project	\$0	\$150,000	5/24/2005
2/1/2012	9929	Horry-Georgetown TC	Grand Strand Building 100 Renovation	close project	\$0	\$100,000	4/26/2000
2/1/2012	9933	Horry-Georgetown TC	Conway Building 1100 Renovation	close project	\$0	\$26,154	5/24/2005
2/1/2012	9938	Midlands TC	Flooring Replacement College-Wide	close project	\$0	\$87,721	5/5/2005
2/1/2012	9976	Midlands TC	Airport/Harbison Deferred Maintenance	close project	\$0	\$100,000	9/18/2006
2/1/2012	9991	Piedmont TC	Saluda County Land Acquisition	close project	\$0	Gift	12/19/2007
2/1/2012	9951	York TC	Building B Roof Replacement (RUIB)	close project	\$0	\$260,000	7/12/2005
2/1/2012	9952	York TC	Building B Roof Replacement	close project	\$0	\$239,894	6/15/2005
2/6/2012	9593	The Citadel	Campus Wide Mechanical & Electrical Repairs	close project	\$0	\$1,003,151	6/15/2005
2/6/2012	9948	Trident TC	Berkley Campus Roof Replacement	close project	\$0	\$770,313	6/20/2005
2/6/2012	9949	Trident TC	Buildings 100, 300, & 500 & Other Deferred Maintenance	close project	\$0	\$536,814	6/20/2005
2/6/2012	9663	MUSC	Basic Science Building Infrastructure Renovation	decrease budget, close project	(\$1,742,684)	\$5,461,482	9/18/1997
2/6/2012	9679	MUSC	Parking Lot Improvements	decrease budget, close project	(\$554,664)	\$965,336	2/3/2004
2/6/2012	9792	MUSC	Psychiatric Hospital Exterior Waterproofing	decrease budget, close project	(\$176,407)	\$523,593	8/23/2007
2/13/2012	9796	USC Columbia	Greek Housing Infrastructure	decrease budget, close project	(\$483,710)	\$2,516,290	10/9/1997
2/13/2012	9707	USC Columbia	Housing Facilities Code Compliance	decrease budget, change source of funds, close project	(\$591,983)	\$9,208,017	12/2/1993

¹Approved by CHE on May 26, 2011 as part of FY 2011-12 CPIP year one.

²MUSC was recently awarded a FEMA grant for the generator portion of this project. Grant will substitute \$1,431,361 in Institutional Capital Project Funds and Hospital Revenue.

³Revise scope of work to include maintenance and repairs to the Art Studio. Work will include grading site to improve storm water flow away from building, replacement of deteriorated exterior trim and siding, exterior painting, roof replacement, and chimney repairs.

⁴Estimated construction costs exceed available state funding allocated to the project to replace existing lighting fixtures in six buildings. Increase will be funded with Renovation Reserves.

Leases Processed by Staff

February 2012

Date Approved	Action	Institution	Project Name	Purpose/Additional Info	Rates	Term
2/13/2012	Renew	MUSC	4295 Arco Lane	The purpose of this lease renewal is to continue to provide space for the MUSC Record Center, Library Archives, Property Control, University Press, and Materials Management	Cost per SF - \$1.82; Monthly Rental Rate - \$11,400; Annual Lease Cost - \$136,800; Total Lease Cost - \$684,000; Annual Operating Costs (Utilities, Maintenance, Insurance) - \$192,995	7/1/2012 to 6/30/2017