

MINUTES

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
JOINT ADVISORY COMMITTEE ON INFORMATION RESOURCES (ACIR) AND
INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEMS (IPEDS)

JULY 12, 2007

10:00 A.M.

CHE LARGE CONFERENCE ROOM

Members Present

Mr. Moses E. Brown – SC Technical College
System
Ms. Nancy Floyd – USC
Mr. Mac Kirkpatrick – Lander
Dr. James L. Myers – SC State
Ms. Michelle Smith – College of Charleston
Dr. Wickes Westcott – Clemson

Guests Representing Members

Ms. Kim Davis—Francis Marion
Dr. Carol Lancaster – MUSC
Ms. Holly Legg—Coastal Carolina
Ms. Tabitha Singletary—Coastal Carolina

Other Institutional Representatives Present

Mr. C. Sam Bingham – USC Upstate
Ms. Betty Boatwright – SC State
Ms. Debbe Daughtry –SC Technical College
System
Ms. Jodi Herrin – USC Beaufort
Dr. Tamara Hughes – SC State
Ms. Sandra Morris - MUSC
Mr. Tom Nelson - Lander
Mr. Charles Parker – Midlands
Ms. Rose Pellatt – Spartanburg Community

Ms. Tina Reid – Spartanburg Community
Ms. Jocelyn B. Ross – SC Technical College
System
Ms. Mary Beth Schwartz - York
Ms. Gail Stephens - USC

CHE Staff Present

Mr. Reginald Adams
Ms. Mim Armour
Ms. Camille Brown
Ms. Julie Carullo
Ms. Alyson Goff
Mr. Gerrick Hampton
Ms. Lorna Manglona-Williams
Dr. Tajuana Massie
Ms. Lynn Metcalf
Mr. Clint Mullins
Ms. Stephanie Reynolds
Ms. Nicole Rowland
Dr. Garrison Walters
Ms. Karen Wham
Dr. Karen Woodfaulk

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

A joint meeting of The Advisory Committee on Information Resources (ACIR) and The Integrated Postsecondary Education Data Systems (IPEDS) met in the large conference room at the Commission on Higher Education on July 12, 2007.

The following agenda items were discussed:

I. Introductions

The meeting was called to order at 10:05 a.m. by Ms. Camille Brown. All present complied in introducing themselves and are listed above.

Ms. Brown introduced CHE's new Executive Director, Dr. Garrison Walters. Dr. Walters spoke briefly.

II. Review and Acceptance of Minutes

Since there were no additions or corrections to the Minutes of the meeting on July 27, 2006, the Minutes were approved as written.

III. Education and Economic Development Act – IT Update

Ms. Brown welcomed Ms. Debra Huggins, South Carolina Department of Education, who presented a PowerPoint presentation which can be found online at http://ed.sc.gov/agency/offices/tech/dts/documents/EEDA_IT_Project_Update_04_02_07.pdf. The presentation explained The Education and Economic Development Act (EEDA) that was signed into law May 2005 by Governor Mark Sanford to bridge the gap between students' preparation and requirements for the real world. This Act is named, Personal Pathways to Success. The website can be found online at <http://palmettopathways.org>. Any questions regarding the presentation should be directed to Ms. Huggins at dhuggins@ed.sc.com or 803-360-4010.

IV. Legislative Updates

Ms. Brown introduced Ms. Julie Carullo, Director of Governmental Affairs and Special Projects at CHE. Ms. Carullo gave a summary of the current legislation and directed all to visit CHE's website for the higher education legislation and status at <http://www.che.sc.gov/InfoCntr/LegislativeSession07.htm>.

