

**Advisory Committee on Academic Programs
Minutes of July 25, 2007**

Members Present

Dr. Gail Morrison, Chair
Dr. Mark Becker, USC-Columbia
Dr. Carl Carpenter, SCSU
Dr. Richard Chapman, Francis Marion
Dr. Cheryl Cox, SCTCS
Dr. Melissa Denardo, Aiken Tech
Dr. Ronald Drayton, Midlands Tech
Dr. Elise Jorgens, College of Charleston
Dr. Tom Moore, Winthrop
Dr. Chris Plyler, USC Regional Campuses
Dr. Blanche Premo-Hopkins, USC-Beaufort
Dr. John Raymond, MUSC
Dr. Rob Sheehan, Coastal Carolina
Dr. Walt Tobin, Orangeburg Tech

Staff Present

Dr. Tini Anderson
Ms. Camille Brown
Ms. Julie Carullo
Mr. Gary Glenn
Dr. Paula Gregg
Dr. Lynn Kelley
Mr. Clint Mullins
Dr. Mike Raley
Ms. De'Nitra Reese
Dr. Garrison Walters
Ms. Karen Wham

Guests Representing Members

Dr. Debra Jackson, Clemson
Ms. Cindy Jennings, USC-Upstate
Dr. Elaine Lacy, USC-Aiken
Dr. Spike Metts, The Citadel
Dr. Dave Slimmer, Lander

Guests

Ms. Jana Ancone, Midlands Tech
Ms. Julia Ball, USC-Aiken
Dr. Gail Barnes, USC-Columbia
Ms. Phyllis Beasley, DHEC
Dr. Laura Boudon, USC-Columbia
Dr. York Bradshaw, USC-Upstate
Dr. Ann C. Carmichael, USC-Salkehatchie
Dr. Mary Cox, USC
Dr. Ron Cox, USC
Chief William Daniel, Clemson
Dr. Gibson Darden, Coastal Carolina
Ms. Barbara Ervin, Lander
Dr. Andrew Gowan, USC
Dr. Mary Lou Hightower, USC-Upstate

Dr. Gilbert Hunt, Coastal Carolina
Dr. Scott Husson, Clemson
Dr. Jeremy Lane, USC
Dr. Max Learner, DHEC
Dr. Charles Love, USC-Upstate
Dr. Sylvia Lufkin, Francis Marion
Dr. T. Eston Marchant, Piedmont Tech
Ms. Beth McInnis, Clemson
Dr. Linda Neely, Lander
Dr. Alison Piepmeier, College of Charleston
Dr. Dennis L. Poole, USC
Dr. Rosanne Pruitt, Clemson
Ms. Hope Rivers, SCTCS
Dr. Michael G. Schmidt, MUSC
Dr. Aileen Trainer, USC
Dr. Beth Truckey, MUSC

The meeting was called to order at 10:07 a.m. by Dr. Morrison who asked each person at the table to introduce themselves. She then asked Dr. Garrison Walters to make introductory comments.

Dr. Walters stated that in his two weeks tenure at the Commission he has been reading, attending meetings, including one recently with institutional fiscal officers. He stated he was grateful for the experience he has already had in South Carolina through his involvement with the on-site panel of the Endowed Chairs programs for the past five years. That participation, he said, made him aware of the vision of the three research universities.

Dr. Walters began by stating his belief that higher education needs to be a priority in South Carolina, but that to achieve priority status public higher education had to create a unified budget document, rather than the fragmented efforts of the past. States which have made higher education a priority have seen that their states' succeed in civic and economic development, he said. These states have communicated to its state leaders that higher education is critical to both civic and economic development. He added that California, North Carolina, Georgia, and Kentucky are examples of states that have focused on making the development of higher education, and particularly public higher education a priority in its state.

In this regard, Dr. Walters mentioned the Governor's appointment of a new task force known as a "Higher Education Study Committee." He stated that he hopes the Committee will give the Commission the opportunity to create the type of strategy that is needed if SC higher education is to fulfill the same role higher education has played in some other states. He then stated that the institutional officers and he discussed short term goals of interest to the academic officers, as follows:

- i. He stated that the quality of higher education data and the information is superb, but the budget structure makes it difficult for policy makers to appreciate the impact of what they are spending on higher education.

