



## MEMORANDUM

**DATE:** October 29, 2002  
**TO:** Members, Commission on Higher Education  
**FROM:** Rayburn Barton, Executive Director

Enclosed is the agenda for the meeting of the Commission on Higher Education to be held at **11:00 a.m. on Thursday, November 7, 2002, in the Commission Conference Room (1333 Main Street, Suite 200)**. Included are the minutes of the September meeting and other materials related to the agenda items.

The Governor's Professors of the Year activities are in conjunction with the Commission meeting on November 7; therefore, please note the following schedule of events/meetings:

|                   |  |  |
|-------------------|--|--|
| <b>9:00 a.m.</b>  | <b>Large Conference Room</b>                                   | <b>Committee on Finance and Facilities</b>                                       |
| <b>10:00 a.m.</b> | <b>Rotunda of the Capitol</b>                                  | <b>Press Conference Announcing<br/>Professors of the Year</b>                    |
| <b>11:00 a.m.</b> | <b>Commission Meeting</b>                                      | <b>Commission Conference Room</b>  |
| <b>1:00 p.m.</b>  | <b>Campus Room – Capstone Building<br/>900 Barnwell Street</b> | <b>Luncheon Honoring Professors of<br/>the Year and Distinguished Professors</b> |

Parking spaces for the Commission Meeting are available in the Municipal Parking Garage (corner of Washington and Assembly Streets) near the Washington Mutual Building. The entrance to the parking garage is on Washington Street between Assembly and Main Streets.

Parking for the luncheon honoring the Professors of the Year is provided in the Business Administration parking lot at the corner of Barnwell and Pendleton Streets.

Encl.

Notified of availability of materials on the web at: [che400.state.sc.us](http://che400.state.sc.us):

Ms. Inez Tenenbaum  
Presidents, Public Colleges and Universities  
Dr. James L. Hudgins  
Mr. Jim Byrd