

NEW CENTER PROPOSAL

(Only required if the institution intends to request or receive appropriations from the state)

Name of Institution

Name of Proposed Center/Institute

Proposed Date of Implementation

Site

Program Contact Information (name, title, telephone number, and email address)

Institutional Approvals and Dates of Approval

NEW CENTER PROPOSAL

Background Information

State the nature and purpose of the proposed center/institute and its centrality to institutional mission. (1500 characters)

List the objectives of the proposed center/institute. (1000 characters)

NEW CENTER PROPOSAL

Assessment of Need

Provide an assessment of the need for the proposed center/institute for the state, the region, and beyond, if applicable. (1500 characters)

Will the proposed center/institute impact any existing programs and services at the institution?

Yes

No

If yes, explain. (1000 characters)

NEW CENTER PROPOSAL

List of Similar Centers/Institutes in South Carolina

Name	Institution	Similarities	Differences

NEW CENTER PROPOSAL

Faculty

Provide a brief explanation of any changes in faculty and/or administrative assignment that may be required as a result of the proposed center/institute. (1000 characters)

Library and Learning Resources

Identify current library/learning collections, resources, and services necessary to support the proposed center/institute and any additional library resources needed. (500 characters)

NEW CENTER PROPOSAL

Physical Resources

Identify any new equipment needed for the proposed center/institute. (500 characters)

Will any extraordinary physical facilities be needed to support the proposed center/institute?

Yes

No

Identify the physical facilities needed to support the center/institute and the institution's plan for meeting the requirements, including new facilities or modifications to existing facilities. (1000 characters)

NEW CENTER PROPOSAL

Financial Support

Estimated New Costs by Year						
Category	1st	2nd	3rd	4th	5th	Total
Program Administration						
Faculty and Staff Salaries						
Graduate Assistants						
Equipment						
Facilities						
Supplies and Materials						
Library Resources						
Other*						
Total						
Sources of Financing						
Category	1st	2nd	3rd	4th	5th	Total
Tuition Funding						
State Funding (i.e., Special State Appropriation)*						
Reallocation of Existing Funds*						
Federal Funding*						
Other Funding*						
Total						
Net Total (i.e., Estimated New Costs Minus Sources of Financing)						

*Provide an explanation for these costs and sources of financing in the budget justification.

NEW CENTER PROPOSAL

Budget Justification

Provide a brief explanation for the other new costs and any special sources of financing (state funding, reallocation of existing funds, federal funding, or other funding) identified in the Financial Support table. (1000 characters)

Note: Only provide this budget justification if any other new costs, state funding, reallocation of existing funds, federal funding, or other funding are included in the Financial Support table.

Evaluation and Assessment

Provide an outline of how the proposed center/institute will be evaluated. Identify assessment tools or software used in the evaluation. Explain how assessment data will be used. (1500 characters)