

DRAFT

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

USC Beaufort

Library Conference Room, #237

One University Boulevard

Bluffton, SC 29909

Minutes of the Meeting

November 6, 2014

Commission Members Attending

General John Finan, Chair
Dr. Bettie Rose Horne, Vice-Chair
Ms. Dianne Kuhl
Ms. Leah Moody
Admiral Charles Munns
Ms. Terrye Seckinger (phone)
Mr. Hood Temple

Commission Members Absent

Ms. Natasha Hanna
Ms. Elizabeth Jackson
Mr. Kim Phillips
Dr. Jennifer Settlemyer

Staff Attending

Dr. Richard Sutton, Executive Director
Mr. Clay Barton, (phone)
Ms. Laura Belcher (phone)
Ms. Courtney Blake
Ms. Saundra Carr (phone)
Ms. Julie Carullo
Ms. Renea Eshleman
Ms. Lane Goodwin (phone)
Dr. Paula Gregg (phone)
Dr. Rachel Harvey (phone)
Dr. MaryAnn Janosik
Dr. John Lane (phone)
Ms. Yolanda Myers
Ms. Beth Rogers
Dr. Karen Woodfaulk

Guests

Ms. Beth Bell, Clemson University
Mr. Jeff Beaver, Lander University
Dr. Devin Byrd, South University
Dr. Kathy Coleman, Clemson University
Mr. Tim Drueke, Winthrop University (phone)
Dr. Evelyn Fields, SC State University
Mr. Craig Hess, Midlands Technical College
(phone)
Dr. William Small, SC State University
Dr. Albert Heyward, SC State University
Dr. Debra Jackson, Clemson University (phone)
Ms. Nancy Jeter, SC State University
Dr. Lucas Kavlie, South University
Dr. Lynn McGee, University of SC Beaufort
Dr. Martha Moriarty, University of SC Beaufort
Dr. Jeff Priest, University of SC Aiken
Ms. Nancy Scheider, University of SC Beaufort
Dr. David Shoop, South University
Mr. Adam Taylor, Lander University
Ms. Reinell Thomas-Myers, SC State University

1. Introductions

- Renea Eshleman

Ms. Eshleman recorded and asked guests to introduce themselves. All those in attendance are listed above. She also stated that the meeting was held in accordance with the Freedom of Information Act. Chairman Finan expressed his appreciation for the opportunity of having this meeting on the USC Beaufort campus and also thanked all the USC Beaufort staff for their work in making this possible.

2. Approval of Minutes

- John Finan

A **motion** was made (Temple), **seconded** (Munns), and **carried** to approve the minutes of the October 2, 2014, CHE meeting.

3. Chairman's Report

- John Finan

Chairman Finan reported that the CHE Executive Director's Performance Evaluation had been completed and submitted to the Agency Head Salary Commission.

4. Report of the Executive Director

- Richard Sutton

Dr. Sutton began his report by thanking Chancellor Upshaw and her staff for their gracious hospitality in hosting the meeting on the USC Beaufort campus. He then provided an update on activities which had occurred since the October 2 CHE meeting as well as information on upcoming events. A copy of Dr. Sutton's remarks may be found in **Attachment I**.

5. Legislative Report

- Julie Carullo

Ms. Carullo provided information on the results of the November 4 elections. She stated that the SC House of Representatives would hold their organizational session on December 2 – 3 and that the Board of Economic Advisors would soon be providing a preliminary estimate for FY 2015-16. Ms. Carullo reported that the 2015 Session of the General Assembly would begin on January 13 and that information on pre-filed bills would be forthcoming.

Discussion followed during which: 1) it was decided that CHE's three appointees to the Higher Education Efficiency, Effectiveness, and Accountability Review Committee would be invited to attend the January 8, 2015 CHE meeting to provide an update on the progress of their work; 2) a recommendation was made to invite Mr. Bill Mahoney, Chief Executive Officer of the SC Research Authority, to participate in upcoming meetings during which the future of the SmartState® program and South Carolina's investment in future basic and applied research would be discussed; and 3) continued interaction between CHE and the State Department of Education via communication between Dr. Sutton and newly elected State Superintendent Molly Spearman was emphasized. Also discussed was the possibility of holding a luncheon meeting with current and newly elected members of the General Assembly in order to build relationships and provide information about CHE's purpose and function.

