

**South Carolina Commission on Higher Education
Committee on Governmental & Administrative Affairs
CHE Main Conference Room
1122 Lady Street, Suite 300, Columbia, SC 29201
Upon adjournment of CHE Business Meeting
October 1, 2015**

Committee Members in Attendance:

Ms. Diane Kuhl
Mr. Clark Parker
Ms. Terrye Seckinger (by phone)
Dr. Jennifer Settlemyer

Committee Members Absent

Admiral Charles Munns

Others in Attendance:

Dr. Argentini Anderson, CHE
Ms. Julie Carullo, CHE
Ms. Allison Dean Love, Commissioner
Ms. Tanya Rogers, CHE
Ms. Lane Goodwin, CHE
Mr. Clay Barton, CHE
Dr. John Lane, CHE
Dr. Karen Woodfaulk, CHE

Vice Chair Terry Seckinger called the meeting to order at 2:50 pm. It was noted that Chair Munns was unable to attend the meeting.

1. Introductions

2. Approval of minutes of September 3, 2015

It was moved by Commissioner Settlemyer, seconded by Commissioner Clark, and voted to accept the minutes.

3. Consideration of CHE Annual Meeting Calendar 2016

Ms. Carullo described the differences in the suggested calendar from the past year. After a brief discussion, it was moved by Commissioner Kuhl, seconded by Commissioner Clark, and voted to approve the calendar as presented for recommendation to the Commission in November.

4. Update and Discussion, Review of CHE Authorities

Agenda Item 4 was not taken up.

5. Staff Update, Policy Manual Compilation

Ms. Carullo informed the committee that staff has begun the process of compiling the agency policies in order to put them in a single resource manual. She indicated that staff has also been exploring formats of policy manuals such as those used by other state agencies. Commissioner Love shared

with the committee that she will be in Tennessee in October. She also mentioned that Tennessee's governance model may be of interest. Staff will continue to work on the development of the manual.

6. Discussion of 2016 Legislative Priorities (Continued from September Meeting)

Ms. Carullo shared with the committee that capital bond funding is still being discussed in the General Assembly with a legislatively appointed study committee anticipated to meet soon. The committee then discussed whether or not the Commission is ready to voice its opinion on this issue or other priorities. It was decided that the Commission did not have a strategic plan in place and that additional information was needed on the bond issue, therefore the committee will wait until more information is available before advancing priorities.

7. Next Meetings and Review of Meeting Schedule

The committee discussed the need for a meeting in November and determined that it will meet November 5 after the full Commission meeting. The date and time for a December or subsequent meeting will be determined at a later date.

8. Other Business

9. Adjournment

There being no other business, the meeting was adjourned at approximately 3:22 pm.