



August 22, 2005

MEMORANDUM

TO: Rosemary Byerly, Chair, and Members,  
Committee on Finance and Facilities

FROM: Lynn W. Metcalf

SUBJECT: Committee Meeting on September 1, 2005

The Committee on Finance and Facilities is scheduled to meet at 9:45 a.m. prior to the Commission meeting on September 1. Attached are an agenda and descriptions of the interim capital projects for your consideration at the meeting.

For your information, in addition to the total projected cost and descriptions, we have included a proposed budget summary (*in italics*) for each project. Please let us know if this is helpful to you in your deliberations.

Also attached for information is a list of staff approvals for July 2005.

If you have any questions about the projects, or if you need additional information, please contact me at (803) 737-2265.

We look forward to meeting with you.