

ACAP
Minutes of January 15, 2009

Members Present

Dr. Gail Morrison, Chair
Dr. Marsha Dowell, USC-Upstate
Dr. Ronald Drayton, Midlands Tech
Dr. Elise Jorgens, College of Charleston
Dr. Tom Moore, Winthrop
Dr. Suzanne Ozment, USC-Aiken
Dr. Michael Parsons, USC-Beaufort
Dr. Chris Plyler, USC System
Dr. Walt Tobin, Orangeburg Tech

Guests Representing Members

Dr. Barbara Buckner, Coastal Carolina
Dr. Helen Doerpinghaus, USC-Columbia
Dr. Debra Jackson, Clemson
Dr. Ken Kitts, Francis Marion
Dr. Learie Luke, S.C. State
Dr. Spike Metts, The Citadel
Ms. Hope Rivers, State Technical College System

Guests

Mr. Kevin Boiter, Piedmont Tech
Dr. Stevie Chepko, Winthrop
Dr. Jeanne Cobb, Coastal Carolina

Staff Present

Dr. Argentini Anderson
Ms. Renea Eshelman
Ms. JoAnn Gardner
Ms. Lane Goodwin
Dr. Paula Gregg
Ms. Trena Houp
Mr. Clint Mullins
Dr. Mike Raley
Ms. De’Nitra Reese

Mr. Avery Daniels, S.C. State
Dr. Gib Darden, Coastal Carolina
Ms. Crystal Edge, Coastal Carolina
Dr. Dennis Fallon, The Citadel
Dr. Krisita Finnigan, USC-Columbia
Ms. Stephanie Frazier, State Technical College System
Dr. Kent Gourdin, College of Charleston
Dr. Damara Hightower-Davis, SDE
Dr. Tony Johnson, The Citadel
Ms. Karen Jones, Winthrop
Dr. Jim Luken, Coastal Carolina
Dr. Rhonda Mack, College of Charleston
Dr. Tracy Pierner, Aiken Tech
Dr. Michael Roberts, Coastal Carolina
Dr. Caron St. John, Clemson
Dr. George Williams, The Citadel

1. Consideration of Minutes of October 9, 2008

Dr. Morrison requested a motion to accept the Minutes of October 9, 2008, as distributed. The motion was **moved** (Drayton) and **seconded** (Dowell), and the Committee **voted to accept unanimously the Minutes as distributed.**

2. Consideration of Program Planning Summaries

a. A.I.T., Radiation Protection Technology, Aiken Tech

Ms. Rivers introduced the planning summary from Aiken Technical College. It was **moved** (Rivers) and **seconded** (Luke). Dr. Morrison asked if

the college will receive any external funding to alleviate some of the cost of the program. Dr. Pierner stated that a gift of \$200,000 will be given. The college will also receive a \$40,000 grant from the Savannah River Nuclear Solutions. The Committee **voted to accept unanimously** the planning summary for Aiken Technical College to develop a new program leading to the A.I.T. degree with a major in Radiation Protection Technology, to be implemented in Fall 2009.

b. A.I.T., Mechatronics Technology, Piedmont Tech

Ms. Rivers introduced the planning summary from Piedmont Technical College. It was **moved** (Rivers) and **seconded** (Meetze). In response to Dr. Morrison's question about the certificates, Ms. Rivers stated that Piedmont will retain the two certificate programs. The Committee **voted to accept unanimously** the planning summary for Piedmont Technical College to develop a new program leading to the A.I.T. degree with a major in Mechatronics Technology, to be implemented in Fall 2009.

c. B.S., Marketing, College of Charleston

Dr. Jorgens introduced the planning summary from College of Charleston. It was **moved** (Jorgens) and **seconded** (Drayton). Dr. Morrison suggested that the justification section of the final proposal should include a list of the South Carolina schools accredited by the Association to Advance Collegiate Schools of Business (AACSB). The Committee **voted to accept unanimously** the planning summary for College of Charleston to develop a new program leading to the B.S. degree with a major in Marketing, to be implemented in Fall 2009.

d. B.S., Biochemistry, Coastal Carolina

Dr. Buckner introduced the planning summary from Coastal Carolina. It was **moved** (Buckner) and **seconded** (Jorgens). Dr. Moore asked for clarification as to the reason why Coastal choose to add a new major rather than adding a concentration. Dr. Roberts stated that the department choose a new major because of the proposed program's interdisciplinary aspect and anticipates that the program will grow quickly. Dr. Morrison stated that the program probably would not be approved with the assumption of only four graduates a year. Dr. Raley added that chemistry at the College of Charleston is currently a low productivity program and that offering this program may have a negative impact on the productivity of the chemistry program. Dr. Morrison suggested that Coastal Carolina should consider Dr. Moore's suggestion to offer a concentration in Biochemistry. The Committee

voted to accept unanimously the planning summary for Coastal Carolina to develop a new program leading to the B.S. degree with a major in Biochemistry, to be implemented in Fall 2010.

