

**DRAFT**

**SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**

1122 Lady Street, Suite 300  
Columbia, SC 29201  
10:30 a.m.

***Minutes of the Meeting***  
**February 4, 2016**

**Commission Members Attending**

Mr. Tim Hofferth, Chair  
Ms. Allison Dean Love, Vice Chair  
Mr. Paul Batson  
Dr. Bettie Rose Horne  
Ms. Dianne Kuhl  
Mr. Charles Munns  
Mr. Kim Phillips (phone)  
Ms. Terrye Seckinger  
Dr. Jennifer Settlemyer  
Mr. Hood Temple

**Commission Members Absent**

Dr. Louis Lynn  
Mr. Clark Parker  
Dr. Evans Whitaker

**Staff Attending**

Mr. Gary Glenn, Interim Executive Director  
Dr. Argentini Anderson  
Mr. Clay Barton  
Ms. Laura Belcher  
Ms. Camille Brown  
Ms. Julie Carullo  
Ms. Saundra Carr  
Ms. Lorinda Copeland  
Ms. Carrie Eberly  
Mr. Kevin Glears  
Mr. Gary Glenn  
Ms. Lane Goodwin  
Ms. Trena Houpp  
Dr. John Lane  
Mr. Frank Myers  
Ms. Yolanda Myers

Ms. Beth Rogers  
Ms. Tanya Rogers  
Ms. Laverne Sanders  
Ms. Peggy Simons  
Dr. Erica Von Nessen  
Dr. Karen Woodfaulk

**Guests**

Ms. Beth Bell, Clemson University  
Dr. Connie Book, The Citadel  
Ms. Stacie Bowie, Coastal Carolina University  
Dr. Ralph Byington, Coastal Carolina University  
Mr. Wyatt Henderson, Coastal Carolina University  
Mr. Matt Hogue, Coastal Carolina University  
Dr. Debra Jackson, Clemson University (phone)  
Mr. Tim Drueke, Winthrop University  
Dr. Kris Finnigan, University of SC Columbia  
Ms. Stephanie Frazer, SC Technical College System  
Mr. Reginald Greene, Southeastern Institute  
Mr. Derek Gruner, University of South Carolina  
Mr. Grant Jackson, Communications Consultant  
Dr. Tom Layzell, Higher Education Consultant  
Mr. Mike LeFever, SC Independent Colleges & Universities  
Mr. Rick Moul, PASCAL  
Mr. Morgan O'Donnell, Executive Budget Office, SC Department of Administration  
Mr. Steve Osborne, College of Charleston  
Dr. Rich Rhoda, Higher Education Consultant  
Dr. Darlene Shaw, Medical University of SC (phone)

Chairman Hofferth convened the meeting at 10:45 a.m. It was confirmed that the meeting was being held in compliance with the Freedom of Information Act.

**1. Introductions**

**- Tanya Rogers**

Ms. Rogers announced the names of the guests in attendance as listed above.

## 2. Approval of Minutes

- **Tim Hofferth**

Prior to consideration of the minutes of the January 7 CHE meeting, Commissioner Temple proposed an amendment to those minutes. His proposal provided for the removal of the summary of Chairman Hofferth's remarks on page 6, replacing them with the following language:

*In summary, Chairman Hofferth stated that the current process to evaluate capital projects is wholly inadequate to thoroughly and responsibly evaluate these projects. Presently, the superficial evaluation process currently in place provides a false sense of oversight for the General Assembly and other stakeholders who count on the Commission on Higher Education to properly and thoroughly evaluate capital projects.*

*Over the last decade, funding for the Commission on Higher Education has been reduced to minimal levels, and as a result, the Commission on Higher Education has limited tools and resources to perform the functions tasked to it by the General Assembly including determining whether projects, like this one and a similar project last month, should be approved and are in the best interest of the State of South Carolina or the institution requesting approval.*

*Until such time as tools and resources are provided to the Commission on Higher Education to perform the tasks already statutorily required of the Commission, the vetting process performed by the Commission on Higher Education remains superficial at best and with very little instructive value.*

A **motion** was made (Temple), **seconded** (Seckinger), and **carried** to remove the previous summary of Chairman Hofferth's remarks and replace it with the language as stated above.

A **motion** was then made (Temple), **seconded** (Seckinger), and **carried** to approve the minutes of the January 7, 2016 CHE meeting as amended.

