

## **Summer 2004 CHEMIS Reporting Dates**

Under the subject area, due dates denoted with \*\*\* are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

<b>Subject Area</b>	<b>Freeze Date</b>	<b>Due at CHE</b>
Enrollment***	after drop/add	August 13
Identifier	after drop/add	August 13
Disbursements***	after drop/add	June 15
Course	after drop/add	August 13
Facilities		August 13
CHE 14 A, B, C	after drop/add	September 1

**NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.**

For the Disbursement Process, those institutions that award LTAP, Summer I is due by July 15. Summer II is due by August 13.

## **Fall 2004 CHEMIS Reporting Dates**

Under the subject area, due dates denoted with \*\*\* are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

<b>Subject Area</b>	<b>Freeze Date</b>	<b>Due at CHE</b>
Completions***	Sept.1 - Aug. 30 of previous academic year	September 30
Enrollment***	after drop/add	October 29
Identifier	after drop/add	October 29
Disbursements***	after drop/add	October 29
Course	after drop/add	October 29
Facilities		October 29
CHE 14 A, B, C	after drop/add	November 15
Faculty	after drop/add**	December 1

**NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.**

**\*\* Data that is reported for faculty will correspond to the freeze period for CHEMIS Course Data.**

## **Spring 2005 CHEMIS Reporting Dates**

Under the subject area, due dates denoted with \*\*\* are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

<b>Subject Area</b>	<b>Freeze Date</b>	<b>Due at CHE</b>
Enrollment	after drop/add	March 31
Identifier	after drop/add	March 31
Disbursements***	after drop/add	March 31
Course	after drop/add	March 31
Facilities*		March 31
CHE 14 A, B, C	after drop/add	April 8

**NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.**

**\* Only if changes have been made since the Fall submission which would affect the course-facilities verification process.**

## Summer 2005 CHEMIS Reporting Dates

Under the subject area, due dates denoted with \*\*\* are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

Subject Area	Freeze Date	Due at CHE
Enrollment	after drop/add	August 15
Identifier	after drop/add	August 15
Disbursements***	<b>Reconciliation Process</b> Email <a href="mailto:sweeks@che.sc.gov">sweeks@che.sc.gov</a> if no report to submit	June 20
Course	after drop/add	August 15
Facilities*		August 15
CHE 14 A, B, C	after drop/add	September 1

**NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.**

**\* Only if changes have been made since the Fall submission which would affect the course-facilities verification process.**

For the Disbursement Process, those institutions that award LTAP, Summer I is due by July 15. Summer II is due by August 15.