



## Commission on Higher Education

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# MEMORANDUM

**DATE:** August 18, 2003

**TO:** Members, Commission on Higher Education

**FROM:** John E. Smalls, Interim Executive Director

Please be reminded of a called meeting of the Commission on Higher Education to be held at **12:00 Noon on Monday, August 25, 2003, in the Commission Conference Room (1333 Main Street, Suite 200).**

A draft copy of the minutes of the June 5 meeting is attached.

Parking spaces for the Commission Meeting are available in the Municipal Parking Garage (corner of Washington and Assembly Streets) near the Washington Mutual Building. The entrance to the parking garage is on Washington Street between Assembly and Main Streets.

**The Finance and Facilities Committee will meet at 11:30** in the Commission's conference room. Agenda and related materials are being sent to those committee members.

Notified of availability of materials on the web at: [www.che.sc.gov](http://www.che.sc.gov)

Ms. Inez Tenenbaum  
Presidents, Public Colleges and Universities  
Dr. James L. Hudgins  
Mr. Jim Byrd