

Fall 2008 CHEMIS Reporting Dates

Under the subject area, due dates denoted with *** are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

Subject Area	Freeze Date	Due at CHE
Completions***	Sept.1 - Aug. 30 of previous academic year-Public and/or Independent Institutions Or July 1 – June 30 (Fiscal Year)*	September 30
Enrollment***	after drop/add	October 31
Identifier***	after drop/add	October 31
Disbursements***	after drop/add	October 31
Course	after drop/add	October 31
Facilities		October 31
CHE 14 A, B, C	after drop/add	November 14
Faculty	after drop/add**	November 28

NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.

***For Completions, public institutions report this data on an Academic Year Basis (Sept 1 – Aug 3). Independent Institutions can use this same cycle or can report on a fiscal year basis (July 1 – June 30).**

**** Data that is reported for faculty will correspond to the freeze period for CHEMIS Course Data.**

Spring 2009 CHEMIS Reporting Dates

Under the subject area, due dates denoted with *** are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

Subject Area	Freeze Date	Due at CHE
Enrollment***	after drop/add	March 31
Identifier***	after drop/add	March 31
Disbursements***	after drop/add	March 31
Course	after drop/add	March 31
Facilities*		March 31
CHE 14 A, B, C	after drop/add	April 3

NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.

*** Only if changes have been made since the previous fall submission which would affect the course-facilities verification process.**

Summer I 2009 CHEMIS Reporting Dates

Under the subject area, due dates denoted with *** are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

Subject Area	Freeze Date	Due at CHE
Enrollment	after drop/add	August 14
Identifier	after drop/add	August 14
Disbursements***	Reconciliation Process Email cbrown@che.sc.gov if no report to submit	June 19
Course	after drop/add	August 14
Facilities*		August 14
CHE 14 A, B, C	after drop/add	August 21

NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.

*** Only if changes have been made since the previous fall submission which would affect the course-facilities verification process.**

Summer II 2009 CHEMIS Reporting Dates

Under the subject area, due dates denoted with *** are for the Public and Independent Institutions. The other subject areas are for the Public Institutions Only.

Subject Area	Freeze Date	Due at CHE
Enrollment	after drop/add	August 14
Identifier	after drop/add	August 14
Disbursements***	after drop/add	August 14
Course	after drop/add	August 14
Facilities*		August 14
CHE 14 A, B, C	after drop/add	August 21

NOTE: The actual freeze date will vary for each institution. "After drop/add" refers to the actual date when a student can drop a course without penalty at the reporting institution.

*** Only if changes have been made since the previous fall submission which would affect the course-facilities verification process.**