## 3. Presentation:

### **A. South Carolina's Higher Education Public Agenda Dr. Tom Layzell and Dr. Rich Rhoda**

Chairman Hofferth introduced Dr. Tom Layzell and Dr. Rich Rhoda, commenting on the wealth of their knowledge and experience in the field of higher education and providing information about each of their respective backgrounds, details about which may be found in **Attachment I**.

Dr. Layzell began with his conclusion, stating that CHE should resume what it has done in previous efforts to develop a public agenda in South Carolina. He then provided a PowerPoint presentation entitled, *South Carolina and the Public Agenda*, a copy of which may be found in **Attachment II**.

Closing his remarks, Dr. Layzell expanded upon the conclusion with which he started, stating that:

CHE should resume its efforts to develop and execute a Public Agenda, building upon what has already been done, by: 1) identifying what is still relevant; 2) modifying, clarifying, and broadening goals as necessary; and 3) developing a small set of performance indicators to measure progress. He also noted the importance of sustainability, emphasizing that sustainability will depend largely on the credibility of the development process and its end product as well as on the continuing leadership and engagement of CHE members.

Dr. Rhoda reinforced Dr. Layzell's comments, emphasizing the importance that South Carolina's Public Agenda be tailored to South Carolina's goals. Dr. Layzell noted that, in fulfilling CHE's responsibility to advocate for educational attainment in the state at-large, the private institutions should also be included in these efforts.

Discussion followed during which Commissioner Love emphasized the importance of CHE not only developing this Public Agenda, but also of executing and regularly monitoring it.

In terms of next steps, Dr. Layzell recommended bringing in an expert to help provide CHE with information on how to set an educational attainment goal, while also updating the demographics and metrics to be used. He also recommended developing strategies to: 1) increase high school graduation; 2) increase the transfer of students in the technical college system to the four-year college system; 3) increase the number of people earning their GED's in order to allow them to matriculate into higher education; 4) increase degree production in the colleges and universities; and 5) enlist the aid of economic development experts in determining what the needs are with regard to employment and related educational requirements.

Discussion followed about the nature of the educational attainment goals and the process by which the goals should be established. Determining strategies based on needs, use and analysis of data, input of assistance from economic development experts, use and importance of past work, and collaboration among the institutions and all state partners were topics brought forward during that discussion. Two points made by Dr. Layzell and Dr. Rhoda, respectively, were making sure that there is a clear knowledge of what is currently going on in South Carolina in terms of educational attainment and taking stock of what is and what is not in place in that regard.

Additional discussion took place about recognizing the strengths and distinctiveness of all of South Carolina's education partners, incorporating their expertise in the development of this public agenda, and focusing on producing results that will truly represent a statewide plan for higher education. The importance of CHE taking the leadership in setting and leading the direction of this process was noted.

#### **4. Chairman's Report**

**- Tim Hofferth**

##### **A. Update on the House Education and Public Works Higher Education Governance Ad Hoc Committee and House Ways and Means Higher Education and Technical Colleges Subcommittee**

Chairman Hofferth reported on the status of the work taking to update CHE's statutes, stating that this information would be reviewed and discussed at a meeting with the House Higher Education Governance Committee this afternoon at 1:30 p.m. He reported that, after any additional necessary revisions were made, the revised statutes would be presented to the House Education and Public Works Committee and, upon favorable consideration, the goal was to present them to the Senate for consideration by March 1. Chairman Hofferth reported that work with communications consultant, Mr. Grant Jackson, on a white paper about the statute revisions will soon be distributed to Commissioners for their review, after which they will be asked to share this information with their respective legislators.

Chairman Hofferth reported that Mr. Glenn had done an outstanding job in presenting CHE's FY 2016-17 budget to the higher education budget subcommittee of the House Ways & Means Committee on Wednesday, February 3, stating further that this information had been very

well-received. He commended Mr. Glenn, as well other CHE staff members, for their dedicated work in preparing this information as he did for their extensive work on the CHE statute revisions.

With regard to other information and updates, Chairman Hofferth requested that Commissioners respond as quickly as possible to a poll of their availability to participate in a CHE Planning Retreat in the summer of 2016. He reported that President Glenn McConnell would be present and will deliver information about activities at the College of Charleston at the March 3 CHE meeting and that possibilities of other guest presentations at future CHE meetings would be considered by the Commission's Executive Committee.

With regard to communications, Commissioner Munns encouraged Commissioners to continue to make use of the existing process of sharing with their respective stakeholders the one-page Commissioners' Update document, compiled by Ms. Julie Carullo, which summarizes the activities of each month's Commission meeting and is distributed shortly after the meeting. He also requested that the Chairman's comments at this meeting about CHE's policies and budget be included in this month's document.