V. Integrated Postsecondary Education Data System (IPEDS) Updates

Ms. Stephanie Reynolds, Research Analyst at CHE, was introduced by Ms. Brown. A copy of the PowerPoint presentation was provided http://www.che.sc.gov/Finance/CHEMIS/ACIR/2007/IPEDS_update.pdf. The presentation was an update of the Integrated Postsecondary Education Data System (IPEDS). The following is a summary of the presentation: 2006-07 Year in Review; Data Collection: Highlights, Noncompliance, Training (<http://airweb.org/>), IPEDS Tools, New IPEDS Website (<http://nces.ed.gov/ipeds/>), New PAS Features, The Future of COOL; 2007-08 The Year Ahead: Collection Schedule, Proposed Changes, XML, Data Feedback Report and ExPT, TRP and Upcoming Reports and lastly, possible changes for 2008-09 and Beyond.

VI. Graduation Rate Calculation and Course Data

Ms. Brown provided a handout that was taken from the Performance Funding Page that is on the CHE website, The Success Rate For Fall 2006. An explanation of how to calculate transfer

students was given by Ms. Brown and is used by the two year institutions only because the four year institutions do not record transfers. Students may be counted as transferred or retained. Emphasis was placed on the sheet referring to “instructions for IPEDS”, next to the last sentence reads, “include students who transferred out of your institution and subsequently reenrolled.” Ms. Brown explained this meant that students who transferred out of an institution and were enrolled in the fall following the 150% graduation time should be counted as a transfer. It was noted that IPEDS considers USC Beaufort a four year institution. Their cohort data will thus reflect only associate students for several years.

Ms. Brown asked that everyone make the definition change for developmental students to be any student who is taking one or more developmental courses.

Also, on the scholarship data, an “edit” will be added for checking against the enrollment file for a matching student record.

VII. Scholarship Data

Ms. Brown asked that Dr. Karen Woodfaulk, Director of Student Services at CHE, to highlight the scholarship enhancement changes that will become effective fall 2007.

Foster Care Reporting,

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2007/FosterCareRegulations.pdf> . Any questions regarding this program should be directed to Ms. Lorna Manglona-Williams in Student Services at CHE, 803-737-2262 or lmangwilliams@che.sc.gov .

Life and Palmetto Fellows Reporting Changes,

http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2007/Scholarship-Grant_Amounts_for_2007-2008.pdf

or http://www.che.sc.gov/Finance/CHEMIS/ACIR/2007/Scholarship_portion_of_s656.pdf

or http://www.che.sc.gov/finance/chemis/acir/2007/CHEMIS_Data_Dictionary-Scholarship.pdf.

Any questions or comments regarding the LIFE program should be directed to Dr. Tajuana Massie from CHE Student Services at 803-737-2271 or tmassie@che.sc.gov. The referenced science and math majors will be listed by CIP code and by institution on the CHE website

<http://www.che.sc.gov/StudentServices/LIFE/Directives.htm>. An additional requirement for both the Life and Palmetto scholarships enhancements will be that the student has to have at least six hours in mathematics and six hours in life or physical sciences, and includes one laboratory course. Students must meet these credit hour requirements in their freshman year. Dr. Karen Woodfaulk, Director of Student Services at CHE, previously stated that there may be some disciplines that were left out, but to contact Dr. Gail Morrison if there is a major that needs to be brought to CHE’s attention.

VIII. Reporting Schedule

The Reporting Schedule was highlighted in the PowerPoint Presentation from Ms. Reynolds.

IX. SCAIR/NCAIR Conference

Agenda Item II.

Ms. Nancy Floyd from The University of South Carolina was introduced by Ms. Brown. Ms. Floyd directed everyone to take a look at the blue handout, which was a “Hold The Date” reminder for the CCPRO/NCAIR/SCAIR Conference to be held in Asheville, North Carolina on April 6-8, 2008. The cost of the conference will be \$100.00 and the cost of the rooms at the Renaissance Asheville Hotel will be \$129.00 per night.

X. Other Business

Ms. Brown announced that Ms. Lynn Metcalf, Director of the Finance, Facilities and MIS Division at CHE will be retiring in August after 34 years of service.

With no further business, the meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Nicole J. Rowland
Recorder

**Attachments are not included in this mailing but will be filed with the permanent record of these minutes and are available for review upon request.*