



South Carolina Commission on Higher Education

Brig Gen John L. Finan, USAF (Ret.), Chair
Dr. Bettie Rose Horne, Vice Chair
Ms. Natasha M. Hanna
Ms. Elizabeth Jackson
Dr. Raghu Korrapati
Ms. Leah B. Moody
Vice Admiral Charles Munns, USN (ret.)
Mr. Kim F. Phillips
Mr. Y. W. Scarborough, III
Dr. Jennifer B. Settlemeyer
Mr. Hood Temple
The Honorable Lewis R. Vaughn

Dr. Richard C. Sutton
Executive Director

January 24, 2013

Submission of Information from the Public

RE: InfiLaw Corporation and its subsidiary CSOL Holdings, LLC – Application for Initial License, Degree-Granting Authority, Change in Ownership for the Charleston School of Law (CSOL)

Pursuant to its authority as granted in SC Code of Laws Section 59-58-10 *et seq.*, and as further clarified under SC Code of Regulations Article I, Licensing Nonpublic Postsecondary Institutions, of Chapter 62, the SC Commission on Higher Education (CHE) may license an institution after due investigation has revealed that the institution and its programs meet stated criteria.

CHE's responsibility requires due diligence to determine whether the institution has met stated criteria. In accordance with that obligation, and in aid of the "due investigation" required to be conducted by the CHE staff, the CHE staff will receive submissions of information from the public on the applicant's satisfaction of stated criteria required for licensure. The purpose of receiving information from the public is to discover whether there exists information relevant to the licensing criteria that bears further investigation by the CHE staff evaluating the application under the regulatory regime.

Stated criteria for licensure are specified in SC Code of Laws Section 59-58-10 *et seq.*, and in SC Regulation 62-1 through 62-100. For convenience, a summary of those criteria is available [here](#).

Information is invited that addresses one or more of the licensing criteria stated in the statutes and regulations referenced above. To guide the appropriate consideration of information you provide, you are requested to identify in your submission a subject heading according to one or more of the following categories as outlined in the summary of licensing criteria:

- 1) Academics and Curriculum
- 2) Facilities
- 3) Finances
- 4) Reputation and Character

Submissions should include a concise description of the evidence upon which the submission is based. Materials and documentation provided to CHE staff should be directly related to the stated criteria for licensing. Each written submission is limited to two pages, double-spaced, twelve-point font. Video and audio submissions are limited to two minutes of recorded time. Previously made submissions need not be submitted again.

Submissions should conform to one of the following formats:

- Electronic submission: public@che.sc.gov

*CHE has capacity to receive email attachments in any standard program (excluding *.exe files). Electronic submissions may not exceed 10MB. Please contact CHE at 803.737.2296 if you have technical questions relating to the format of electronic submissions.*

- Facsimile submission: 803-737-2297, Attn: CSOL Public Submission
- Postal mail submissions: SC Commission on Higher Education
Attn: CSOL Public Submission
1122 Lady Street, Suite 300
Columbia, SC 29201 USA

Your submission must include your full name and contact information (postal mailing address, e-mail address, and telephone number). You are requested to identify any relationship you may have (student, employee, alumni, shareholder, etc.) to CSOL, InfiLaw Corporation, or any of their affiliated entities.

The period for receipt of submissions extends until **Monday, February 10, 2014**.

Given the need to process information expeditiously for consideration, as warranted, by the external review team that will conduct its on-site investigation later that week, CHE will not hold a live information gathering session as previously announced. The outlined procedure for receiving submissions provides for an organized, flexible process to receive information in a more efficient and cost-effective manner.

All submissions are subject to disclosure under provisions of the SC Freedom of Information Act (SC Code of Laws, as amended, Section 30-4-10 *et seq*). Submissions received will be screened for topical relevancy and reviewed by staff to determine whether further investigation is warranted by staff or the external review team in examining facts specific to the pending license and criteria.

Further information about the CSOL change in ownership and InfiLaw's application for initial licensure for degree-granting authority is available [here](#).

Please contact Ms. Julie Carullo, CHE Deputy Executive Director for Administration, at 803.737.2292 or jcarullo@che.sc.gov if you have any questions about this process.