

**Agenda Item 4**

**Calendar for the Planning and Assessment Committee for 2002-03**

**Explanation:** The attached calendar is presented for information of the Planning and Assessment Committee and includes the dates of Planning and Assessment Committee meetings and of the Committee to Advise Performance Funding and Assessment (CAPA) meetings for the 2002-03 fiscal year. Also, included are major activities such as the performance funding rating process. A calendar including dates of activities of other CHE committees is found on the CHE website ([www.che400.state.sc.us](http://www.che400.state.sc.us).) It is noted that meeting dates of the Full Commission are currently under review of members.

**Action:** This is an information item for discussion of the Committee.

<b>SCHEDULE FOR FY 2002-03 CALENDAR FOR PLANNING AND ASSESSMENT ACTIVITY</b>	
<b>2002</b>	<b>ACTIVITY</b>
<b>September 5</b> (mail-out 1 wk prior to meeting)	<b>Planning and Assessment Committee Meeting, 9:00 am at CHE</b> (Major agenda items to include unresolved Yr 7 Issues and format of "A Closer Look, 2003")  <b>Full Commission Meeting, 10:30 at CHE</b> (to include P&A Action Items from September 5)
<b>September 18</b>	<b>SC CHE Strategic Planning and Implementation Task Force for Higher Education Meeting, 10:00 am at USC Columbia</b>
<b>September 20</b> (mail-out 1 wk prior to meeting)	<b>Committee to Advise Performance Funding and Assessment (CAPA) Meeting at CHE</b> (Major agenda items include discussion of issues related to indicators 2D, 5A, and 9B)
October 4	Indicator 1D/1E Institutional Reports on Performance for FY02 Due to P&A Division
<b>October 24</b> (mail-out 1 wk prior to meeting)	<b>Planning and Assessment Committee Meeting at CHE</b> (Major agenda items to include Indicator 4A/B for the Teaching Sector, Indicator 2D standards for Year 7, and Indicator 5A and 9B status for Year 7)  <b>Committee to Advise Performance Funding and Assessment (CAPA) Evening Retreat</b>
<b>October 25</b>	<b>Committee to Advise Performance Funding and Assessment (CAPA) Evening Retreat conclusion</b>

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<b>2002</b>	<b>ACTIVITY</b>
<b>November 7</b> (mail-out 1 wk prior to meeting)	<b>Full Commission Meeting, 10:30 at CHE</b> (to include P&A Action Items from October 24)
<b>December 12</b> (mail-out 1 wk prior to meeting)	<b>CAPA Meeting</b> – Tentatively scheduled
December 15	“A Closer Look” Distributed to Institutions for Review
<b>2003</b>	<b>ACTIVITY</b>
<b>January 2</b> (mail-out 1 wk prior to meeting)	<b>Full Commission Meeting - Tentative, date under review</b> (Information Report “A Closer Look”)
January 14	“A Closer Look” distributed to Legislature
February 7	Performance Funding Data for Indicators reported to Planning, Assessment and Performance Funding Division Due. Included are reports on 1D/1E new goals for upcoming 3 year period.
<b>February 13</b> (mail-out 1 wk prior to meeting)	<b>CAPA Meeting</b> – Tentatively scheduled
<b>March 6</b> (mail-out 1 wk prior to meeting)	<b>Planning &amp; Assessment Committee Meeting at CHE</b> (Major agenda items to include a review of process for the Year 7 Ratings and the report card format; Standards and Issues for Year 8)  <b>Full Commission Meeting, 10:30 at CHE</b> (to include P&A Action Items from March 6)
<b>March 28</b> (mail-out 1 wk prior to meeting)	<b>CAPA Meeting</b> – Tentatively scheduled
April 11	Preliminary Staff Recommendations for Performance Funding Ratings for Year 7 (2002-03) are distributed to Institutions for Review and Comment.
April 25	Institutional Appeals and feedback on Preliminary Ratings due to the Planning, Assessment and Performance Funding Division.

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<b>2003</b>	<b>ACTIVITY</b>
<b>May 1</b> (mail-out 1 wk prior to meeting)	<b>Full Commission Meeting, 10:30 at CHE</b> (No P&A items scheduled for consideration of the Commission)
<b>May 20</b> (mail-out 1 wk prior to meeting)	<b>Planning &amp; Assessment Committee Meeting at CHE</b> (Major agenda items to include a Performance Funding Ratings for Year 7 (2002-03) and unresolved issues for Performance Funding Year 8 including consideration of goals submitted for Indicator 1D/E)
<b>June 5</b> (mail-out 1 wk prior to meeting)	<b>Full Commission Meeting, 10:30 at CHE</b> (to include P&A action items from May 20)
<b><i>Year End - Following the June meeting, the next Full Commission Meeting is tentatively scheduled for September 4, 2003</i></b>	