

Advisory Committee on Academic Programs

Minutes of January 20, 2011

Members Present

Dr. T. Michael Raley, Chair
Dr. Joyce Blackwell, S.C. State University
Dr. Richard Chapman, Francis Marion
Dr. Ron Drayton, Midlands Technical
College
Dr. Danny McKenzie, Lander University
Dr. Tom Moore, Winthrop University
Dr. Gina Mounfield, Technical College of the
Lowcountry (via teleconference)
Dr. Suzanne Ozment, USC-Aiken
Dr. Hope Rivers, S.C. Technical College
System
Dr. Robert Sheehan, Coastal Carolina
Dr. Harvey Varnet, USC-Beaufort
Dr. Chris Plyler, USC System

Guests Representing Members

Dr. Warren Carson, USC Upstate,
representing Dr. Marsha Dowell
Dr. Helen Doerpinghaus, USC-Columbia,
representing Dr. Michael Amiridis
Dr. Debbie Jackson, Clemson (via
teleconference), representing Dr. Doris
Helms
Dr. Cynthia Lowenthal, College of
Charleston, representing Dr. George W.
Hynd,
Dr. Darlene Shaw, MUSC (via
teleconference) representing Dr. Mark
Sothmann

Staff Present

Dr. Argentini Anderson
Ms. Laura Belcher
Dr. Paula Gregg
Ms. Trena Houpp
Mr. Clint Mullins

Guests

Dr. Cheryl Addy, USC Columbia
Dr. Mark Bebensee, The Citadel
Dr. Barbara Buckner, Coastal Carolina
Dr. Ralph Byington, Coastal Carolina
Dr. Lee A. Crandall, Clemson
Dr. Mark Dewalt, Winthrop
Dr. George E. Dickinson, College of
Charleston
Mr. Tim Drueke, Winthrop
Dr. Ali Eliadorani, S.C. State
Dr. Kris Finnigan, USC Columbia
Dr. Katharine M. Gibb, USC Upstate
Dr. Lynette Hamlin, USC Upstate
Dr. Linda Henderson, Coastal Carolina
Dr. Stanley Ihekweazu, S.C. State
Mr. Keith Lasure, Piedmont Technical
College
Dr. Kenneth D. Lewis, S.C. State
Ms. Sandy Powers, College of Charleston
(via teleconference)
Dr. Bruce Rafert, Clemson
Dr. Michael H. Roberts, Coastal Carolina
Ms. Karen Todd, AcademyOne (via
teleconference)
Mr. Eric J. Walker, GHS/Clemson
Dr. John F. Yannessa, Coastal Carolina

Dr. Mike Raley called the meeting to order at 10:09 a.m. and welcomed all in attendance. He then asked the institutional and audience members to introduce themselves.

1. Consideration of Minutes of October 20, 2010

Dr. Raley requested a motion to accept the minutes of October 20, 2010, as distributed. The motion was **moved** (Sheehan) and **seconded** (Moore), and the Committee **voted unanimously to accept the Minutes as distributed.**

2. Discussion on Guidelines for Notifications for Graduate Programs

Dr. Raley introduced the topic for discussion by describing the context. He relayed to the Committee that a CHE staff member became concerned about the current policy after reviewing many notifications of change for graduate programs. He stated that the current policy reads that if a university seeks approval for a program change involving 18 hours or fewer, that the CHE does not need to analyze or approve the change; CHE staff simply need to be notified of the change. Dr. Raley continued to explain that the concern of staff involves the changes to a graduate program in which 18 hours could be more than half of the required program hours. He then asked the Committee its feedback on a proposed policy change for graduate level programs that would lower the number of hours changed to determine whether an institution submits a notification of change or a program modification. He continued by asking for members' feedback on the policy change and if the change is favorable, suggestions as to what the threshold number should be.

Dr. Sheehan commented that the policy change might be complicated due to the need to differentiate between masters, specialist and doctoral degree programs. Dr. Jackson stated that most graduate program are individually designed with the exceptions of education and nursing programs. Dr. Raley stated that he understood and commented further that CHE was mainly concerned about these uniform graduate programs, over the more specialized ones. Dr. Jackson asked whether the policy change will differentiate between individualized and uniform programs.

