



South Carolina Commission on Higher Education

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ACAP
 5/19/2016
 Agenda Item 5c

May 19, 2016

MEMORANDUM

TO: Members, Advisory Committee on Academic Programs

FROM: John Lane, DMA, Director of Academic Affairs

Program Review and ACAP Meeting Dates

Background

Suggested review cycles and meeting dates for 2017 are provided. At its meeting on April 7, 2016, the Commission changed its regular meeting time from 10:30 a.m. to 1:00 p.m. As a result, the Committee on Academic Affairs and Licensing will reschedule its remaining meeting dates for 2016. New dates and proposed revised dates are provided. Also, to allow more time for the task force reviewing academic policies to meet at the beginning of the fall semester, staff suggest discussing an adjustment to the September ACAP meeting date*.

ACAP Meeting Dates

Review Cycles for SC Public Institutions: New Programs and Program Modifications

Date by which Notification of upcoming Proposal must be received	Final Proposal/Modification Due	ACAP	Modification Notification from Staff	CAAL	CHE
6/1/16	7/1/16	9/15/16 or 9/29/16*	10/18/16	11/10/16	1/5/17
9/1/16	10/1/16	11/17/16	1/17/17	1/12/17	2/2/17
11/1/16	12/1/16	1/26/17	3/26/17	3/9/17	4/6/17
12/15/16	2/1/17	3/23/17	5/23/17	5/11/17	6/1/17
7/1/17	8/1/17	9/28/17	11/28/17	11/9/17	12/7/17
9/1/17	10/1/17	11/16/17 or 11/30/17	1/30/18	1/11/18	2/1/18

Recommendation

Academic Affairs staff requests that the Advisory Committee on Academic Programs review the schedule to finalize ACAP meeting dates.

Review Cycles and Meeting Dates

	Cycle 1	Cycle 2	Cycle 3	Cycle 4
Apr. 2016	Apr. 7 CAAL	April 1 Proposals Due		
May	May 5 CHE	May 19 ACAP		
June				
July			July 1 Proposals Due (by 12:00 pm)	
Aug.				
Sept.		Sept. 8 CAAL (10:00 am)	Sept. 15 or 29* ACAP (10:00 am)	
Oct.		Oct. 6 CHE (1:00 pm)		Oct. 1 Proposals Due (by 12:00 pm)
Nov.			Nov. 10 CAAL (10:00 am)	Nov. 17 ACAP (10:00 am)
Dec.	Dec. 1 Proposals Due (by 12:00 pm)			
Jan. 2017	Jan. 26, 2017 ACAP (10:00 am)		Jan. 5, 2017 CHE (1:00 pm)	Jan. 12 CAAL (10:00 am)
Feb.		Feb. 1 Proposals Due (by 12:00 pm)		Feb. 2, 2017 CHE (1:00 pm)
Mar.	Mar. 9 CAAL (10:00 am)	Mar. 23 ACAP (10:00 am)		
Apr.	Apr. 6 CHE (1:00 pm)			
May		May 11 CAAL (10:00 am)		
June		June 1 CHE (1:00 pm)		
July			Aug. 1 Proposals Due (by 12:00 pm)	
Aug.				
Sept.			Sept. 28 ACAP (10:00 am)	
Oct.				Oct. 1 Proposals Due (by 12:00 pm)
Nov.			Nov. 9 CAAL (10:00 am)	Nov. 16 or 30 ACAP (10:00 am)
Dec.			Dec. 7 CHE (1:00 pm)	
Jan. 2018				Jan. 11, 2018 CAAL (10:00 am)
Feb.				Feb. 1, 2018 CHE (1:00 pm)

Existing meeting dates are in **black**.

Proposed revised meeting dates are in **blue**.

Proposed new meeting dates are in **green**.