

**Advisory Committee on Academic Programs
Minutes of January 17, 2008**

Members Present

Dr. Gail Morrison, Chair
Dr. Richard Chapman, Francis Marion
Dr. Cheryl Cox, SCTCS
Dr. Melissa Denardo, Aiken Tech
Dr. Marsha Dowell, USC-Upstate
Dr. Ronald Drayton, Midlands Tech
Dr. Elise Jorgens, College of Charleston
Dr. Learie Luke, SC State
Dr. Leonard Lundquist, Lander
Dr. Suzanne Ozment, USC-Aiken
Dr. Michael Parsons, USC-Beaufort
Dr. Chris Plyler, USC Regional Campuses
Dr. Rob Sheehan, Coastal Carolina
Dr. Walt Tobin, Orangeburg Tech

Staff Present

Dr. Tini Anderson
Ms. Laura Belcher
Ms. Camille Brown
Ms. Julie Carullo
Mr. Gary Glenn
Dr. Paula Gregg
Ms. Trena Houpp
Dr. Lynn Kelley
Mr. Clint Mullins
Dr. Mike Raley
Ms. De'Nitra Reese

Guests Representing Members

Ms. Karen Jones, Winthrop
Dr. Spike Metts, The Citadel
Dr. Aileen Trainer, USC-Columbia
Dr. Valerie West, MUSC

Guests

Ms. Jana Ancone, Midlands Tech
Ms. Betty Boatwright, SC State
Dr. Christine Boone, SC State
Dr. Barbara Buckner, Coastal Carolina
Dr. Ann Carmichael, USC-Salkehatchie
Dr. James Chapman, USC-Columbia
Dr. Steveda Cheplo, Winthrop
Dr. Jeanne Cobb, Coastal Carolina
Dr. Mary Cox, USC-Columbia
Dr. Ron Cox, USC-Lancaster
Dr. Madilyn Fletcher, USC-Columbia
Dr. Marilyn Murph-Fore, Horry Georgetown
Dr. Patricia Graham, Winthrop
Dr. Emory Helms, Coastal Carolina
Dr. Peggy Hewlett, USC-Columbia

Dr. Gilbert Hunt, Coastal Carolina
Dr. Tariq Javed, MUSC
Dr. Richard Johnson, Coastal Carolina
Dr. Joe Krayner, MUSC
Dr. Margaret Kroposki, Greenville Tech
Dr. Colleen Lohr, Coastal Carolina
Dr. Bud Marchant, Piedmont Tech
Dr. Alice McLaine, Winthrop
Dr. T. Eston Marchant, Piedmont Tech
Ms. Susan Outen, South Carolina Hospital
Association
Ms. Sandra Powers, College of Charleston
Ms. Hope Rivers, SCTCS
Dr. John Sanders, MUSC
Mr. Robert Sears, SLED
Dr. Meta Van Sickle, College of Charleston
Dr. Julian Sidlowski, Spartanburg
Community College
Dr. Mary Tyrell, USC-Columbia
Dr. Fran Welch, College of Charleston
Mr. Joe Winslow, Coastal Carolina
Mr. Jim Walker, South Carolina Hospital
Association
Dr. Aileen Trainer, USC
Dr. Beth Truckey, MUSC

The meeting was called to order at 10:10 a.m. by Dr. Morrison. Dr. Morrison welcomed Dr. Luke and Dr. Parsons to the committee. Dr. Morrison announced that she would like to plan an ACAP Retreat. She added that Coastal Carolina and Horry-Georgetown Technical College have jointly offered to host the retreat on their campuses. She noted that one of the topics for this year's retreat will be the Higher Education Study Committee. Dr. Morrison stated that she will send by e-mail a list of prospective dates during the month of June.

