

MINUTES

**EEDA Articulation, Dual Enrollment, High School Graduation
& Postsecondary Education Alignment Committee
(Expanded ACAP)
&
Steering Committee for the South Carolina Course Alignment Project Meetings**

**Friday, May 16, 2008
10:00 a.m. – 3:00 p.m.**

**SC Commission on Higher Education
1333 Main Street
Main Conference Room**

Members Present

Joanne Anderson
Jackie K. Brockington, Jr.
Phil Buckhiester
Diane Carr
Richard Chapman
Wanda Clark
Cheryl Cox
Ann Crook
Melissa Denardo
Marjorie Dowd
Marsha Dowell
Dave Evans
Valerie Harrison
Debra Jackson
Darrell Jameson
Elise B. Jorgens
Betty B. Kendrick
Suzette Lee
Learie Luke
Aaron Marterer
Rick Maxey

Martha McGinn
Spike Metts
Susan J. Morrison
Gina Mounfield
Tom Nelson
Suzanne Ozment
Michael Parsons
Sandra Powers
Cheri Pressley
Roger H. Sawyer
James Shaw
Carolyn Stewart
Harry Stille
Aileen Trainer
Brenda Turner
Jeff Wilson
Karen Woodward

CHE Representatives

Gail Morrison, Chairperson
Saundra Carr
Trena Houp
Clint Mullins
Michael Raley

Guests

David Conley
Donna Elmore
Phil Harrington
Deb Huggins
Holly Langan
Charis McGaughy

Dr. Gail Morrison opened the meeting by introducing the Educational Policy Improvement Center (EPIC) staff who are facilitating the South Carolina Course Alignment Project: Dr. David Conley, CEO; Dr. Charis McGaughy; and Ms. Holly

Langan. Dr. Morrison explained that this meeting is the first meeting of the South Carolina Course Alignment Project (SC CAP) Steering Committee.

I. South Carolina Course Alignment Project (SC CAP)

Dr. David Conley provided a PowerPoint presentation to the committee in which he gave an overview of the project and explained its rationale. He also discussed differing perspectives of college readiness before addressing the four dimensions of college readiness: key cognitive strategies, key content knowledge, academic behaviors, and contextual skills and awareness. Dr. Conley then provided example performances of college-ready students. After discussing college readiness, Dr. Conley explained the goals of the SC CAP. He discussed the primary activities of the Phase I, II, and III timelines. He also highlighted several Phase I activities that have already been completed as well as activities in process. Additionally, he discussed upcoming tasks and explained the roles of the Steering Committee and liaisons in relationship to these tasks. He also demonstrated other ways to get involved with the project.

Next, Dr. Conley discussed the College Readiness Reference Standards to be used in the project. He demonstrated how to use the online review tool of the College Readiness Reference Standards (<https://www.epiconline.org/sc/pc/>). Based upon the review of these standards, EPIC will recommend those to be used in the alignment review which provides specific information about the degree of alignment between exit-level high school courses and entry-level college courses. Dr. McGaughy also discussed the importance of receiving comments and feedback (to be provided through the on-line tool) regarding the college readiness standards.

At the end of the presentation, Dr. Conley addressed frequently asked questions and noted that a “FAQ” page is available on the project’s web site. After Dr. Conley’s presentation, the floor was opened for discussion. Several members of the committee had questions and comments concerning different process steps and components. Dr. McGaughy assured the committee that EPIC will provide help to liaisons and faculty throughout the pilot stage and will assist in the process of facilitating course nominations and the identification of paired courses.

The SC CAP Steering Committee meeting was concluded with an introduction of guests and members. Lunch was provided prior to convening the second meeting, that of the Expanded ACAP (ADEHSGPSEA) Committee.

II. Minutes

Dr. Morrison indicated she would entertain comments, recommendations and changes for the minutes of the committee’s previous meeting. Ms. Suzette Lee stated the spelling of her last name was incorrect. The correction was noted. A motion was made to approve the minutes with the correct spelling of Ms. Lee’s name. The motion was moved by Dr. Sandra Powers and seconded by Dr. Elise Jorgens. The motion carried and the minutes were approved.

III. Use of the e-IGP by Four-Year Colleges and Universities

Dr. Karen Woodward and Dr. Donna Elmore provided an overview of the electronic Individual Graduation Plan (e-IGP) system. The presentation covered the career Cluster Standards, Career Pathways and steps to success. Dr. Woodward and Dr. Elmore stated that the IGP planning document is used for the first time in the eighth grade. They also explained that the IGP is a work-in-progress and discussed the first steps in developing the standardized IGP template and curriculum templates which were to create a standard template in anticipation of the computerized electronic IGP. Dr. Elmore stated that templates were designed for each career cluster major. Subsequently, there was discussion of the seamless pathways makeup of both major and complimentary courses, college codes used to help computerize the articulation process, and the development of online reports. Several other data initiatives which are in progress and next steps were mentioned. A live demonstration of the IGP components was given and discussion followed the presentation.

IV. Connect2Business [sic] and Kuder4Adults [sic]

Ms. Deb Huggins introduced Mr. Phil Harrington, President of Kuder. First, Mr. Harrington gave a brief overview of Connect2Business [sic] and Kuder4Adults [sic]. He explained that these products would provide educators, students, adults, and local business and industry tools to help create a roadmap to success. Mr. Harrington provided an online demonstration of the product that included:

Connect2Business [sic]

- Businesses: Create and Manage a Profile
- Businesses: Manage Posting and Sponsorships
- Students and Counselors: Search Extended Learning Opportunities (ELOs), jobs, and profiles
- Cluster and Person Match Sponsorship
- Occupational Video, Occupational, Post Messages

Kuder4Adults [sic]

Mr. Harrington explained the four-step process in detail: 1) review interests, skills, and values; 2) make a list of occupations; 3) consider education or training; and 4) get ready for the job search. He demonstrated how this portion would work with Connect2Business [sic] and discussed other possibilities for this product.

V. Adjournment

Dr. Morrison concluded the meeting with a suggestion that members visit the Kuder site (www.kuder.com) for review. Dr. Morrison confirmed the next meeting date of September 12, 2008. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Saundra E. Carr