

MINUTES

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
ADVISORY COMMITTEE ON INFORMATION RESOURCES (ACIR) /
INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEMS (IPEDS)

JULY 20, 2009

1:30 P.M.

CHE MAIN CONFERENCE ROOM

Members Present

Ms. Nancy Floyd – USC System

Members Present (By Phone)

Dr. Raymond Barclay – College of Charleston

Mr. Anthony Caldwell – SC State

Mr. Alan Davis – Winthrop

Mr. Mac Kirkpatrick – Lander

Ms. Chris Mee – Coastal Carolina

Ms. Lisa Pace – The Citadel

Guests Representing Members (By Phone)

Ms. Kim Davis – Francis Marion

Ms. Melissa Welborn – Clemson

Other Guests & Institutional Representatives Present

Ms. Deborah Staley – USC Columbia

Mr. Michael Strickland – Academy One

Other Guests & Institutional Representatives Present (By Phone)

Ms. Cammie Berry – SC State

Dr. Russ Bumba – SC Technical College System

Ms. Betty Boatwright – SC State

Ms. Erika Brown - MUSC

Mr. Moses Brown – SC Technical College System

Ms. Debbe Daughtry –SC Technical College System

Ms. Dannett Golden – SC State

Ms. Linda Graham – SC Technical College System

Ms. Rosalyn Graham – SC Department of Education

Ms. Tamara Hughes – SC State

Ms. Ping Li - Winthrop

Ms. Tabitha Singletary—Coastal Carolina

Ms. Michelle Smith – College of Charleston

Dr. Carol Lancaster - MUSC

Ms. Sandra Morris – MUSC

CHE Staff Present

Ms. Courtney Blake

Ms. Camille Brown

Ms. Julie Carullo

Ms. Stephanie Charbonneau

Mr. Gerrick Hampton

Ms. Trena Houpp

Mr. Gary Glenn

Mr. Clint Mullins

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

A joint meeting of The Advisory Committee on Information Resources (ACIR) and The Integrated Postsecondary Education Data Systems (IPEDS) met in the main conference room at the Commission on Higher Education on July 20, 2009.

The following agenda items were discussed:

I. Introductions

The meeting was called to order at 1:35 p.m. by Ms. Camille Brown. All present complied in introducing themselves and are listed above.

II. Review and Acceptance of Minutes

Since there were no additions or corrections to the Minutes of the meeting on July 23, 2008, the Minutes were approved as written.

III. Update on Course Articulation Project

Mr. Michael Strickland, South Carolina Project Manager at Academy One Inc., was welcomed and presented a PowerPoint presentation which can be found online at http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/SCCATS_ACIR_072009.pdf. The presentation outlined the three phases a multi-year project will consist of. Any questions regarding the presentation should be directed to Mr. Strickland at mstrickland@academyone.com.

IV. Update on e-Transcript Initiative

Ms. Rosalyn Graham, Project Manager for the South Carolina Department of Education, was introduced and presented a PowerPoint presentation which can be found online at <http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/2009-07-23SCe-TranscriptPresentation-Updated.pdf>

The presentation outlined the registered SC Colleges as well as the Public/Charter High Schools that are live and using the e-transcript system. Ms. Graham noted that all but two Colleges in SC are registered and eligible to receive transcripts electronically. She added that there is a deadline of November 30, 2009 to get all colleges and high schools onboard with the program. The transcripts process can be accessed by going to www.docufide.com. Any questions regarding the presentation should be directed to Ms. Graham at RGraham@ed.sc.gov.

V. Legislative Updates

Ms. Brown introduced Ms. Julie Carullo, Director of Governmental Affairs and Special Projects at CHE. Ms. Carullo gave a summary of the FY 2008-09 Reductions and FY 2009-10 Appropriations as well as a summary of the FY 2009-10 budget recommendations. For weekly updates prepared by CHE staff during the session Ms. Carullo directed all to visit CHE's website, <http://www.che.sc.gov/InfoCntr/CHELegislativeUpdates.htm>

VI. Update from Student Services on Scholarship/Grants

Mr. Gerrick Hampton, Program Coordinator for Student Services at CHE, highlighted the scholarship changes for 2009. Scholarships Reporting Changes,

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/SS-ACIRPresentation07-27-09.pdf>. Any questions regarding these changes should be directed to Dr. Karen Woodfaulk, Director of Student Services at CHE, 803-737-2244 or kwoodfaulk@che.sc.gov.

VII. Integrated Postsecondary Education Data System (IPEDS) Updates

Ms. Camille Brown, Assistant Director & Chief Information Officer for CHE, introduced and discussed IPEDS Updates. The presentation can be found at <http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/IPEDS-2009.pdf>

Higher Education Opportunity Act (HEOA) of 2008 contains many provisions that have had and will have an impact on IPEDS reporting. Ms. Brown walked the committee members and guests through the changes for 2009.

VIII. IPEDS – Finance Updates, Data Center, New CIP Code web tool

Ms. Stephanie Charbonneau, Program Manager for Finance, Facilities, & MIS at CHE, was introduced by Ms. Brown. A copy of the PowerPoint presentation was provided and can be found online at <http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/ACIR-IIIR-Presentation-CIP-Finance.pdf>. The presentation was an update of the Classification of Instructional Programs (CIP). Webinar training can be accessed at www.airweb.org.

Ms. Charbonneau continued with an overview of the new IPEDS Data Center. The PowerPoint presentation can be found online at <http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/DataCenter-BriefOverview.pdf>.

IX. Update on Racial/Ethnicity Changes for South Carolina

Ms. Brown gave a summary on the updates regarding Racial/Ethnicity Changes in South Carolina. Ms. Brown noted that the committee had discussed not reporting “Unknown.” After further discussions it was decided that the “Unknown” category should continue to be reported. Updates regarding Enrollment can be found online at:

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/FileLayoutsEnrollment-ASCII-Old-New.pdf>.

Updates regarding Completions can be found online at:

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/FileLayoutsCompletions-ASCII-Old-New.pdf>.

Updates regarding Faculty can be found online at:

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/FileLayoutsFaculty-Old-New.pdf>

Data definitions can be found at:

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/CHEMISDATADICTIONARY-RaceDataElements.pdf>.

A sample report of the new Race and Gender Reporting Format can be viewed at:

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/FormatNewRaceGenderReporting.pdf>

X. Degree Level Coding Changes

Ms. Brown discussed the Degree Level Coding Changes. The presentation can be found online at

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/ReportingProfessionalPrograms.pdf>.

XI. CIP Code

The CIP Code changes and time table were highlighted in the PowerPoint Presentation from Ms. Charbonneau.

XII. Enrollment Data

Ms. Brown noted that there had been some confusion with the reporting of student's state of origin. She clarified that the state identified by the student as his/her permanent address at the time of application to the institution is what should be reported.

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/StateDataElement.pdf>

For the Technical Colleges, Ms. Brown asked that the definition under Admit Type be changed to read "defined as those students who are enrolled in one or more developmental courses." Seeing no disagreement, the change was made.

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/ADMITTypeDataElement.pdf>

XIII. Reporting Schedule

Ms. Brown briefly went over the Reporting Schedule for FY 2009-10. Schedules can be found online at

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2009/2009CHEMISReportingDates.pdf>.

XIV. Other Business

With no further business, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Courtney W. Blake
Recorder

**Attachments are not included in this mailing but will be filed with the permanent record of these minutes and are available for review upon request.*