1. Minutes

2. Discussion of Procedures for Changing Majors re Scholarship Enhancements

Dr. Morrison introduced the item. She stated that she was seeking advice on timing of the reconciliation process for students receiving the Enhancement Scholarships supplement. Dr. Morrison explained that in the past and currently the Commission has distributed scholarship funds to the institution based on an estimate of students who will receive the scholarship. Then, reconciliation of the funds is completed at the end of the year. The issue that has come about is that many students are changing majors in the middle of the year and, thus, are not meeting the criteria to retain the Enhancement Scholarship supplement. Dr. Morrison asked the Advisory Committee to give some suggestions for tracking students who change majors. Dr. Woodfaulk added that the

legislation stated that 14 credit hours distributed in math and science are required for those students who receive the scholarship supplement, but that this requirement was waived for this year. She said that the Commission has presented a proviso requesting more flexibility with the courses to allow a student to take 14 credit hours of math, 14 credit hours of science, or any combination of both. After some other discussion, Dr. Sheehan suggested that each of the members speak with their respective financial aid directors about the tracking of this type of financial aid by the degree major. Dr. Morrison thanked him for the suggestion and requested that each member e-mail this information to her by Friday, January 25, 2008.

3. Consideration of Program Planning Summaries

a. A.I.T., Radiation Protection Technology, Spartanburg Community College (new)

Dr. Cox introduced the program planning summary. Approval was **moved** (Cox) and **seconded** (Trainer) to accept the program planning summary. Dr. Morrison asked if the program will be offered statewide by Spartanburg. Dr. Cox responded that the program is expensive and needs to be offered at an institution that is near a major power plant. She added that there may be one more program of this type developed by a technical college. In response to Dr. Kelley's question, Dr. Sidlowski stated that there will not be any full-time faculty utilized in the major courses themselves. He added that 20-25 Duke Energy employees will be adjunct faculty and there will be one liaison to coordinate the adjunct faculty. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Spartanburg Community College to develop a program leading to the A.I.T. degree with a major in Radiation Protection Technology, to be implemented in Fall of 2008.

b. A.H.S., Occupational Therapy Assistant, Horry-Georgetown Technical College (new)

Dr. Cox introduced the program planning summary. Approval was **moved** (Cox) and **seconded** (Tobin) to accept the program planning summary. With no discussion, the Committee **voted to accept unanimously** the planning summary for Horry-Georgetown Technical College to develop a program leading to the A.I.T. degree with a major in Occupational Therapy Assistant, to be implemented in Fall of 2008.

c. A.H.S., Cardiovascular Technology, Piedmont Technical College (new)

Dr. Cox introduced the program planning summary. Approval was **moved** (Cox) and **seconded** (Trainer) to accept the program planning summary. With no discussion, the Committee **voted to accept unanimously** the planning summary for Clemson to develop a program leading to the A.H.S. degree with a major in Cardiovascular Technology, to be implemented in Fall of 2008.

d. A.H.S., Physical Therapist Assistant, Piedmont Technical College (new)

Dr. Cox introduced the program planning summary. Approval was **moved** (Cox) and **seconded** (Tobin) to accept the program planning summary. Dr. Morrison asked if there are

many students who take advantage of the one-plus-one program. Dr. Cox responded that five students go to Greenville Tech every year. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Piedmont Technical College to develop a program leading to the A.H.S. degree with a major in Physical Therapist Assistant, to be implemented in Fall of 2008.

e. A.H.S., Veterinary Technology, Piedmont Technical College (new)

Dr. Cox introduced the program planning summary. Approval was **moved** (Cox) and **seconded** (Dowell) to accept the program planning summary. Dr. Trainer asked if Piedmont Technical College had any plans for articulation with Clemson. Dr. Marchant stated that articulation with Clemson's Animal, Dairy and Poultry bachelor's degree would be worth exploring. He also added that the Newberry College program has always been successful and Piedmont Technical College plans to continue to meet those same standards. He added that Newberry was cooperating with Piedmont in developing the Piedmont program. Without further discussion, the Committee **voted to accept unanimously** the planning summary to develop a program leading to the A.H.S degree with a major in Veterinary Technology, to be implemented in Fall of 2008.