6. Committee Reports

6.01 Report of the Executive Committee

- John Finan

Chairman Finan reported that the Executive Committee had met on Wednesday, October 29, 2014, for the purpose of reviewing the agenda for this CHE meeting. During that meeting, Chairman Finan also directed the Committee on Academic Affairs & Licensing (CAAL) to develop a policy statement with measurable criteria outlining the parameters that should be considered in the process of approving a license request. Commissioner Horne stated that CAAL would begin that process at its next meeting which will take place on January 8, 2015.

6.02 Report of the Committee on Academic Affairs and Licensing - Bettie Rose Horne

A. Consideration of Amendment to Existing License to Add New Programs

A.S., Occupational Therapy Assistant; A.S., Physical Therapist Assistant;
and D.N.P., South University, Savannah, GA at its Columbia Campus
(Carried over from October 2, 2014 CHE meeting)

B. Update on Liaison Activities between CHE and State Board of Education (For Information, No Action Required)

Commissioner Horne reported that the Committee on Academic Affairs & Licensing brought forth as a **motion** its recommendation that **Agenda Item 6.02A** be approved by the full Commission, details about which may be found in **Attachment II**. She also stated that additional data requested from South University had been received and distributed in adequate time for Commissioners to review it prior to this meeting.

Discussion followed during which representatives of South University provided information about the admission requirements and accreditation process related to the programs referenced in **Agenda Item 6.02A**. Also discussed were the specified criteria considered by the Commission in its determination of licensing approval as was the accreditation process applicable to for-profit institutions as well as public and independent institutions. A recommendation was made that a truth in lending statement be added to the Committee on Academic Affairs & Licensing (CAAL) policies in order to help students make better informed decisions about the institution at which they choose to enroll. A request was made and discussion took place about CAAL researching and developing such a policy and bringing it forward to the full Commission for consideration. Concluding the discussion, Commissioner Horne recommended that CAAL hold a special meeting for this purpose inviting any interested Commissioner to participate.

The **motion** was then brought to the table and **carried** with **one vote opposed** (Seckinger), and **one vote abstained** (Kuhl).

Commissioner Horne then presented information on her liaison activities with the State Board of Education providing highlights about topics that had been considered at their October 8, 2014 meeting as well as those to be considered at their November 12, 2014 meeting.

Commissioner Seckinger commented on the work of a review committee that is drafting new math and English Language Arts standards for secondary education. As the newly appointed CHE member on the Lowcountry Graduate Center Board, she updated Commissioners on a recent meeting, reporting that a new marketing campaign had been developed for the Lowcountry Graduate Center which had recently opened its offices in the new facility in North Charleston.

6.03 Report of Committee on Access & Equity and Student Services - Hood Temple

CONSENT AGENDA

A. FY 2015-16 Appropriations Request for the SC Program for the Recruitment and Retention of Minority Teachers (SC PRRMT) at SC State University

After introducing the representatives of South Carolina State University in attendance, Commissioner Temple summarized the concerns and activities which led to the development of the Committee on Access & Equity and Student Services' recommendation, details about which may be found in **Attachment III**. He commended all involved for their collaborative and cooperative work to improve the program.

Discussion followed about how the program would be monitored going forward. Recommendations were made that this process take place on a quarterly rather than yearly basis and that the specifics about the criteria to be monitored be documented in writing and kept on file at the CHE.

The recommendation, which was presented by consent agenda as a **motion** for approval, was then **voted on and carried**.

6.04 Report of Committee on Governmental and Administrative Affairs - C. L. Munns

CONSENT AGENDA

A. Consideration of proposed 2015 CHE Meeting Calendar

B. Consideration of Revised CHE Bylaws, Rules, and Procedures

C. Discussion of Legislative Agenda (For Information, No Action Required)

Commissioner Munns reported that **Agenda Item 6.04A**, details about which may be found in **Attachment IV**, was presented by consent agenda as a **motion** for approval. After briefly describing the proposed calendar, the **motion** was voted on and **carried**.