Dr. Sheehan stated that education masters programs are not prescribed at the NCATE level and therefore can be just as varied as other disciplines' masters programs. Dr. Gregg responded that most of the Masters of Education she reviews do have a core set of 30 hours of curriculum. Dr. Sheehan responded that neither NCATE nor the state dictate what is required for a masters degree in education. He continued by stating that even though each program might have a core curriculum, when they are re-structured they are done so in order to meet the market. Dr. Raley asked if he was in support of the policy change as long as the hours threshold is reasonable. Dr. Sheehan agreed.

Dr. Moore asked what advantages are created in considering a program modification. Dr. Raley answered that since the modifications return to ACAP for consideration and approval and notifications do not, that this policy change would ensure another level of oversight beyond the staff's analysis. Dr. Moore asked whether reviews by NCATE and S.C. Department of Education not provide the additional oversight and analysis needed. Dr. Gregg stated that S.C. Department of Education does not review for acceptance all advanced degrees. Dr. Buckner stated that most programs that would change would be MATs.

Dr. Raley thanked the Committee for its input and informed the members that staff will formulate a draft policy and bring it back to the Committee for consideration and further discussion.

3. Consideration of Program Planning Summaries

a. A.A.S., Diversified Agriculture, Piedmont Technical College

Dr. Rivers introduced the planning summary from Piedmont Technical College. It was **moved** (Rivers) and **seconded** (Drayton). Dr. Rivers introduced Mr. Keith Lasure, the Dean of Engineering and Industrial Technology from Piedmont Technical College. She explained to the Committee that Piedmont currently has two certificates, a basic diversified agriculture certificate and an advanced diversified agriculture certificate, which will be combined to create the associate's degree. Dr. Rivers reported that Piedmont surveyed 21 businesses and respondents anticipate hiring about 114 full time and 40 part time workers over the next three years. She informed the Committee that the instructors' salary, curriculum development, equipment and articulation fees will be funded by two grants.

Dr. Raley asked for more information about the potential partnership between this program and Clemson or other four-year institutions. Dr. Lasure explained that Piedmont plans on creating transfer agreements with both Clemson and Abraham Baldwin Agricultural College in Tifton, GA. Dr. Sheehan expressed concern about instructors' salary emanating from grants and asked specifically about the life cycles of these grants. Dr. Rivers answered that the Perkins grant will be renewed every five years. She then asked Dr. Lasure to recount further information. Dr. Lasure answered that the grants are intended to provide transitional funding, covering all costs for the first three years of the program. He continued by stating that after that point, the program is meant to be self-sustaining through tuition and fees of students.

Dr. Raley asked whether the College will continue to offer the two certificates. Dr. Lasure answered that the College will continue offering the basic certificate but has not made a final decision about the advanced one. Dr. Raley reminded Piedmont to provide answers in the full program write-up as to the questions asked in the meeting.

The Committee **voted unanimously to accept** the planning summary for Piedmont Technical College to develop a new program leading to the A.A.S. degree in Diversified Agriculture, to be implemented in Fall 2011.

b. B.A., Communication Studies, USC Beaufort

Dr. Varnet introduced the planning summary from USC Beaufort. It was **moved** (Varnet) and **seconded** (Ozment). Dr. Varnet explained that the program is currently a minor and that USC Beaufort seeks to transition it to a major. He reported to the Committee that the state does have many Communication Studies degrees, but that given the relative geographic isolation of Beaufort, the school seeks to offer the degree to its market population.

The Committee **voted unanimously to accept** the planning summary for USC Beaufort to develop a new program leading to the B.A. degree in Communication Studies, to be implemented in Spring 2012.

c. B.S., Civil Engineering Technology, emphasis on Design, S.C. State University

Dr. Blackwell introduced the planning summary from S.C. State University. It was **moved** (Blackwell) and **seconded** (Drayton). Dr. Blackwell referenced a recent Occupational

Outlook handbook published by the Bureau of Labor which cited an increased workforce demand for civil engineers and civil engineering technologists, over any other engineering field. She continued by stating that S.C. has a current shortage of civil engineers. She reported that the program will be offered in collaboration with USC Columbia. She introduced Dr. Stanley Ihekweazu, Department Chair of Civil and Mechanical Engineering Technology.