f. B.A., Music, Coastal Carolina (modification)

Dr. Sheehan introduced the program modification. Approval was **moved** (Sheehan) and **seconded** (Chapman) to accept the program modification. Dr. Sheehan stated that the purpose of this modification is to develop three different tracks within the degree program. Dr. Trainer stated that USC-Columbia's Dean of Music has offered to work with Coastal Carolina to help this program meet accreditation. She stated that the Dean of Music suggested that Coastal Carolina might want to consider a combination of two degree tracks. She also added that they might want to consider developing a B.F.A as opposed to a B.A. Dr. Johnson responded that they appreciate USC-Columbia's Dean of Music's offer and will be in contact with him. Dr. Johnson also added that for the accreditation process they want to offer a major in which students can receive licensure. Dr. Morrison stated that if Coastal intends to make this program a B.F.A., a submission of a new program would be required. Dr. Johnson responded that it is not Coastal's intent to convert this program to a B.F.A. He said this decision was made owing to reasons of the budget, unnecessary duplication of effort, and meeting student demand. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Coastal Carolina to modify its existing program leading to the B.A. degree with a major in Music to encompass three tracks, to be implemented in the Fall of 2008.

g. B.S., Nursing (completion), Coastal Carolina (new)

Dr. Sheehan introduced the program planning summary. Approval was **moved** (Sheehan) and **seconded** (Cox) to accept the program planning summary. Dr. Tobin asked if the articulation agreement for this program can be offered to other technical colleges besides Horry-Georgetown Tech. Dr. Sheehan responded that Coastal Carolina will explore an articulation agreement with other technical colleges, but the institution anticipates that the program will be very popular with local students and that other technical colleges will have few students interested because of distance. Dr. Morrison asked about the availability of the three

new faculty who must be hired. Dr. Lohr responded that the institution has identified these persons, all of them with experience in the field of nursing. Dr. Morrison inquired whether the demand for USC-Upstate's and Lander's on-line nursing programs will be reduced because of the proposed program. Dr. Sheehan replied that Coastal is aware that there are on-line programs. However, he stated that this program will offer students the traditional method of receiving a baccalaureate degree and added that data from a survey distributed to the local community shows many students want a traditional program. Dr. Morrison stated that this data needs to be included in the final proposal. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a program leading to the B.S. degree with a major in Nursing (completion), to be implemented in the Fall of 2009.

h. B.S., Middle Level Education, The Citadel (new)

i. B.A., Physical Science Education, The Citadel (new)

j. B.A., Modern Languages Education, The Citadel (new)

k. B.A., Biology Education, The Citadel (new)

These four program planning summaries were deferred by request of The Citadel.

l. B.S., Athletic Training, Winthrop (new)

Ms. Jones introduced the program planning summary. Approval was **moved** (Jones) and **seconded** (Ozment) to accept the program planning summary. With no discussion, the Committee **voted to accept unanimously** the planning summary for Winthrop University to develop a program leading to the B.S. degree with a major in Athletic Training, to be implemented in Fall 2008.

m. B.S., Exercise Science, Winthrop (new)

Ms. Jones introduced the program planning summary. Approval was **moved** (Jones) and **seconded** (Trainer) to accept the program planning summary. Dr. Morrison asked for clarification of the phrase found in the summary which reads: "with the new alignment with various graduate programs, Winthrop anticipates increased enrollment in the program." Dr. James Chapman stated that after reviewing the programs in Allied Health and Physical Therapy that the coursework was more aligned with the Exercise Science area and can be completed for the students to receive a four-year degree. Dr. Trainer cautioned Winthrop to choose carefully the CIP Code for this program because if the recreational CIP Code (as opposed to the health science CIP) is chosen, the scholarship supplemental funds would be unavailable for students. Dr. Morrison responded that the CIP codes are assigned by CHE staff. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Winthrop University to develop a program leading to the B.S. degree with a major in Exercise Science, to be implemented in the Fall of 2008.