#### **5. Vice Chair's Report**

**- Allison Dean Love**

Vice Chair Love requested that all CHE committee chairs stay on top of updating their respective sections on the CHE Action Item List. In response to Vice Chair Love's inquiry about whether this information had been shared on the CHE website, Dr. John Lane reported that work was in progress to establish a compatible platform to be used for that purpose.

#### **6. Update on Executive Director Search**

**- Allison Dean Love**

Vice Chair Love reported that work was taking place to develop a statewide Request for Proposal (RFP) which will represent a compilation of different search firms available for use by all state agency personnel searches, broaden CHE's selection of options, and also eliminate the need for CHE to develop its own RFP. While work on this progresses, Vice Chair Love thanked Mr. Glenn for his continued service as the CHE's Interim Executive Director.

#### **7. Interim Executive Director's Report**

**- Gary Glenn**

Mr. Glenn reported that Mr. Morgan O'Donnell had been selected as the CHE's Assistant Director of Fiscal Affairs and would begin work on March 1, 2016. He also reminded Commissioners to complete their State Ethics forms and make sure that they are successfully transmitted to the State Ethics Commission by March 30. He then noted that Commissioners should include per diem information on their forms. After brief discussion on this point, Mr. Glenn said he would provide clarification about this to members following the meeting.

#### **8. Legislative Report**

**- Julie Carullo**

Ms. Carullo provided an update on the State Authorization Reciprocity Agreement (SARA) legislation (H.4639), stating that it continues to move through the process and had been passed favorably from the full House Education and Public Works Committee to the full House for consideration. She indicated that it could move to the Senate by next week. Ms. Carullo also provided information about H.4145, which provides for the creation of a workforce development council, noting that the bill has passed the House recently and is in the Senate. She commented on a related budget proviso that had been included last year related the topic of workforce planning. She noted that this proviso required the technical colleges working with the Department of Commerce, the Department of Employment and

Workforce and the State Department of Education to report on the development of a workforce plan and had recently released the required report to the General Assembly. Ms. Carullo reminded Commissioners of the weekly updates on legislation in process which she distributes to Commissioners and has posted on the CHE website.

## **9. Committee Reports**

### **9.01 Report of the Executive Committee**

**- Tim Hofferth**

#### **A. Memorandum from Committee on Governmental and Administrative Affairs Regarding Potential Topics and Speakers for Future Commission Meetings (For Information, No Action Required)**

Chairman Hofferth reported that Commissioner Kuhl is keeping a record of suggestions on possible agenda topics and speakers for future CHE meetings, information about which may be found in **Attachment III**. He asked that any additional comments Commissioners may have in this regard be communicated to Commissioner Kuhl.

### **9.02 Report of the Committee on Academic Affairs and Licensing**

**- Terrye Seckinger**

#### **A. New Federal Improving Teacher Quality Competitive Grants Awards, FY 2015-16**

(For Information, No Action Required)

Commissioner Seckinger commented briefly about the five projects that were recommended for Improving Teacher Quality Competitive Grant funding by the ITQ Review Panel on November 20, 2015, stating that the Committee on Academic Affairs and Licensing approved this recommendation at its meeting on January 7, 2016. Details about these projects and the ITQ Competitive Grants Awards may be found in **Attachment IV**.

### **9.03 Report of Committee on Access & Equity and Student Services - Jennifer Settlemyer**

There was no report from the Committee on Access & Equity and Student Services. Commissioner Settlemyer stated, however, that the committee was working on developing its statement about its purpose and responsibilities and would have it finalized by the March 3 CHE meeting.

### **9.04 Report of Committee on Governmental and Administrative Affairs**

**- Dianne Kuhl**

#### **A. Consideration of Revision to CHE Bylaws, Rules and Procedures Section V, Item 2**

Commissioner Kuhl provided information about a proposed revision to the CHE bylaws, rules and procedures, details about which may be found in **Attachment V**. Reviewed and approved by counsel, the revision to remove a sentence regarding travel reimbursement for Commissioners who live in the greater metropolitan area in which a CHE meeting is held, the revision was considered favorably by the Committee on Governmental and Administrative Affairs at its meeting on January 19, 2016.

Presented by Commissioner Kuhl as a **motion** from the committee, which was **seconded** by Commissioner Temple, the bylaw revision was voted on and **unanimously carried**.