Dr. Drayton encouraged S.C. State to review Midlands Technical College's offering in this field and add it to the list provided in summary. Dr. Raley asked about the relationship with USC Columbia. He asked more specifically whether the courses being taught at USC are new courses for USC. Dr. Ihekweazu answered that no, the courses are already offered at USC. Dr. Sheehan asked to which institution are the courses transcribed. Dr. Ihekweazu stated that the USC transcripts the courses; they are then transferred to S.C. State; and S.C. State confers the degree. Dr. Raley asked whether a formal Memorandum of Understanding will be created. Dr. Blackwell answered affirmatively. Dr. Raley asked whether the graduates would be eligible for professional licensure. Dr. Blackwell answered affirmatively.

Dr. Moore asked why arts and social science courses which are required from SACS are not listed in the curriculum. Dr. Lewis answered that the University is in the position of satisfying two criterias, that of SACS and that of ABET. Dr. Sheehan expressed his concern that SACS might not approve the program. Dr. Lewis stated that the program is not vastly different than one offered by USC. Dr. Doerpinghaus stated that the liberal arts elective found in the fourth year could possibly satisfy the arts requirement, while the engineering economics could meet the social science requirement. Dr. Blackwell concurred. Dr. Raley asked that all the issues discussed be addressed in the full proposal in significant detail.

The Committee **voted unanimously to accept** the planning summary for S.C. State University to develop a new program leading to the B.S. degree in Civil Engineering Technology, emphasis on Design, to be implemented in Fall 2011.

d. B.S., Health Administration, Coastal Carolina

Dr. Sheehan introduced the planning summary from Coastal Carolina. It was **moved** (Sheehan) and **seconded** (Chapman). Dr. Sheehan explained to the Committee that a planning summary for this program had already been reviewed in October 2009 with the title of B.S. in Health Science. He reported to the Committee that the program is a degree completion one which was inherited from MUSC. Dr. Sheehan explained that after further review of the curriculum, Coastal decided that the program focused more on healthcare administration than health science and therefore changed the name and CIP code of the program. He continued by stating that Coastal seeks to offer the program in Fall 2011 and that it will be the first complete online degree program for the University.

Dr. Moore informed Dr. Sheehan and the Committee that Winthrop has a strong Healthcare Management concentration in its Business Administration program. Dr. Doerpinghaus stated that her belief that Limestone College has a B.S. in Healthcare Administration. Dr. Rivers encouraged Dr. Sheehan to make contact with the technical colleges once the degree program is in place because several were using the degree completion from MUSC. Dr. Sheehan explained that the University has already made contact and worked to assure that the technical colleges could continue to work with the degree.

Dr. Raley expressed concern that the only courses to be taught by full-time faculty members are in the business college. Dr. Sheehan explained that the MUSC program was

completely taught by adjunct faculty and therefore Coastal seeks to increase the use of full-time faculty for the degree program.

The Committee **voted unanimously to accept** the planning summary for Coastal Carolina to develop a new program leading to the B.S. degree in Health Administration, to be implemented in Fall 2011.

e. M.Acc., Master of Accountancy, Coastal Carolina

Dr. Sheehan introduced the planning summary from Coastal Carolina. It was **moved** (Sheehan) and **seconded** (Plyler). He introduced Dr. Ralph Byington, Dean of Business, and Dr. Linda Henderson, Associate Professor of Accounting. Dr. Sheehan explained that the undergraduate degree in accounting is well-subscribed and a needs assessment survey showed strong local industry support in preferring employees with the advanced degree. He also referred to the University's staffing ability to cover the courses in the program.

In response to questions, Dr. Henderson explained that the University polled the three hundred students majoring in Accounting as well as CPA firms in Horry and Georgetown counties. She further reported that the CPA firm poll showed that employers preferred graduates with a Master of Accountancy (85%) as compared to graduates with a Master of Business Administration with a concentration of Accounting. She informed the Committee that the results of the University's surveys also track with national trends.

