

SAMPLE

Application for South Carolina Resident Classification For Fee Purposes

All documentation must be completed by the official first day of class.

Student's Name _____
Last First Middle

Social Security Number _____

Date of Birth _____

Marital Status _____ If married, date of marriage _____

E-mail address _____

Present Address _____ Phone _____

Permanent Address _____

Phone _____

Name and address of Mother

Name and address of Father

Undergraduate/Graduate Student (Circle one). Term of original enrollment

Term I am requesting in-state status to begin

I have read the requirements, and I am requesting resident status based on the provision that:

_____ I am an independent person who has physically resided in South Carolina, off campus, for at least the twelve months immediately preceding the term in which I am requesting resident status. (Attach proof of presence.)

_____ I am an independent person and full-time employee who has been a permanent resident of SC for less than twelve months. (See "Residents with Full-time Employment").

_____ I am an independent person who has not physically resided in SC for the last twelve months, but prior to leaving did establish residency according to the requirements, and have maintained permanent and legal residence in SC during my absence. (On a separate page, list dates you resided in SC, when and why you left, and attach copies of SC driver's license, SC voter registration, SC Resident and Federal income tax returns with SC address for each tax year you were gone, and any other steps you took to maintain permanent residence in SC.) This includes military and their dependents.

_____ I am the dependent of a person who has physically resided and established a permanent home in South Carolina for at least twelve months immediately preceding the term I am requesting resident status.

Name and relationship of person upon whom you are dependent

_____ I am a dependent person and my parent/spouse is a full-time employee in South Carolina who has been a permanent resident of the state for less than twelve months. (See "Information on Dependent Students").

_____ I am on active military duty in SC or my parent/spouse is on active military duty in SC. (Attach military residency application and photocopy of orders and military ID card.)

_____ I am retired, the dependent of a retired person, or a Senior Citizen.

_____ Other (Please explain):

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Purpose of coming to South Carolina

How long have you physically and continuously resided in South Carolina?

From _____ to _____

Date you claim you became a legal resident of South Carolina

Do you own property in South Carolina? _____ Date of purchase _____

Address(es) where you have lived for the last 12 months:

Are you a US citizen? _____ If not, type of visa you hold (attach copy) _____

Alien Registration number _____ Date of issue _____

(Attach a photocopy of front and back of Alien Registration card.)

Do you have a bank account in South Carolina? _____ How long have you had the account? _____

Do you have a checking/savings account at a bank in another state? _____ If so, what state? _____

Do you have a valid driver's license? _____ State and date of issue _____

(Attach a photocopy if driver's license issued in South Carolina.)

Are you currently registered to vote? _____ State and date of issue _____

(Attach a photocopy if registered to vote in South Carolina.)

Is the motor vehicle you use registered in your name? _____ If not, in whose name is it registered?

Relationship _____ In what state is it registered? _____ Date of registration _____

(Attach photocopy of registration if registered in South Carolina.)

Did you file state income tax returns in any state during the last 12 months? _____ If so, when and in what state did you file the returns?

(Except military, attach photocopies of signed and dated state and federal return(s) for the previous tax year.)

Will you file a state income tax return for the current tax year? _____ If so, in what state will you file? _____

Were you claimed as a dependent on someone's income tax return for the previous year? Whose?

Will you be claimed as a dependent on someone's income tax return for the current year? _____ If so, name, relationship, and address of person who will claim you:

Are you currently employed? _____ Employer _____

Hours/week _____

How long with current employer? _____ Full-time or Part-time? _____

List all employment for the last 12 months:

Dates Employer City/State Full time/Part time Hours per week

STUDENT'S SIGNATURE AND DATE

CERTIFICATE OF SOUTH CAROLINA PARENT’S RESIDENCY

Form will be returned if not completed and notarized.
Faxes are acceptable if hard copy is mailed immediately after faxing.

I, parent of _____, student’s
SS# _____, declare under oath this _____ day of _____,
_____, that I reside at and my principal residence is located at

_____.

I also declare that I provide more than half of my son/daughter’s support, and claimed/did not claim him/her as a dependent on my _____ (previous year) federal tax return. I also filed my _____ (previous year) state income taxes as a resident of _____. To verify the above statements I have attached copies of pages 1 & 2 of these tax returns, with the financial information marked out.

I understand that if my son/daughter is granted resident status prior to and dependent upon my filing for the current year (_____), I agree to file a SC Resident tax return and claim my son/daughter as a dependent on my federal return, providing the Legal Residency Office with copies or a copy of my extension by April 15.

I further agree that if these copies are not received, I am responsible for the difference of the out-of-state fees retroactive to the term in which resident status was granted, and further agree to pay said difference upon receipt of a statement from the college or university.