n. B.S., Environmental Science, USC-Columbia (new)

Dr. Trainer introduced the program planning summary. Approval was **moved** (Trainer) and **seconded** (Jones) to accept the program planning summary. With no discussion, the Committee **voted to accept unanimously** the planning summary for Winthrop University to

develop a program leading to the B.S. degree with a major in Exercise Science, to be implemented in the Fall of 2008.

o. M.S. (Thesis), and M.S. (Non-Thesis), Forensic Medicinal Chemistry, USC-Columbia (new)

Dr. Trainer introduced the program planning summary. Approval was **moved** (Trainer) and **seconded** (Jones) to accept the program planning summary. Mr. Mullins asked if the distance education delivery mode will be explored within two years. Dr. Trainer responded that it will depend on the track that the students will choose as to which delivery mode will be available. Dr. Lundquist asked if the program will be offered directly on line. Dr. Trainer responded that this decision also depends on the track the student chooses. Dr. Lundquist stated that Lander is developing a bachelor's degree and would like to work with USC-Columbia. In response to Mr. Mullins' questions, Dr. Trainer stated that this program will not result in teacher certification. Dr. Morrison asked if the bachelor's program will be a feeder into the master's degree program. Dr. Trainer stated that whether the program will be a feeder program will depend upon availability of an articulation agreement or other cooperative agreement between the institutions involved. Without further discussion, the Committee **voted to accept unanimously** the planning summary for USC-Columbia to develop a program leading to the M.S. (Thesis) and M.S. (Nonthesis) degrees with a major in Forensic Medicinal Chemistry, to be implemented in Fall of 2009.

p. M.Ed., Instructional Technology, Coastal Carolina (new)

Dr. Sheehan introduced the program planning summary. Approval was **moved** (Sheehan) and **seconded** (Dowell) to accept the program planning summary. Dr. Morrison asked whether this is the same degree program offered by Lesley University that has had much success. Dr. Hunt stated that Coastal Carolina's program will have a different curriculum. Dr. Sheehan added that this program will be offered exclusively during the night and on the weekends. In response to Mr. Mullins' question, Dr. Hunt stated that a research applications course will be a part of the curriculum. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a program leading to the M.Ed. degree with a major in Instructional Technology, to be implemented in the Fall of 2008.

q. M.Ed., Educational Leadership, Coastal Carolina (new)

Dr. Sheehan introduced the program planning summary. Approval was **moved** (Sheehan) and **seconded** (Trainer) to accept the program planning summary. Dr. Morrison said that a program of this type needs to meet the criteria of the redesign work of SREB to be a cutting-edge program. She also suggested that Coastal Carolina review Levine's article before it comes to the Commission and be prepared to answer questions based on this article. Dr. Morrison added that members of the Commission have reviewed this article and may ask many questions pertaining to it. Dr. Jorgens added that because the planning summary states that the cost of the program will be covered by tuition revenue, she would like to understand how the program will pay for itself. Dr. Sheehan stated that the program is anticipated to pay for itself. Dr. Trainer stated that in the area of Educational Leadership school districts will pay for

personnel to take these courses. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a program leading to the M.Ed. degree with a major in Educational Leadership, to be implemented in the Fall of 2008.

r. M.Ed., Literacy, Language, and Culture with options in English for Speakers of Other Languages (ESOL) or Literacy, Coastal Carolina

Dr. Sheehan introduced the program planning summary. Approval was **moved** (Sheehan) and **seconded** (Jones) to accept the program planning summary. Dr. Cox asked if the students in the program are anticipated to become teachers. Dr. Hunt replied that this program does not lead to initial certification. Dr. Trainer stated that USC-Columbia should be added to the list of institutions that have a master's program in literacy. Dr. Morrison asked if all three education programs will lead to add-on certification. Dr. Gregg asked if these programs will be reviewed by Teachers of English to Speakers of Other Languages and International Reading Association. Dr. Hunt responded affirmatively to both questions. Without further discussion, the Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a program leading to the M.Ed. degree with a major in Literacy, Language, and Culture with options in English for Speakers of Other Languages (ESOL) or Literacy, to be implemented in the Fall 2008.