Commissioner Kuhl provided an update on the development of a CHE Policy Manual. She reported that Sections 1 and 2 of manual are under review by the committee, and will be considered further at a meeting of the committee on February 22 with the intent of bringing those sections to the full

Commission for review at its March 3 meeting. She stated that Sections 1 and 2 deal primarily with the functions and interactions of the Commission, that Section 3 will deal with policies concerning the Commission's Divisions, and Section 4 will deal with the Commission's internal policies. Commissioner Kuhl requested that any committee members who had not yet had the opportunity to provide feedback with regard to Commission policies, please communicate that information to her, preferably by February 10.

### 9.05 Report of Committee on Finance and Facilities

#### **CONSENT AGENDA**

##### **A. Interim Capital Projects**

- |                                |   |   |
|--------------------------------|---|---|
| 1. Coastal Carolina University | - | Brooks Stadium Addition   |
| 2. College of Charleston       | - | Avery Envelope Renovation and Mechanical System Replacement     |
|                                | - | McConnell Residence Hall HVAC System Replacement and Renovation |

##### **B. Lease**

- |   |  |
|---|--|
| - | MUSC Fishburne Street Parking Lot (Hagood Lot) |
|---|--|

##### **B. Other Business** (For Information, No Action Required)

1. FY 2015-16 CHE Quarterly Budget Report
2. List of Capital Projects & Leases Processed by Staff for December 2015 and January 2016

Commissioner Temple reported that the meeting of the Committee on Finance and Facilities earlier in the morning had been productive. He stated that as a result of this meeting, **Agenda Item 9.05A1**, the Brooks Stadium Addition at Coastal Carolina University, had been removed from the CHE meeting agenda.

Moving on to **Agenda Items 9.05A2 and 9.05B**, Commissioner Temple reported that these items were presented by consent agenda from the Committee on Finance and Facilities as a **motion** for approval. The **motion** was voted on and **carried**.

Commissioner Temple reported that Commissioners had expressed concerns about the Coastal Carolina University Brooks Stadium Addition project, largely due to a recent receipt of information that the project's cost had increased significantly in a relatively short period of time, as well as to having been given insufficient time to thoroughly vet it. Commissioner Temple reported that the Committee had agreed to continue to review the project's information as it currently stands, requesting that other Commissioners not assigned to the Committee also review it before it comes before the Joint Bond Review Committee for consideration on February 24. He stated further that, if the outcome of the Commission's thorough review is favorable, the Chairman had agreed that a specially called vote on the project could be conducted by phone.

Chairman Hofferth applauded the careful and thorough work of the committee and Commissioner Kuhl commented that this action demonstrates CHE is willing expand its efforts in order to attempt to meet institutional needs.

Commissioner Temple reported that **Agenda Items 9.05B 1 & 2** were provided for information only. The details about **Agenda Items 9.05 A & B** may be found in **Attachment VI**.

Commissioner Batson called attention to and encouraged Commissioners' review of a report which had been placed at each of their places at the table concerning both the economic impact analysis and return on investment analysis of Greenville Technical College. A copy of that report may be found in **Attachment VII**.

Vice Chair Love requested that **Agenda Item 11**, the Update on Commission Action Items, be moved to this point in the agenda for consideration. Vice Chair Love confirmed with Dr. John Lane that action items updates which had been referenced by Commissioners Settlemyer and Kuhl during the course of this meeting would be added to the Commission's Action Item List.

Mr. Glenn then provided an update on acquiring Directors & Officers Liability (D & O) Insurance, stating that work on that was still in process and is moving forward successfully.

**10. Other Business**

**A. Executive Session, if needed, to Receive Legal Advice on Active Litigation and/or to Discuss Personnel and/or Contractual Matters**

**B. Public Session: Action on Executive Session Matters, if needed**

At 12:40 p.m., a **motion** was made (Love), **seconded** (Temple), and **carried** for the meeting to go into Executive Session for the purpose of discussing personnel matters specific to the Executive Director Search and also employment matters related to Dr. Tom Layzell, Dr. Rich Rhoda, and Mr. Grant Jackson.

At 1:10 p.m., a **motion** was made (Love), **seconded** (Temple), and **carried** for the meeting to return to open session.

No action was taken during Executive Session.

**11. Update on Commission Action Items**

**- Allison Dean Love**

The update on Commission Action Items had been moved up on the agenda and reported on earlier in the meeting.

**12. Adjournment of Business Meeting**

As there was no other business to consider, a **motion** was made (Temple), **seconded** (Love), and **carried** to adjourn the meeting at 1:15 p.m.

Respectfully submitted,  
*Beth B. Rogers*  
Beth B. Rogers  
Recording Secretary

**Attachments (VII)**

\*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.