e. B.S., Information Systems, Coastal Carolina

Dr. Buckner introduced the planning summary from Coastal Carolina. It was **moved** (Buckner) and **seconded** (Dowell). Ms. Rivers stated that all technical colleges offer an associate degree program in this field of study. Dr. Morrison asked if the concentration will be terminated if this program is approved. Dr. Roberts stated that the concentration would be terminated. Dr. Morrison suggested adding the termination of the concentration to the proposal and also addressing why it is necessary to offer a major rather than the concentration. She added that the proposal will need specific details. The Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a new program leading to the B.S. degree with a major in Information Systems, to be implemented in Fall 2009.

f. B.A., Studio Art, USC-Beaufort

Dr. Parson introduced the planning summary from USC-Beaufort. It was **moved** (Parson) and **seconded** (Jorgens). Dr. Morrison asked Dr. Parson to comment on the outside funding sources this program will receive. Dr. Parson stated that USC-Beaufort has received a \$75,000 grant to renovate classrooms. He added that another donor has agreed to donate funding for space and faculty once the renovations are complete. Dr. Morrison added that New Carolina has identified an Arts Clusters for the Lowcountry, and she noted that this addition could be used as a useful tool in advertising the program. Dr. Morrison also stated that in the final proposal it should be made clear that the concentration in art will be discontinued. Dr. Parson stated that the goal of USC-Beaufort is to terminate eventually the entire bachelor of liberal arts degree. In response to Dr. Morrison's question, Dr. Parson stated that the program will be designed so that accreditation can be sought. Dr. Luke suggested adding studio fees to be able to pay for the expensive courses. The Committee **voted to accept unanimously** the planning summary for USC-Beaufort to develop a new program leading to the B.S. degree with a Major in Studio Arts, to be implemented in Fall 2009.

g. B.S., Health Science, USC-Upstate

Dr. Dowell introduced the planning summary from USC-Upstate. It was **moved** (Dowell) and **seconded** (Parson). Dr. Jackson stated that Clemson has an active program in health science in the Upstate but feels it targets a different base of students. Dr. West stated that the commitment has been an online program so that the entire state can be served. Dr. West added that she has meet with Coastal Carolina and has visited USC-Upstate and all are committed to keeping the on-line program. Dr. Dowell added that local hospitals are interested donors. Dr. Morrison suggested adding the donor interest to the final proposal. The Committee **voted to accept unanimously** the planning summary for USC-Upstate to develop a new program leading to the B.S. degree with a Major in Health Science, to be implemented in Fall 2010.

h. M.Ed., Learning and Teaching, Coastal Carolina

Dr. Buckner introduced the program planning summary from Coastal Carolina. It was **moved** (Buckner) and **seconded** (Jackson). Dr. Jackson stated that Clemson's faculty supported this program but suggested that the national board standards be included. Dr. Morrison stated that the term "future teachers" should be changed to say "current teachers." She also stated that the final proposal should clearly state that only content courses will be shared with the M.A.T. program. The Committee **voted to accept unanimously** the planning summary for Coastal Carolina to develop a new program leading to the M.Ed. degree with a major in Learning and Teaching, to be implemented in Fall 2009.

i. M.S., Program Management (MSPgM), The Citadel

Dr. Metts introduced the planning summary from The Citadel. It was **moved** (Metts) and **seconded** (Moore). In response to Dr. Morrison's questions, Dr. Metts replied that the program is not only for engineers but that a broad range of scientists, physicists, and chemists interested in program management can enroll in the program. Dr. Jackson stated that Clemson is now offering on-line Engineering courses and that The Citadel could take advantage of these courses. The Committee **voted to accept unanimously** the planning summary for The Citadel to develop a new program leading to the M.S. degree with a major in Program Management (MSPgM), to be implemented in Fall 2009.

j. M.S., Sport and Fitness Administration, Winthrop

Dr. Moore introduced the planning summary from Winthrop. It was **moved** (Moore) and **seconded** (Dowell). Without discussion, the Committee **voted to accept unanimously** the planning summary for Winthrop to develop a new program leading to the M.S. degree with a major in Sport and Fitness Administration, to be implemented in Fall 2009.

k. Clemson Institute for Human Factors and Ergonomics, Clemson

Dr. Jackson introduced the planning summary from Clemson. It was **moved** (Jackson) and **seconded** (Doerpinghaus). Dr. Jackson stated that the Institute is not seeking funding at this time, but that Clemson faculty and staff request that their centers and institutes be approved by CHE so that they can request funding at a future date. The Committee **voted to accept unanimously** the planning summary for Clemson to develop the Clemson Institute for Human Factors and Ergonomics, to be implemented immediately upon approval.