Commissioner Munns summarized the proposed revisions to the CHE Bylaws, Rules and Revisions as noted in **Agenda Item 6.04B**, details about which may also be found in **Attachment IV**. He stated that approval of these proposed revisions required a two-thirds vote of those present, after which the seven Commissioners in attendance voted to **approve**. Questions regarding the process for reporting Commissioners' absences and attendance were also received and clarified.

With regard to **Agenda Item 6.04C**, Commissioner Munns reported that the top two items identified at the September 3-4, 2014 Commission Retreat, veterans' initiatives and a bond bill, will constitute the Commission's initial 2016 legislative agenda. Information about these items will be compiled and presented for Commissioners' education and discussion during the lunch sessions following the January 8 and February 5, 2015 CHE meetings, after which strategies to advance them will be developed. In addition, Dr. Sutton will be communicating with Presidents of the institutions in an effort to gain their insights on these topics.

6.05 Report of Committee on Finance and Facilities

- Hood Temple

CONSENT AGENDA

A. Interim Capital Projects

- | | |
|--------------------------------|---|
| 1. Clemson University | - Advanced Technology Education Center Construction |
| | - Football Operations Facility Construction
(withdrawn) |
| | - Central Energy Facility Boiler Replacement |
| 2. USC Columbia | - Men's Basketball Office & Team Spaces Renovation |
| | - South Tower Bathroom Renovations |
| 3. Coastal Carolina University | - University Place Acquisition |
| | - University Place Dining Hall |
| 4. Lander University | - Pedestrian Plaza & Vehicular Access Enhancement |
| 5. Midlands Technical College | - Airport Property Purchase |

B. Quarterly Budget Report (For Information, No Action Required)

**C. List of Capital Projects & Leases Processed by Staff for October 2014
(For Information, No Action Required)**

Commissioner Temple reported that the football operations facility construction project at Clemson University listed under **Agenda Item 6.05A 1** had been pulled from the agenda at Clemson's request in order to allow time for further study of that project. He stated that the other two projects from Clemson listed under **Agenda Item 6.05A 1** as well as **Agenda Items 6.05A 2, 3, 4, and 5**, details about which may be found in **Attachment V**, were presented by consent agenda as a **motion** for approval.

The **motion** was then voted on and **carried**.

Commissioner Temple reported that **Agenda Items 6.05 B & C**, details about which may also be found in **Attachment V**, were presented for information only.

Chairman Finan referenced the recent Legislative Audit Council's report on the lottery in which a recommendation was made regarding CHE auditing of state scholarship and grant funds to students. He noted this was consistent with CHE's FY 2015-16 budget request for an audit position and recommended that CHE staff consult with institutional representatives on this matter. The development of a CHE practice concerning scholarship auditing in the interim was also briefly discussed.

8. Other Business

A. Election of CHE Vice Chair

- John Finan

1. Nomination from Executive Committee – Commissioner Bettie Rose Horne
2. Nominations from the Floor

Commissioner Temple reported it was the consensus of the Executive Committee that Commissioner Horne continue to serve as the Vice Chair of the Commission. He moved that nominations be closed and that Commissioner Horne be approved as Vice Chair by acclamation. The **motion** was **seconded** by Commissioner Kuhl and **carried**.

On behalf of the Commission, Commissioner Temple then thanked Chancellor Upshaw and her staff for hosting the meeting.

9. Adjournment of Business Meeting

The meeting was adjourned at 12:05 p.m. Following the adjournment of the business meeting, Chancellor Upshaw delivered a presentation about USC Beaufort during the subsequent lunch session which was followed by a tour of the campus.

Respectfully submitted,
Beth B. Rogers
Beth B. Rogers
Recording Secretary

Attachments (I - V)

*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review on the CHE website and upon request.