

MINUTES

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
INDEPENDENT INSTITUTIONS' INFORMATION RESOURCES COMMITTEE/
INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEM (IPEDS)

JULY 30, 2008

10:00 A.M.

CHE LARGE CONFERENCE ROOM

Institutions Present

Ms. Carol Bickley – Newberry College
Mr. Bob Isenhower – Spartanburg Methodist
Mr. George Hopson – North Greenville
Mr. Daryl Iverson – Anderson University
Mr. Tom Medeiros – Columbia International
Mr. Don Pierce – Furman University
Ms. Letticia Ramlal – Claflin University
Ms. Tracy Spires – Erskine College
Ms. Allison Sullivan – Erskine College
Rev. Lare' Weeks – Allen University
Ms. Tamara Burgess – Wofford College
Ms. Tammie Bolton – Allen University
Ms. Yolanda Frazier – Allen University
Ms. Betty Washington – Morris College
Mr. Greg Martin – Bob Jones University
Ms. Lucy Quinn – Wofford College

Guest Present

Ms. Rosalyn Graham – SC Department of Education

Phone Participants

Mr. Jeff Babetz – Charleston Southern
Mr. Rock McCaskill – Southern Wesleyan
Mr. Randy Dill – Furman University
Ms. Jessica Pierce – Clemson University

CHE Staff Present

Ms. Courtney Blake
Ms. Camille Brown
Mr. Michael Brown
Ms. Trena Houpp
Ms. Lorna Manglona-Williams
Mr. Clint Mullins
Ms. Stephanie Reynolds

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

This meeting was held in the large conference room at the Commission on Higher Education on July 30, 2008.

The following agenda items were discussed:

I. Introductions

The meeting was called to order at 10:10 a.m. by Ms. Camille Brown. All present complied in introducing themselves and are listed above.

Ms. Brown announced Ms. Stephanie Reynolds', Research Analyst for Finance, Facilities, & MIS at CHE, promotion to Program Manager for Finance, Facilities, & MIS.

II. Review and Acceptance of Minutes

Since there were no additions or corrections to the Minutes of the meeting on July 24, 2007, the Minutes were approved as written.

III. South Carolina's New Secondary-to-Postsecondary Electronic Transcript Solution

Ms. Brown introduced the topic announcing that the RFP for electronic transcripts has been awarded to Docufide. Ms. Rosalyn Graham, Project Manager for the South Carolina Department of Education, was welcomed and presented a PowerPoint presentation which can be found online at [http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/e-T%20Services%20Overview%20\[Compatibility%20Mode\].pdf](http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/e-T%20Services%20Overview%20[Compatibility%20Mode].pdf).

The presentation explained the process of South Carolina's New Secondary-to-Postsecondary Electronic Transcript Solution: The e-Transcript System. The e-Transcript software solution will allow all K-12 districts in the state to send electronically a student's transcript. Transcripts can be accessed by going to www.docufide.com. Any questions regarding the presentation should be directed to Ms. Graham at RGraham@ed.sc.gov.

IV. Integrated Postsecondary Education Data System (IPEDS) Updates

Ms. Stephanie Reynolds, Research Analyst at CHE, was introduced by Ms. Brown. A copy of the PowerPoint presentation was provided

[http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/IPEDS-Update%20\[Compatibility%20Mode\].pdf](http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/IPEDS-Update%20[Compatibility%20Mode].pdf). The presentation was an update of the Integrated Postsecondary Education Data System (IPEDS). The following is a summary of the presentation: IPEDS Data Collection: Reporting Compliance, 2008-09 and Beyond, IPEDS Training Report (<http://airweb.org>); IPEDS R&D; IPEDS Data Use Tools: College Navigator (<http://collegenavigator.ed.gov>), Updated Data Feedback Report & ExPT (<http://nces.ed.gov/ipedspas>); IPEDS Technical Review Panel (http://edsurveys.rti.org/IPEDS_TRP/Index.aspx).

V. Race/Ethnicity Changes

Ms. Brown introduced the topic and explained that it is broken down into three parts. Ms. Stephanie Reynolds, Research Analyst at CHE, was re-introduced by Ms. Brown to present on first topic, Final Guidance. A copy of the PowerPoint presentation was provided

[http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Race_ethnicity_part1%20\[Compatibility%20Mode\].pdf](http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Race_ethnicity_part1%20[Compatibility%20Mode].pdf). Implementation is scheduled to be in place by fall 2010 for reporting 2010-11 academic year data. Guidance and samples can be found at http://nces.ed.gov/IPEDS/news_room/.

Ms. Jessica Pierce, Research Associate for Clemson University, was welcomed via teleconference and presented a PowerPoint presentation which can be found online at [http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Race_ethnicity_part3%20\[Compatibility%20Mode\].pdf](http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Race_ethnicity_part3%20[Compatibility%20Mode].pdf). The presentation outlined Clemson's goals and objectives for implementing the Mandatory US Department of Education Changes to Race/Ethnicity. Any questions regarding the presentation should be directed to Ms. Pierce at pierce@clemson.edu.

Ms. Camille Brown, Assistant Director and Chief Information Officer for CHE, gave a summary of CHE's specifications for collecting Race/Ethnicity data.

http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/RaceEthnicity_part2.pdf

VI. National Guard College Assistance Program

Mr. Michael Brown, Director of Access & Equity at CHE, gave brief overview of the program. Presentation can be found at

http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/SC_NG_CAP_Inquiry.pdf

Financial aid divisions at each institution now have the ability to log onto CHE's system and check to see if a student is eligible for the National Guard College Assistance Program. The National Guard is responsible for entering the data for soldiers that are eligible. Ms. Brown went through the log-in process and how to retrieve information on students.

VII. Scholarship Data

Ms. Brown asked that Ms. Lorna Manglona-Williams, Program Coordinator for Student Services at CHE, to highlight the scholarship enhancement changes that will become effective fall 2008.

Scholarships Reporting Changes, can be found at

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Scholarship%20Changes.pdf>. Any questions regarding these changes should be directed to Dr. Karen Woodfaulk, Director of Student Services at CHE, 803-737-2244 or kwoodfaulk@che.sc.gov.

Edits for 2008-2009,

<http://www.che.sc.gov/Finance/CHEMIS/ACIR/2008/Edits%20for%20Scholarship-Disbursement.pdf>

From fall 2007 forward, scholarship data will be cross-checked with enrollment data. Warning messages will show if the student is not of degree-seeking status, and if the student has a race code of 1, non resident alien.

VIII. Reporting Schedule

The Reporting Schedule was highlighted in the IPEDS PowerPoint Presentation from Ms. Reynolds.

IX. Other Business

With no further business, the meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Courtney W. Blake
Recorder

**Attachments are not included in this mailing but will be filed with the permanent record of these minutes and are available for review upon request.*