NOTARY PUBLIC STAMP AND SEAL

Signature of Parent

Printed name of Parent

Individual Parent Affidavit

This form is required if student is under 24, or is over 24 and has received financial assistance from parent. Form will be returned if not completed and notarized. Faxes are acceptable if followed by hard copies.

I, parent of _____, Student SS# _____, hereby announce and declare this ____ day of _____, that I contributed \$_____ to the support of my son/daughter during the twelve consecutive months immediately preceding the semester he/she is requesting resident status (includes tuition and PLUS loans). I last claimed him/her on my 20__ Federal income tax return, but will not claim him/her on my 20__ (current year) or 20__ (following year) returns, nor will I provide more than half of his/her total support for the current and succeeding tax years while attending college, should he/she be approved to pay in-state rates as an independent South Carolina resident.

Attach a copy of your previous year's Federal tax return (pages 1 & 2, with financial information and SS#s marked out) if you did NOT claim student.

I understand that if my son/daughter is granted resident status prior to and dependent upon my filing my Federal Income tax return for the current tax year, 20__, I agree to provide the Legal Residency Office with a copy or a copy of my extension by April 15, 20__. I further understand that if it is not received by April 15, my son/daughter is responsible for the non-resident fees retroactive to the term he/she was granted resident status.

NOTARY PUBLIC STAMP AND SEAL _____

Printed name of parent

Address

Signature of parent

Certificate of Independent Spouse's Residency

Form will be returned if not completed and notarized.

I, _____, spouse of (student)
_____ (SS# of student) _____ declare under oath this
_____ day of _____, _____, that I reside at and my principal residence is located in
South Carolina. I also declare that I provide more than half of my spouse's support, and filed my
_____ (previous tax year) state and federal income taxes jointly with/without my spouse, as a
resident of _____. To verify the above statements, I have attached photocopies of these
returns.

I understand that if my spouse is granted resident status prior to and dependent upon my filing
for the year _____ (current tax year), I agree to file joint SC Resident and Federal tax returns,
and provide the Legal Residency Office with these copies or extension form by April 15. I
further agree that if these copies are not received by April 15, I am responsible for the difference
in the non-resident fees retroactive to the term for which resident status was granted. I further
agree to pay said difference upon receipt of statement from the College.

NOTARY PUBLIC STAMP AND SEAL

Signature of spouse

Address

City, State, ZIP

Information for Dependent Students of South Carolina Residents

"Dependent Person" is defined as one whose predominant source of income or support is from payments from a parent, spouse, or legal guardian and who qualifies for and is claimed as an exemption on the Federal income tax return of the parent, spouse, or legal guardian. A dependent person is also one for whom payments are made, under court order, for child support and the cost of the dependent person's college education.

If a non-resident student's parent(s) or spouse, who claims the student as a dependent for income tax purposes, lives or moves into the State, the student may be eligible for resident status by meeting the following guidelines and submitting the following forms, affidavits, and documentation to the Legal Residency Office:

- 1) Student application for resident status. (Student completes.)
- 2) If one or both parents, or spouse have resided and established a domicile in South Carolina for less than the previous twelve months and their physical presence in the state is continuous and permanent, they must be:
 - a) Employed full-time in the State, and continue to be employed full-time until the twelve-month requirement is met. A letter from the employer on official company stationery must be provided to confirm full-time status and the date such employment began. **(This documentation may also be requested if there is any question as to how long they have resided in the state, i.e., SC driver's license is less than a year old.)** Self-employed persons must submit a SC Business License containing parent's name, or license application that does, plus license.
 - b) Or Retired, residing in South Carolina, AND receiving a pension or annuity.
- 3) Copies of parents' or spouse's valid SC driver's licenses, voter registration cards, and vehicle registration certificates, plus SC driver's license from student. Also, all alien registration cards or visas, if applicable.
- 4) If parents or spouse filed previous year's SC Resident taxes, copies of parents' or spouse's previous year's state return to verify taxes paid as SC residents. Previous year's Federal returns are required regardless of where state taxes were paid to verify dependency of student.
- 5) Affidavit(s) in which parents or spouse agree to file State and Federal income taxes as Residents of SC (a Non-resident SC return is acceptable the first year of filing, ONLY when accompanied by a Part-Year return from the former state), and claim student as dependent on the Federal return. If one natural parent is a resident of another state, an affidavit and Federal income tax return is required from that parent, stating that parent does not and will not claim student while student is attending the College.
- 6) Student's addresses on file with the College are in SC. The dependent student and parent(s) are expected to abandon all prior domiciles and ties with the former state which may be considered evidence of permanent residence.

APPLICATION DEADLINES: July 15 (Fall); November 15 (Spring); first official day of class for Maymester and Summer terms. Additional information and/or documentation may be requested more than once, and at any time during the application process. Application must be completed by the first day of class.