s. M.A.T., Early Childhood Education, Winthrop (new)

Ms. Jones introduced the program planning summary. Approval was **moved** (Jones) and **seconded** (Ozment) to accept the program planning summary. With no discussion, the Committee **voted to accept unanimously** the planning summary for Winthrop University to develop a program leading to the M.A.T. degree with a major in Early Childhood Education, to be implemented in the Fall of 2009.

4. Consideration of New Program Proposals

a. B.S., Secondary Education, College of Charleston (new)

Dr. Jorgens introduced the program proposal. Approval was **moved** (Jorgens) and **seconded** (Metts). With no further discussion, the Committee **voted to accept unanimously** the program proposal for College of Charleston to offer a program leading to the B.S. degree in Secondary Education, to be implemented in Fall of 2008.

Dr. Morrison added that she would like to thank Dr. Fran Welch for drawing her attention to the double major issue. She added that the state of South Carolina is producing very few secondary education majors in its institutions of higher education. Dr. Welch said that the College of Charleston is not the only college doing this type of program and believes strongly that recognizing the double majors will help the lack in the secondary education major. Dr. Morrison stated that she and CHE staff have understood the College of Charleston's position, hopes they are correct, but remains skeptical about the end result. She said that staff has confirmed that many of the public institutions in South Carolina require a very large number of credit hours in "Education" courses in order to certify candidates in secondary education; that

phenomenon may explain in itself why relatively few students are choosing secondary education majors in college. She added that this program should be watched very closely for the next five years to see whether the College of Charleston's prediction is borne out by empirical evidence.

b. B.S.N., Nursing (Generic), USC-Columbia at USC-Salkehatchie and USC-Lancaster (modification)

Dr. Trainer introduced the program modification. Approval was moved (Trainer) and seconded (Sheehan). Dr. Tobin asked whether there will be any issues for the technical colleges competing for slots. Dr. Plyler responded that he does not foresee any problems due to the fact that there is a great need for nursing in these communities. Dr. Morrison asked if the fund gift referenced in the final proposal from Piedmont Medical College has been made. Dr. Hewlett responded that it has been delivered and that two other gifts from hospitals have been made. Dr. Morrison stated that the gift information will be added into the staff analysis paper. She added that the Commissioners like to know about local support. Without further discussion, the Committee voted to accept unanimously the program proposal for USC-Columbia to modify its existing B.S.N. degree in Nursing (Generic), to be implemented in the Fall of 2008, at USC-Salkehatchie and USC-Lancaster.

c. M.S.D., Dentistry, MUSC (new)

Dr. West introduced the program proposal. Approval was moved (West) and seconded (Trainer). In response to a question by Dr. Trainer, Dr. Sanders stated that students must have been admitted to the MUSC dental residency to take this program and that all students in the dental residency programs must take the program after its implementation. In response to Dr. Morrison's inquiry, Dr. Sanders stated that the new dental school will be completed by 2009. Dr. Kelley asked how the institution decided upon the numbers of hours to be completed to earn this degree. Dr. Sanders stated that hours include both classroom and clinical hours and students will pay tuition for all of these hours. Without further discussion, the Committee voted to accept unanimously the program proposal for MUSC to offer a program leading to the M.S.D. degree in Dentistry, to be implemented in July of 2008.

5. Discussion of Revision to Contract Course Policy

Dr. Morrison stated that she will have the Advisory Committee members revisit the Contract Course policy at the request of USC. She stated that USC asked if contract courses can be offered to students at private institutions based on this policy. She added that the current policy appears to prevent that. Dr. Morrison stated that this policy needs to be revised. She requested that members review the policy and inform staff of any additional issues that need to be addressed in that policy. She asked for these requests to be sent to her by Friday, January 25, 2008.