Dr. Doerpinghaus thanked Coastal Carolina for its feedback which addressed concerns expressed by the USC Columbia faculty. She asked for more information about faculty. Dr. Byington described to the Committee that the University has seven tenure-track faculty members in accounting serving 300 undergraduate students as compared to 14 tenure-track faculty at USC Columbia serving 450 undergraduate students.

Dr. Blackwell expressed her concern over duplication of the program at the College of Charleston, USC Columbia, and Clemson. Dr. Sheehan justified the need by referencing geographic isolation, noting that the closest program is two and a half hours away.

The Committee **voted unanimously to accept** the planning summary for Coastal Carolina to develop a new program leading to the Masters degree in Accountancy, to be implemented in Fall 2011.

f. M.P.H., Community Health Leadership, Coastal Carolina

Dr. Sheehan introduced the planning summary from Coastal Carolina. It was **moved** (Sheehan) and **seconded** (Chapman). Dr. Sheehan explained to the Committee that the University seeks input on this summary but acknowledges that it might take feedback at the end of the discussion and revise the planning summary for future approval. He reported to the Committee that the program is built on the University's successful B.S. degree in Health Promotion. He continued by citing health statistics for the state and in particular the eastern/northeastern region, which is mainly rural. He informed the Committee that the University with this program seeks to focus on healthcare administration of a largely rural regional population. He introduced Dr. John Yannessa, Professor in Healthcare Promotion.

In response to concerns about duplication, Dr. Yannessa stated that the University seeks to focus more on healthcare administration of its rural region and to use the degree to address

and help local issues and problems, such as the high rate of teen pregnancy in Horry County. He also addressed the health issues of tobacco use and obesity in the region. Dr. Sheehan reported to the Committee the various strengths of the undergraduate program in Health Promotion.

Dr. Chapman stated that Francis Marion has been in discussion with USC Columbia about assisting in offering USC's Master of Public Health programs in the Pee Dee region. He also echoed the great need of the region. He asked for more information about student interest. Dr. Yannessa explained that student support for the current health promotion degree is strong and that with the graduate degree, the program seeks to meet the needs of the students who are already in the healthcare industry in the geographic region. Dr. Sheehan again addressed the significant health needs of the state and expressed his opinion that connections through internships with local counties would be strategic. He stated that Coastal requires a local internship as part of the Health Promotion undergraduate degree.

Dr. Michael Roberts, Dean of the College of Sciences at Coastal, referred to a model within the UNC system whereby a flagship university works with a more regionally-focused university regarding health programs. He continued by stating his support for collaboration with Francis Marion and USC Columbia.

Dr. Doerpinghaus introduced USC Columbia's Associate Dean of the College of Public Health, Dr. Cheryl Addy. Dr. Raley asked whether Coastal had made contact about collaboration with the two USC Columbia departments within the College of Public Health most related to the degree proposed. Dr. Yannessa answered that contact had not been made due to the initial stage of planning.

Dr. Addy expressed concern about accreditation. She explained that the MPH is an interdisciplinary program and the use of adjunct faculty would not be enough to serve the program. She stated that according to her understanding of the program, it seems to be a mixture of health promotion, health administration policy, and health administration delivery. She continued by stating that USC's program has capacity for more students. She informed the Committee of the related programs USC offers.

Dr. Sheehan respectfully requested the opportunity to continue planning over the next few years and bring back a revised planning summary if the Committee expressed general support. Dr. Doerpinghaus and Dr. Chapman expressed support for a collaborative program.

After much discussion, Dr. Sheehan withdrew the consideration of the program planning summary to develop a new program leading to the M.P.H. degree in Community Health Leadership.

g. M.S., Child Life, College of Charleston

Dr. Lowenthal introduced the planning summary from the College of Charleston. It was **moved** (Lowenthal) and **seconded** (Drayton). Dr. Lowenthal explained that a child life specialist works at a hospital or medical office and provides trauma support and education for families. She introduced Dr. George Dickinson, a senior Sociology faculty member. She expressed support for the program and explained that it will be a collaboration between two schools at the College (Humanities and Social Sciences; Education, Health and Human Performance) and MUSC, which offers an internship program and has a department of child life. She continued by stating that degree content will be provided by the College while onsite

work will be performed in collaboration with MUSC. She informed the Committee that the College has adequate resources to offer the program.

