



## South Carolina Commission on Higher Education

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Executive Director

### MEMORANDUM

**TO:** John L. Finan, Chair, and Members, Commission on Higher Education

**FROM:** Charles Munns, Chair, and Members  
Committee on Governmental & Administrative Affairs

**DATE:** October 31, 2014

**SUBJECT:** Consideration of Proposed 2015 CHE Meeting Calendar

At its meeting on October 2, 2014, the Committee on Governmental and Administrative Affairs considered the proposed 2015 meeting schedule for the Commission on Higher Education. The schedule includes regularly scheduled business meetings during each month, except for March, July, August, and December. Two of the business meetings, one in the fall and one in the spring, will be scheduled offsite at an institution. Unless the press of business requires, meetings are not scheduled to be held in March, July, and December. During August, a strategic planning retreat of the Commission and possibly a business meeting held in conjunction with the retreat will be scheduled at a date and location to be determined.

### Recommendation

The Committee on Governmental & Administrative Affairs recommends that the Commission approve the attached schedule of Commission meetings in 2015.



**South Carolina Commission on Higher Education  
Schedule of Commission Meetings\* – 2015**

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January 8	2 <sup>nd</sup> Thursday	10:30 a.m.
February 5	1 <sup>st</sup> Thursday	10:30 a.m.
March	No Scheduled Meeting, unless press of business requires	
April 2	1 <sup>st</sup> Thursday	10:30 a.m.
May 7	1 <sup>st</sup> Thursday	10:30 a.m.
June 4	1 <sup>st</sup> Thursday	10:30 a.m.
July	No Scheduled Meeting, unless press of business requires	
August	<b>Strategic Planning Retreat</b> <i>(Business meeting may be scheduled in conjunction with the retreat for Academic Affairs items)</i>	Date & Location TBD
September 3	1 <sup>st</sup> Thursday	10:30 a.m.
October 1	1 <sup>st</sup> Thursday	10:30 a.m.
November 5	1 <sup>st</sup> Thursday	10:30 a.m.
December	No Scheduled Meeting, unless press of business requires	

*NOTE: Two of the business meetings, one in the fall and one in the spring, will be scheduled offsite at an institution. The meetings and offsite locations are to be determined.*

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*\*Annual schedule of regular business meetings of the Commission. Unless otherwise announced, these meetings are held at CHE's office in the main conference room, 1122 Lady St., Suite 300, Columbia, SC. The agenda and materials for each meeting are typically available one week in advance and posted online at <http://www.che.sc.gov/MeetingsEvents.aspx>.*