

Memorandum

To: Institutional Effectiveness Representatives
From: Sandra Carr, Program Coordinator
Date: September 29, 2016
Re: Institutional Effectiveness Reporting

Year 2016 Institutional Effectiveness Reporting Requirements

Section 59-101-350 of the South Carolina Code of Laws, 1976, as amended, requires that the Commission on Higher Education submit an annual report each January to the Governor and to the General Assembly with performance and assessment information as specified for the State's public four- and two-year institutions "so as to easily compare with peer institutions in South Carolina." The purpose of this memo is to provide instructions for select institutional effectiveness reporting that is to be submitted no later than October 21, 2016.

Effective in FY 2009-10, the January institutional effectiveness report and certain other data reports for higher education were suspended with the inclusion of a proviso in the State's Appropriations Act that is intended to reduce reporting requirements for higher education. The proviso has been continued each year since FY 2009-10 and is again continued in FY 2016-17. A copy of the proviso (FY 2016-17 Part 1B Proviso 117.72) is attached.

While the annual institutional effectiveness and assessment report is not published, certain data as specified in the proviso continue to be collected, analyzed, and distributed upon request. The following continues to be the impact of the proviso with respect to institutional effectiveness reporting:

- The only Institutional Effectiveness data required for the IE report due on October 21, 2016, will be student pass rates on professional examinations. The Legislature specifically exempted pass rate data from the waiver of certain reports.
- CHEMIS data, also specifically exempted from the waiver, will continue to be collected.
- *A Closer Look* will not be published in January 2017, although available data may be reported as appropriate.
- English Fluency Act data will not be collected in 2016.

Please complete the attached documents, 2016 IE Report Transmittal Form and Results of Professional Examinations, and return them electronically to Ms. Sandra Carr (scarr@che.sc.gov). If you have any questions about the waiver, your reporting responsibilities, or this e-mail, please contact me. Thank you.

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