6. Discussion of Allocation of Nursing Appropriation

Dr. Morrison stated that the Commission needs to develop a more sophisticated model for distribution of \$1 million nursing allocation. The first distribution of funds was based on

existing full-time nursing faculty (number of FTEs by institution). Dr. Morrison added that CHE needs to develop a new methodology that will meet the intent of the law but provide benchmarks against which to measure programs and set goals to reach. Dr. Morrison then distributed a copy of a new CHE staff-developed distribution methodology using faculty peer averages. Dr. Morrison asked Dr. Hewlett to give a brief explanation for an alternative methodology developed by the Nursing Deans and Directors. Dr. Hewlett thanked Dr. Morrison for the opportunity but first thanked CHE staff for the summary of a December 18, 2007, meeting, and then asked that some wording changes be made to that document. Specifically, she objected to the use of the word “disproportionate” referring to the flow of nursing personnel from colleges and universities into hospital employment settings. She asked that “a whole lot of” be substituted for “disproportionate.” Next, she objected to the term “exodus” in referring to the nursing faculty leaving teaching positions. To Dr. Morrison’s inquiry as to what Dr. Hewlett would substitute for this term, Dr. Hewlett responded only that it would be something other than “exodus” since this was a very strong term.

Dr. Hewlett then briefly discussed what the Deans and Directors of Nursing Education envisioned as the methodology for future funds for nursing salary enhancements under the Critical Needs in Nursing Initiative Act of 2007. All members agreed that there must be some institutional flexibility. Mr. Glenn stated that the law stipulates that the governing body of the institution has that institutional flexibility. Dr. Morrison stated that she was soliciting all ideas or suggestions to factor into a CHE proposal before it is made final. In essence, Dr. Hewlett stated that she still recommends that the funds be distributed based on FTEs at each institution. Dr. Morrison added that the proviso needs to be changed so that the funds can be distributed directly to the institutions rather than to CHE if these funds are to become part of base salaries for existing nursing faculty.

7. Discussion of EEDA and Transfer Blocks

Dr. Morrison distributed a handout regarding General Education Transfer Blocks. Dr. Morrison stated that under the EEDA Act two major projects are underway currently: 1) the Course Alignment Project with Dr. Conley and 2) an RFP shortly to go forth for a course audit/degree audit electronic, statewide system. Dr. Morrison stated that the K-12 system has continued to argue more work needs to be done in a third area, i.e., articulation. She added that the K-12 system would like for college course work taken in high school to count for credit toward the degree. Dr. Morrison stated that a guidance document needs to be developed to lay out what dual enrollment course are available to students and which courses will transfer. Dr. Morrison requested feedback from the ACAP Members regarding modules of courses in discipline groups which will count toward the degree (as general education primarily) at all institutions. Dr. Drayton suggested that each institution check the procedure currently available concerning transfer blocks. Dr. Morrison stated that each institution should ask if there is a common set of courses provided to the dual enrollment student. She added that each institution should have its transfer coordinator review the transfer block list and state which courses do not apply to the major fields. Dr. Morrison asked that this information be provided to her by e-mail no later than Friday, January 25, 2008.

8. Notifications of Program Changes and Terminations

This item was presented for information purposes only.

9. Other Business

Dr. Morrison stated that the 2008-09 meeting dates need to be established. She asked the members of ACAP to inform her of any dates that are not available. Ms. Jones suggested making all the meeting dates on Thursday, and all members agreed that Thursdays would be the best day of the week for ACAP meetings. Dr. Morrison stated that she will send out a list of dates to the ACAP Members by January 25, 2008.

There being no further business, the meeting was adjourned at 1:35 p.m.

Respectfully submitted,

De'Nitra Reese