- ii. Research to produce a unified strategy on the critical area of capital investment in higher education. Dr. Walters stated that a task force is needed to do a capital investment planning for public institutions. He noted that the last state budget approved showed a surplus; he said that such a source of funds might well have been allocated to institutions for capital construction, if a plan had already existed.
- iii. Develop a task force to look at issues of state scholarship funding. He observed there is widespread agreement that need based aid should be a priority. In response to Dr. Walters' comments, Dr. Raymond agreed that there is a need for more scholarship assistance. He stated that many students at MUSC are not eligible for scholarship because their eligibility period is over. Dr. Raymond said a strategic plan to provide increased need-based scholarship assistance to students at public institutions which do not look like typical higher education institutions (e.g., health research centers like MUSC) is necessary. He added that the funding of public institutions should be more aligned with the MRR than it currently is and that a unified plan on needed construction and maintenance needs is critical. Dr. Walters stated that as he envisions the task force on capital needs, maintenance issues will be included.

Dr. Jorgens stated that a priority of the College of Charleston is to ask the leaders of the state to review the overall level of support of higher education in relationship to neighboring states. She stated that as planning for a task force is being developed, representatives from the academic officers should be included with finance officers. Dr. Walters stated that ACAP members can be confident that they will be represented on such a task force.

Dr. Cox stated that North Carolina allocated funds to higher education based on FTE growth. She also stated that it is a concern of the Technical College System that non-traditional students have no direct aid source, except for the Lottery Tuition Assistance Program. Dr. Walters stated that the FTE based system can be complex and very confusing to policy makers. He suggested that something might better be designed to address the issue of adequate funding for institutional growth. He suggested that to focus on graduates might be a clearer mechanism to understand impact of higher education. He added that the finance officers discussed parity versus inflation and said this is difficult for persons outside of higher education to understand. He urged educators to find understandable measures when dealing with various public and policy makers.

Dr. Sheehan responded that from his experience as a university administrator in Ohio, he could say that Dr. Walters leads through consultation. He stated that he was confident that the views of academic officers will be sought by Dr. Walters in South Carolina as he had done in Ohio and that policies would be developed at the state level after much consideration. Dr. Sheehan stated that enrollment growth should be addressed at the beginning, rather than at the end of the budget cycles. Dr. Becker asked if Dr. Walters has had any conversations with legislatures that want higher education to be a priority. Dr. Walters responded that the development of higher education as a priority is an achievable goal which can be realized by changes of the attitudes of legislatures. He said this change will occur to the extent institutions work together with a clear and consistent plan.

Dr. Carpenter stated that collaboration is important and higher education must be seen by the General Assembly as a means of economic development. Dr. Becker stated that some states have released research universities from the regular budgeting system. He asked if this is something Dr. Walters is interested in implementing in South Carolina. Dr. Walters stated that this issue can be researched. Dr. Jackson asked how the goals of higher education are related to the higher education study committee and who has been named to the committee. Dr. Walters stated that institutions will be represented on the committee. He added that the study committee has to have a plan implemented before February 1, 2008.

1. Minutes

Dr. Morrison requested that a motion be made to accept the Minutes of March 21, 2007, as distributed. The motion was **moved** (Premo-Hopkins) and **seconded** (Jorgens), and the Committee **voted unanimously to accept** the Minutes of January 17, 2007.

2. Presentation: Statewide Academic Plan for Addressing Flu Pandemic

Dr. Morrison stated that all agency executive directors have been asked by the state to organize a plan for the flu pandemic. Three presenters, Max Learner of DHEC, Dr. Michael G. Schmidt of MUSC, and Chief William Daniel of Clemson presented information on their plan and the effects on South Carolina's higher education system if the flu were to spread throughout the state. All three presenters offered suggestions in the area of hospital space, continuation of work, how to fulfill payroll obligations, and suggestions on keeping the spread of the flu in office environments. There was consensus that this kind of planning has at least began at many of South Carolina's public institutions and that it should be a priority at all of them.

3. Consideration of Program Planning Summaries

a. B.A., Women's and Gender Studies, College of Charleston (new)

Dr. Jorgens introduced the program planning summary. Approval was **moved** (Jorgens) and **seconded** (Moore) to accept the program planning summary. Dr. Jorgens stated that the course list already exists and is being turned into a major. With little discussion, the Committee **voted to accept unanimously** the planning summary for College of Charleston to develop a program leading to the B.A. degree with a major in Women's and Gender Studies, to be implemented in Fall of 2008.

b. B.S., Early Childhood and Elementary Education, USC-Upstate at USC-Lancaster (modification)

Ms. Cindy Jennings introduced the program planning summary. Approval was **moved** (Jennings) and **seconded** (Drayton) to accept the program planning summary. In response to a question from Dr. Moore, Dr. Love stated that students in the program will be considered enrolled as USC-Upstate students. Without further discussion, the Committee **voted to accept unanimously** the planning summary for USC-Upstate to modify its existing program leading

to the B.S. degree with a major in Early Childhood Education at USC-Lancaster, to be implemented in Fall of 2007.