3. Consideration of Program Modifications

a. B.A., Modern Languages by adding Teaching Specializations in French, German, and Spanish, The Citadel

Dr. Metts introduced the proposed program modification for The Citadel. It was **moved** (Metts) **seconded** (Jackson). In response to Dr. Jackson's question, Dr. Metts replied that upon completion of this degree program, graduates with the proposed concentrations will be certified to teach and will meet all NCATE requirements. Mr. Mullins asked if there will be any new courses required for the proposed program. Dr. Metts replied that there will be no new courses required. The Committee **voted to accept unanimously** the program modification for The Citadel to modify its existing program leading to the B.A. degree with a major in Modern Languages by adding Teaching Specializations in French, German and Spanish, to be implemented in Fall 2009.

b. B.A., Chemistry by adding a Teaching Specialization in Chemistry and Comprehensive/Broad Field Science, The Citadel

Dr. Metts introduced the proposed program modification for The Citadel. It was **moved** (Metts) and **seconded** (Moore). Without discussion, the Committee

voted to accept unanimously the program modification for The Citadel to modify its existing program leading to the B.A. degree with a major in Chemistry by adding a Teaching Specialization in Chemistry and Comprehensive/Broad Field Science, to be implemented in Spring 2009.

c. B.S., Biology, by adding a Teaching Specialization in Biology and Comprehensive/Broad Field Science, The Citadel

Dr. Metts introduced the proposed program modification for The Citadel. It was **moved** (Metts) and **seconded** (Moore). Without discussion, the Committee **voted to accept unanimously** the program modification for The Citadel to modify its existing program leading to the B.S. degree with a major in Biology by adding a Teaching Specialization in Biology and Comprehensive/Broad Field Science, to be implemented in Fall 2009.

d. M.Ed., Counselor in Counselor Education by adding a Specialization in Student Affairs and College Counseling, The Citadel

Dr. Metts introduced the proposed program modification for The Citadel. It was **moved** (Metts) and **seconded** (West). Dr. West stated that MUSC is supportive of the program. Dr. Morrison asked how this program compares to USC-Columbia's program. Dr. Metts stated that the specialization focus is different from USC-Columbia's. The Citadel program will include ethical and legal courses, field work, and a practicum for higher education. Dr. Jackson added that Clemson provides on-line courses and would be willing to share some courses with The Citadel to avoid duplication. The Committee **voted to accept unanimously** the program modification for The Citadel to modify its existing program leading to the M.Ed. degree with a major in Counselor Education by adding a Specialization in Student Affairs and College Counseling, to be implemented in Fall 2009.

e. M.Ed., Special Education by adding an off-site location in Charlotte, N.C., Winthrop

f. M.Ed., Educational Leadership by adding an off-campus location in Newberry, S.C., Winthrop

g. M.Ed., Educational Leadership by adding an off-campus location in Charlotte, N.C., Winthrop

Dr. Moore introduced all three proposed program modifications from Winthrop. They were **moved** (Moore) and **seconded** (Doerphinghaus). Dr.

Jackson stated that Clemson is concerned about duplication because they also have a collaboration with Newberry College. Dr. Jackson offered to share courses to avoid duplication. Ms. Eshelman added that she is pleased that the State's public institutions are willing to develop programs to provide local access on-site to non-traditional students because this is the same opportunity that for-profit institutions offer to South Carolina residents. The Committee **voted to accept unanimously** the program modifications for Winthrop to: 1) modify its existing program leading to the M.Ed. degree with a major in Special Education by adding an off-campus location in Charlotte N.C.; and 2) modify its existing program leading to the M.Ed. with a major in Educational Leadership by adding off-campus locations in Newberry S.C. and Charlotte, N.C., all to be implemented in Spring 2009.

Dr. Jackson asked that Commission staff consider revising the CHE's *Policy and Procedures for New Academic Program Approval and Termination* to simplify program changes similar to these presented by Winthrop. The Committee suggested changing the procedure to allow institutions to submit Notifications of Change for program modifications solely for the purposes of offering a program off-campus.

4. Discussion of Dual Enrollment Guidance Document

a. Guidance Document

Dr. Morrison distributed the document and asked that each institution distribute the document to appropriate staff for review. After discussion about the scarcity of courses listed for education, Dr. Ozment suggested that this document be forwarded to the Deans of Education to determine if additional courses could be added.

b. The Plan for Policymakers from *On Ramp to College: A State Policymaker's Guide to Dual Enrollment* was presented for members information

c. Excerpts from *On Ramp to College: A State Policymaker's Guide to Dual Enrollment* were presented for members information.

5. Update on Transfer and Articulation RFP

Mr. Mullins stated that Academy One has been selected as the vendor for the Course Articulation and Transfer System (CATS). He added that this vendor has been approved by both the offices of the State's Attorney General and the Budget and Control Board. Mr. Mullins stated that the current budget cuts will require some renegotiation with the vendor. He noted that a representative from

Academy One will be at the Expanded ACAP meeting on February 6, 2009. Dr. Morrison encouraged everyone to attend this meeting. Dr. Morrison also stated the importance of having the college presidents endorse Academy One as well as PASCAL.

6. Notifications of Program Changes and Terminations

This is report was submitted for information.

7. Other Business:

There was brief discussion of exploring ways to use teleconferencing for the Advisory Committee on Academic Programs meetings. Dr. Morrison stated that she would ask USC-Columbia and the State Technical College Systems Board if this group could use their facilities.

There being no further business, the meeting was adjourned at 12:05 p.m.

Respectfully submitted,

De'Nitra Reese