

The SC Commission on Higher Education (CHE) adopted on June 18, 2015, the following regarding the establishment of a special committee for the purposes of advising CHE with respect to the search for an Executive Director

Consideration of the Establishment of a Special Committee of the Commission, the CHE Executive Director Search Committee

Background

Pursuant to the §59-103-25 of the S.C. Code of Laws, as amended, and per Section III.2.a of the Commission on Higher Education (CHE) “Bylaws, Rules and Procedures” (Bylaws), special committees of the Commission “may be created and their duties prescribed by a majority vote of the membership of the Commission.” According to Section III.3 of the Bylaws, the chair (of the Commission) will appoint members to any special committees created by the Commission.

The Commission is undertaking a search for the executive director of the Commission. A special committee for purposes of assistance with the search process will be established by the Commission. The committee is to be referred to as the CHE Executive Director Search Committee, and will include members from the Commission to be appointed by the chair of the Commission. In addition, outside advisors (non-commissioners) will be identified by the chair to give input to the committee as to the qualities and experiences they deem desirable for the next executive director. They also will assist in the identification and solicitation of the qualified candidates to ensure that the committee receives input from various constituencies including the higher education community, business, and public education.

The CHE Executive Director Search Committee is expected to conduct its work so as to provide the Commission the names of at least three qualified candidates for consideration for the position of executive director, unless extraordinary circumstances may lead the committee to bring forward less than three candidates for consideration.

The CHE Executive Director Search Committee will perform duties as assigned by the Commission in the assistance of identifying qualified executive director candidates for consideration of the full Commission. Duties of the committee include but may not be limited to providing advice regarding the candidate qualifications, receiving and reviewing applications, inviting any nominated candidates to apply, conducting interviews, and determining its process for the receipt and review of applications in fulfilling its charge. As the committee looks to nominate the best and most qualified candidates, the committee will consider input from the outside advisors who have agreed to assist the committee. The committee’s process may include assistance by and coordination with the State Office of Human Resources or other appropriate state entities, CHE staff, and/or a professional search firm or consultant(s) as may be determined. The committee will conduct its business in accordance with the S.C. Freedom of Information Act and all other applicable state rules and regulations as may apply. The committee is further directed to bring qualified candidates for consideration of the Commission as expeditiously as possible.

Motion as amended and Adopted by CHE, 6/18/2015

The S.C. Commission on Higher Education establishes a special committee of the Commission, the CHE Executive Director Search Committee, charged with providing to the Commission for its consideration the names of at least three qualified candidates for the position of executive director, unless extraordinary circumstances may lead the Committee to bring forward less than three candidates for consideration. The Committee shall be appointed by the chair of the Commission and will carry out duties as described herein and shall be authorized to obtain reasonable internal and external resources (including legal counsel and an external search firm) that are necessary to fulfill its charge and to ensure the activities of the committee are in full compliance with South Carolina law. The CHE Executive Director Search Committee shall be dissolved upon the completion of its charge or as otherwise determined by the Commission.