c. B.S., Applied Biotechnology, Clemson (new)

Dr. Jackson introduced the program planning summary. Approval was **moved** (Jackson) and **seconded** (Cox). Without any discussion, the Committee **voted to accept unanimously** the planning summary for Clemson to develop a program leading to the B.S. degree with a major in Applied Biotechnology, to be implemented in Fall of 2008.

d. B.S.W., Social Work, USC-Columbia (new)

Dr. Becker introduced the program planning summary. Approval was **moved** (Becker) and **seconded** (Premo-Hopkins). Dr. Becker stated that there is a state shortage in the area of Social Work. Dr. Moore stated that Winthrop supports this program. Dr. Sheehan requested that USC-Columbia verify with the accrediting agency that a B.S.W. is acceptable as an entry level degree. Without further discussion, the Committee **voted to accept unanimously** the planning summary for USC-Columbia to develop a program leading to the B.S.W. degree with a major in Social Work, to be implemented in Fall of 2008.

e. B.S.N., (Generic), Nursing, USC-Columbia (modification)

Dr. Becker introduced the program planning summary. Approval was **moved** (Becker) and **seconded** (Premo-Hopkins). Dr. Becker stated that the program was being modified so that it can be offered at USC-Salkehatchie and USC-Lancaster. Dr. Kelley asked if faculty at both USC-Salkehatchie and USC-Lancaster would be USC-Columbia employees. Dr. Becker responded that faculty at USC-Salkehatchie are dual employees, but report to USC-Columbia and faculty at USC-Lancaster are USC-Columbia employees only. Dr. Premo-Hopkins stated that clinical placements need to be identified in the final proposal. Without further discussion, the Committee **voted to accept unanimously** the planning summary for USC-Columbia to modify its existing program leading to the B.S.N. degree with a major in Nursing, to be implemented in Fall of 2008.

f. M.A.T., Music, USC-Columbia (new)

Dr. Becker introduced the program planning summary. Approval was **moved** (Becker) and **seconded** (Jackson). Dr. Jorgens stated that there is some overlap with College of Charleston's M.A.T. in Performing Arts program. Dr. Carpenter stated that the alternative certificate program is very important to have in South Carolina. Without further discussion, the Committee **voted to accept unanimously** the planning summary for USC-Columbia to develop a program leading to the M.A.T. degree with a major in Music, to be implemented in the Fall of 2008.

4. Consideration of New Program Proposals

a. B.A., Art Education, USC-Upstate (new)

Ms. Jennings introduced the program proposal. Approval was **moved** (Jennings) and **seconded** (Trainer). In response to a question by Dr. Lundquist, Ms. Jennings stated that NASAD approval of the program is anticipated. She added that the program is already approved by SACS. Dr. Gregg stated that there is no evidence of technology classes in the curriculum. Ms. Jennings stated that web design and other classes of this kind will be integrated in the methods courses of the curriculum. With no further discussion, the Committee **voted to accept unanimously** the program proposal for USC-Upstate to offer a program leading to the B.A. degree in Art Education, to be implemented in Spring of 2008.

b. B.S., Chemical Engineering by adding a concentration in Biomolecular Engineering, Clemson (modification)

Dr. Jackson introduced the program modification. Approval was **moved** (Jackson) and **seconded** (Becker). Dr. Jackson stated that biology is becoming increasingly important in areas of chemical engineering. In response to Dr. Moore's question, Biomolecular Engineering will become a separate degree, Dr. Jackson responded that no plans exist to have Biomolecular become a separate degree. Without further discussion, the Committee **voted to accept unanimously** the program proposal for Clemson University to modify its existing B.S. degree in Chemical Engineering by adding a concentration in Biomolecular Engineering to be implemented in Fall of 2007.

c. B.S., Exercise and Sport Science, Coastal Carolina (new)

Dr. Sheehan introduced the program proposal. Approval was **moved** (Metts) and **seconded** (Jones). Dr. Sheehan stated that originally the area was offered as an option and will now be offered as a full program. Dr. Jorgens stated that College of Charleston is also interested in starting a similar program. Dr. Carpenter stated that the field has broadened and inquired what is happening with the physical education and health programs at Coastal Carolina as a result of this program proposal. Dr. Sheehan responded that the physical education and health programs remain strong at Coastal Carolina. Dr. Moore stated that Winthrop currently has three concentrations in this area and plans to move forward with three degree programs. Dr. Morrison stated that the current Commission focuses heavily on program duplication at the undergraduate level. She also encouraged ACAP members to be sure to bring the necessary institutional representatives to the CAAL meeting for discussion of new program proposals. Without further discussion, the Committee **voted to accept unanimously** the program proposal for Coastal Carolina to offer a program leading to the B.S. degree in Exercise and Sport Science, to be implemented in Spring of 2008.