The Committee **voted unanimously to accept** the planning summary for the College of Charleston to develop a new program leading to the M.S. degree in Child Life, to be implemented in Fall 2012.

h. M. S., Energy and Environment, S.C. State University

Dr. Blackwell introduced the planning summary from S.C. State University. It was **moved** (Blackwell) and **seconded** (Rivers). Dr. Blackwell mentioned the increase of current discussion around the nation's dependence on foreign oil and she referred to the need for trained energy workers with an understanding of the environment. She informed the Committee that the program is a unique one for the state, combining study of alternative methods of energy with the study of the environmental impact. She explained that the University has an articulation agreement with Savannah River National Laboratory for use of a field station to train students. She introduced Dean Kenneth Lewis.

Dr. Raley reported to the Committee that the program would not qualify for the technology, engineering and math enhancements because it is a graduate program. He asked the Committee whether similar programs exist in the state. Dr. Lewis provided a handout regarding the program. Dr. Rivers asked about more information about the students' work at the Savannah River's environmental field station and Dr. Lewis described this aspect of the program in detail.

Mr. Mullins asked whether there are other programs in the nation. Dr. Lewis answered that NCA&T offers a similar program. Dr. Sheehan commented that the University of Toledo recently created a college in this area. Dr. Raley asked for more information about the energy option courses listed, Transportation, Energy and Air Quality and Hazard Material Transportation and Risk Analysis. Dr. Lewis explained that transportation pollution is critical to the program's focus.

The Committee **voted unanimously to accept** the planning summary for S.C. State University to develop a new program leading to the M.S. degree in Energy and Environment, to be implemented in Fall 2011.

i. M.S.N., Clinical Nurse Leader, USC Upstate

Dr. Carson introduced the planning summary from USC Upstate. It was **moved** (Carson) and **seconded** (Sheehan). Dr. Carson explained that this innovative program is non-duplicative for the state and targets specific niche in the field of nursing education at the graduate level. He also commented that the program complements the University's mission and allows the University to expand opportunities to students in the Upstate. He introduced Dr. Lynette Hamlin, Dean of the Mary Black School of Nursing, and Dr. Katharine Gibb, Associate Dean of the Mary Black School of Nursing.

Dr. Sheehan asked whether the role of clinical nurse leader is currently a role used in hospitals and other medical care facilities. Dr. Hamlin responded that the clinical nurse leader designation is five years old and has been rapidly adopted with healthcare costs containment and quality outcome. She continued by stating that the role is based at the bedside in the microsystems arena and that the Veterans Administration has adopted a goal for placing a

clinical nurse leader on every unit. Dr. Gibb added that the S.C. Hospital Association recently endorsed the clinical nurse leader position.

Dr. Raley requested that the full proposal include more details about the accelerated track, especially how the students will become licensed. He also requested that the full proposal include discussion regarding the State Board of Nursing approval.

Dr. Sheehan asked more specifically how a student can have no nursing licensure and then become a clinical nurse leader position with a degree. Dr. Hamlin stated that Yale, a former employer of hers, began offering direct entries in 1975 and has been successful since then. She cited her experience in moving non-degree students into nurse practitioner levels in three years. She stated that non-degree students bring a different level of skill sets, such as critical thinking and the ability to analyze and make acute decisions in a healthcare setting, than a traditionally-aged undergraduate student.

The Committee **voted unanimously to accept** the planning summary for USC Upstate to develop a new program leading to the M.S.N. degree in Clinical Nurse Leader to be implemented in Fall 2013.

j. M.S., Social & Immersive Media, Clemson

Dr. Jackson introduced the planning summary from Clemson. It was **moved** (Jackson) and **seconded** (Moore). She introduced Dr. Bruce Rafert, Dean of the Graduate School, for any additional questions. She explained that the program builds upon the SimHub, which is located at the University Center of Greenville that it is a 30 –hour masters degree and that it provides skills to students in order to teach and lead others in the industry of augmented reality applications. She further explained that the program will serve the student of the future.

