

## CRITERIA FOR ELIGIBILITY AND EVALUATION OF NOMINEES FOR THE AWARD

### *Eligibility Criteria:*

- A. *A faculty member must be a full-time faculty member of the nominating institution with at least four years experience of full-time teaching at the institution, during which time excellence in teaching and student advising has been documented.*
- B. *A faculty member who has been previously selected for a Governor's Professor of the Year is ineligible to be nominated or to receive the award again in either the two-year or four-year category.*

### *Evaluation Criteria:*

- A. *Depth, specificity, and quality of the evidence that is indicative of outstanding teaching. Detailed information about the individual's teaching performance should be included. Examples of specific evidence may include creative or innovative teaching methods or exceptional skill in involving students in active learning.*
- B. *A variety of sources and diversity of documentation describing the candidate's teaching and advising excellence.*
  - ***This must include the most recent year's summary of student course evaluations.***
  - *It may also include, but is not limited to, the following:*
    - *outstanding teaching awards*
    - *documented excellence in student academic advising processes*
    - *appraisals of professional colleagues*
    - *magazine and newspaper articles on the nominee's teaching accomplishments*
    - *pre- to post-test gains in student outcomes*
    - *results of tracking of graduates' accomplishments related to faculty contributions*
- C. *Involvement in professional activities that complement and enhance the candidate's teaching credentials. Such activities may include:*
  - *committee assignments*
  - *research grants, publications, and/or other activities as they are related to teaching and academic advisement; faculty development; public service; and professional organizations.*

***“\*Important Rule”***

\* D. *Proper submission of nominating materials.*

- *Nominating materials are limited to a total of seven (7) 8.5” x 11” single-sided pages, using standard margins and a minimum font of 12.*
- *Receipt at the Commission on Higher Education of the institution’s nomination materials not later than close of business on September 4, 2012. (No extension will be granted, hard copies only)*