d. M.Ed., Montessori Education, Lander (new)

Dr. Slimmer introduced the program proposal. Approval was **moved** (Slimmer) and **seconded** (Chapman). In response to Dr. Gregg's question, all professional courses are being taught by practicing Montessori practitioners. Without further discussion, the Committee **voted**

to accept unanimously the program proposal for Lander University to offer a program leading to the M.Ed. degree in Montessori Education, to be implemented in the Fall 2007.

e. M.R.A., Research Administration, MUSC (new)

Dr. Raymond introduced the program proposal. Approval was **moved** (Raymond) and **seconded** (Premo-Hopkins). Dr. Carpenter stated that S.C. State is supportive of this program and that it addresses a critical need in the state. Dr. Raymond stated, in response to Dr. Moore's question that research ethics is embedded in curriculum. Without further discussion, the Committee **voted to accept unanimously** the program proposal of MUSC to offer a program leading to a M.R.A. degree in Research Administration, to be implemented in Fall of 2008.

Following the presentations, there was a brief discussion concerning the new Enhanced Scholarship program. Dr. Morrison stated that all eligible programs are posted by CIP Code on the Commission's website. She would like for the ACAP members to give feedback on the program and the way those programs are posted on our website. Dr. Morrison stated that no implementation date was provided in the legislation for current juniors and seniors who are life recipients. Freshman in 2007-08 must take 14 hours in Math and Science during their freshman year.

5. Consideration of New *Guidelines for Centers of Excellence (Teacher Education) Competitive Grants Award, FY 2008-09*

Dr. Morrison introduced this item. Dr. Gregg announced the four major changes of the *Guidelines*. She stated that the 1) there has been an extension period of the grant (August 1-August 31); 2) the funding percentage had changed. In the first year, 100% would be funded, in the second year, 90% would be funded, and in the third year 75% would be funded for this grant; 3) an external evaluator is now required to review the grant; and 4) there is a new requirement for emphasis in math and science education. Approval was **moved** (Jackson) and **seconded** (Raymond). Without further discussion, the Committee, **voted to accept unanimously** the *New Guidelines for Centers of Excellence (Teacher Grant) Competitive Grants Award*.

6. Consideration of Revised *Guidelines for New Academic Program Approval*

Dr. Morrison stated the changes and that Committee offered minor suggestions for revision purposes. Dr. Morrison stated that these *Guidelines* will go before CHE for approval in October and the implementation of the Guidelines will take place in January of 2008. Approval was **moved** (Jackson) and **seconded** (Becker). Without further discussion, the Committee, **voted to accept unanimously** the *Guidelines for New Academic Program Approval*.

7. EEDA Activity: Consideration of Proposed International Baccalaureate Credit Award Policy

Dr. Morrison stated that Expanded ACAP has approved this policy. Without discussion, the Committee, voted to accept unanimously the International Baccalaureate Credit Award Policy

8. EEDA Activity: Report on Institutional Acceptance of Course Credits for Project lead the Way (PLTW)

9. EEDA Activity: informational Report on Dual Enrollment (Fall 2006)

Dr. Morrison stated that both agenda items 8 and 9 were submitted for information only.

10. EEDA Activity: Status Report on Transfer and Articulation RFP.

Dr. Morrison stated that a similar policy was very popular among students in Ohio. The students knew exactly what courses would count whenever they were transferring. She also stated that the money is available to implement this policy in stages.

11. Informational Report on Approved and Terminated Programs, FY 2006-07

12. Notifications of Program Changes and Terminations

Dr. Morrison stated that both agenda items 11 and 12 were submitted for information only.

13 Other Business

Dr. Morrison stated that presidents asked CHE not to pursue program review, but CHE will be in discussion with Presidents to implement a plan to evaluate existing programs.

14. Consideration of Suggested Distribution Methodology for Nursing Faculty Salary Enhancements

Dr. Morrison stated that CHE has to develop a plan to distribute \$1 million for Nursing Faculty Enhancements. A simple plan was developed so that disbursement of the money to faculty would not be delayed. Dr. Morrison stated that the number of full-time faculty in ADN and BSN programs were calculated in the data. In this data, faculty in LPN program were not counted.

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

De'Nitra Reese