The Committee **voted unanimously to accept** the planning summary for Clemson to develop a new program leading to the M.S. degree in Social & Immersive Media to be implemented in Fall 2011.

4. Consideration of Program Modifications

a. B.A., Art Studio, Emphasis in Graphic Design, USC Upstate

Dr. Carson introduced the program modification from USC Upstate. It was **moved** (Carson) and **seconded** (Varnet). Dr. Carson explained that an accrediting team visit clarified with the University that the B.F.A. in Art Studio should in fact be a B.A. degree.

Dr. Sheehan asked how the University will handle the transition for current students. Dr. Carson explained that students who are advanced in their degree process will graduate with a B.F.A., those beginning the program will graduate with a B.A. Dr. Raley asked that the program modification be revised to reflect this transition plan. Dr. Raley asked about alternatives for students whose portfolios are not accepted at the end of year two. Dr. Carson answered that he will seek feedback from faculty and submit the appropriate information to CHE staff. Dr. Raley asked for clarification regarding costs which were mentioned in the text of the modification but absent from the costs table. He also expressed concern about the costs of 2.5 faculty being listed as \$57,000. Dr. Carson stated that he will research the answers and submit the appropriate information to CHE staff.

The Committee **voted unanimously to accept** the program modification for USC Upstate to offer a Bachelor of Arts, Emphasis in Graphic Design.

b. B.S., Health Sciences, Cardiovascular Imaging Leadership Concentration, Clemson

Dr. Jackson introduced the program modification from Clemson University. It was **moved** (Jackson) and **seconded** (Drayton). Dr. Jackson explained that the concentration addition is a combined effort between Clemson and the Greenville Hospital System. She explained that it provides the opportunity to individuals who wish to have certification in the cardiovascular imaging area and have a baccalaureate degree as well. She introduced Dr. Lee A. Crandall, Department Chair of Public Health Sciences, and Mr. Eric Walker of the Greenville Hospital System.

Dr. Moore asked for more information regarding the leadership portion of the concentration. Dr. Crandall explained that the College of Health Education and Human Development offers a nine credit leadership certificate which will be incorporated into the proposed program in order to produce a unique group of graduates who can rapidly move into leadership positions in this field. He concluded by stating that the students will receive the core curriculum of the Health Sciences degree, the technical training of cardiovascular imaging and the leadership certificate. Dr. McKenzie asked for information about the type of leadership. Dr. Crandall reported that the leadership program concerns general leadership strategies.

The Committee **voted unanimously to accept** the program modification for the B.S. in Health Sciences, Cardiovascular Imaging Leadership Concentration at Clemson.

c. M.A.T., (Several Degrees), Addition of One-Year Option, Winthrop

Dr. Moore introduced the program modification from Winthrop University. It was **moved** (Moore) and **seconded** (Doerpinghaus). Dr. Moore introduced Dr. Mark Dewalt, Chair of the Department of Counseling, Leadership and Educational Studies. Dr. Moore explained that modification allows for a second path to complete the MAT degree. He reported that the new path is targeted at recent graduates with a B.A. or B.S. who decide they want to pursue a teaching career.

Dr. Sheehan asked whether that one year includes student teaching. Dr. Dewalt answered affirmatively and explained further that the students would take their pedagogy courses in the summer and fall and student teach in the spring. Dr. McKenzie asked whether students will complete clinical hours prior to student teaching. Dr. Dewalt answered affirmatively and explained further that each student must obtain 25 hours of youth experience in the summer and one day/week or two half days/ week in the fall.

Mr. Drueke clarified that the University seeks to modify seven programs similarly, according to different teaching areas.

Dr. Sheehan asked whether the University seeks to maintain the two year program. Dr. Moore answered affirmatively and explained that individuals who are not recent graduates and who are seeking to switch careers would take the two year program.

The Committee **voted unanimously to accept** the program modification for the M.A.T. at Winthrop.

