

**Minutes  
Committee on Academic Affairs and Licensing  
November 5, 2014  
Via Electronic Mail**

**Members Present**

Dr. Bettie Rose Horne, Chair  
Ms. Natasha Hanna  
Admiral Charles Munns  
Mr. Kim Phillips

**Consideration of the Election of a Chair of the Committee**

Dr. Bettie Rose Horne, Chair of the Committee on Academic Affairs (CAAL), called a meeting by electronic mail for purposes of electing a chair. A meeting notice was posted on Wednesday, October 29, 2014; and nominations were submitted by 5:00 p.m. on Friday, October 31, 2014.

Commissioner Munns nominated Dr. Horne to be elected chair. There being no other nominations submitted, there was a vote called to nominate Dr. Horne as chair of CAAL. Members submitted their vote by 5:00 p.m. on Tuesday, November 4, 2014. On Wednesday, November 5, 2014, a notice was sent via electronic mail with the election results that Dr. Bettie Rose Horne was elected as chair of CAAL.