5. Discussion of Federally Required College Net Price Calculator

Dr. Raley introduced the topic, distributed a handout and informed the Committee that the handout would be sent electronically. He explained that the federal requirement implementation date is October 29, 2011. He continued by stating that the federal government did not specify how to relay the required information or how to select vendors.

Dr. Raley reported to the Committee that a Clemson staff member is currently working on the development of an in-house net price calculator. He asked the Committee to consider the possibility of accepting a common net price calculator for the state, but prefaced his statement by clarifying that the state is not required to have a common calculator. Dr. Raley continued by stating that he does not expect the Committee to make a decision today but for the Committee to reach a consensus on whether or not to consider it as a viable choice and if so to form a group to determine the best route.

Dr. Sheehan expressed his support for a common calculator, relaying past experiences. He stated that to simply standardize the number of input questions would aid the state and the institutions. Dr. Moore asked which schools are currently formulating a calculator and added that Winthrop is in early stages of discussion. Dr. Chapman answered affirmatively on behalf of Francis Marion. Dr. Plyler answered affirmatively for the USC System.

Dr. Varnet asked whether the calculator had to be approved by any particular body. Dr. Gregg answered that according to her research, the federal government only requires that institutions have one. Dr. Varnet expressed his support for a common calculator.

Dr. Raley then led a discussion about next steps. He suggested that CHE staff survey all institutions as to their progress if any on creating a calculator. He then suggested that a working group be formed with representatives from those institutions which are working on creating a calculator. Dr. Raley asked whether any member was interested in leading this effort. Dr. Sheehan answered that if Coastal is working on a calculator, then he would be interested in leading the group.

6. Notifications of Program Changes and /or Terminations

Dr. Raley presented this report for information.

7. Discussion of Status of AP and IB Exams in SCTRAC

Dr. Raley introduced the discussion on this topic. He explained that through the implementation and use of SCTRAC, CHE staff have been notified of policies and/or statute regulations which are not being followed by the institutions. He continued by stating that a wide variety of AP and IB credits are not being accepted by institutions or the credits are accepted through SCTRAC but for zero credit. He informed the Committee that institutions will be contacted once again to correct these actions. Dr. Raley stated that possibly the individual institutional contact for the implementation of SCTRAC is simply unaware of the AP and IB policies, and he reiterated to the Committee that training has been offered to the institutions.

Mr. Mullins introduced Karen Todd of Academy One participating in the meeting via conference call. Mr. Mullins informed the Committee that the issues with AP and IB include institutions specifically denying the courses; the institutions' acceptance or denial of courses is pending; or institutions have accepted the courses but are awarding zero credit.

Dr. Raley asked Ms. Todd whether she could provide the number of AP and IB courses which have been approved for credit and mapped to institutional equivalencies. Ms. Todd answered that 1,230 AP courses have been accepted while 1,090 IB courses have been accepted.

Dr. Sheehan asked whether Committee members should query their institutions. Dr. Raley answered that CHE staff would send out a more detailed report to ACAP members and to the SCTRAC institutional contacts.

Mr. Mullins then briefed the Committee on the usage of SCTRAC and the upcoming activities related to the initiative. He distributed a usage report and highlighted various statistics. He asked Committee members to consider having a link to SCTRAC imbedded on institutions' web sites. He reported to the Committee that SCTRAC is hosting its first user conference on February 22 at the Columbia Convention Center. He stated that conference sessions will include student approach to using SCTRAC; SCTRAC for advising; SCTRAC as a marketing and recruitment tool; universally transferable courses project; and functional enhancements.

8. Update on S.C. Course Alignment Project

Mr. Mullins provided information on the S.C. Course Alignment Project. He reported that the project has confirmed 72 implementors for next year. He stated that the Lowcountry is participating in the project for the first time in the upcoming year. Mr. Mullins informed the Committee that the project is hosting a training conference on February 5. He distributed the agenda for the conference.

9. Other Business

Dr. Raley thanked everyone for attending the meeting and reminded them that the next Advisory Committee meeting is scheduled for March 18, 2011. There being no further business, the meeting was adjourned at 12:34 p.m.