

DRAFT
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 Lady Street, Suite 300, Columbia, SC 29201

Minutes of the Meeting
December 6, 2012

Commission Members Attending

Chairman John Finan
Dr. Bettie Rose Horne, Vice-chair
Ms. Natasha Hanna
Ms. Elizabeth Jackson
Dr. Raghu Korrapati (by phone)
Ms. Leah Moody
Admiral Charles Munns
Mr. Bill Scarborough
Mr. Rodney Smolla
Mr. Hood Temple
Hon. Lewis Vaughn

Commission Members Absent

Mr. Kim Phillips
Dr. Jennifer Settlemyer

Staff Attending

Ms. Julie Carullo, Acting Executive Director
Dr. Argentina Anderson
Ms. Laura Belcher
Mr. Arik Bjorn
Ms. Courtney Blake
Ms. Camille Brown
Mr. Michael Brown
Ms. Stephanie Charbonneau
Ms. Lorinda Copeland
Ms. Renea Eshleman
Mr. Gary Glenn
Ms. Lane Goodwin
Ms. Trena Houp
Mr. Clint Mullins
Ms. Yolanda Myers
Ms. Beth Rogers
Ms. Catherine Team
Dr. Karen Woodfaulk

Guests

Ms. Leslie Brunelli, University of SC Columbia
Dr. Kris Finnigan, University of SC Columbia
Ms. Lynn Ford, College of Charleston
Ms. Nicole Ford-Jennings, SC Budget
& Control Board
Mr. Reginald Greene, Southeastern Institute
Dr. Charlie Harrington, USC Upstate
Mr. Mike LeFever, SC Independent Colleges
& Universities
Ms. Beth McInnis, Clemson University
Ms. Tara McNealy, The Citadel
Mr. Rick Moul, PASCAL
Dr. Hope Rivers, SC Technical College System
Mr. Adam Taylor, Lander University

The meeting was held in accordance with the Freedom of Information Act.

1. Introductions

- Courtney Blake

Ms. Blake introduced the guests in attendance, as listed above.

2. Approval of Minutes

- John Finan

A **motion** was made (Temple), **seconded** (Scarborough), and **carried** to approve the minutes of the November 1, 2012, CHE meeting.

3. Chairman's Report

- John Finan

Chairman Finan reported that there were no action items on this meeting's agenda, after which he asked Commissioner Munns to report on a recent conference of the SC Technical College System. Commissioner Munns provided a briefing on the conferences' activities and commented very favorably on the technical college system's collaborative work as well as on their efforts to connect with local area technical college commissioners.

4. Report of the Acting Executive Director & Legislative Report

- Julie Carullo

Ms. Carullo provided updates on several CHE items including the SmartState Annual Program Report and Audit, enforcement of illegally operating (unlicensed) providers, the National Guard Tuition Assistance Program, and the recent SC Department of Revenue database security breach. She also reported on the status of the state budget, the upcoming 2013 session of the General Assembly, and the activities of the Higher Education Special Study Committee of the Senate Finance Committee which is tasked with reviewing institutional planning, management, and funding of facility maintenance needs of public higher education institutions. Details about items included in Ms. Carullo's report may be found in **Attachment I**. During the course of Ms. Carullo's report, discussion took place about the importance of Commissioners communicating with members of the General Assembly regarding the outstanding accomplishments of SmartState as well as its benefits to South Carolina and strongly advocating for the restoration of funding for the program. A recommendation was made by Commissioner Munns that licensing of for-profit institutions be taken up as a topic for the Commission's upcoming retreat. During conversation about the recent state data security breach at the SC Department of Revenue, the state Inspector General's interim report was referenced. In response to Chairman Finan's request, Ms. Carullo reported on the Agency Head Salary Commission's recent receipt of a report from the Hay Group which recommended salary increases for agency heads with increases for the positions ranging from 7-8 percent. She informed Commissioners that the approved range for CHE's position was included in those adjusted by 8 percent. Discussion also took place about the possibility of CHE having an orientation session for new members of the General Assembly. During her briefing on the upcoming 2013 Session of the General Assembly, Ms. Carullo referenced House committee appointments announced during the recent organizational session of the House as well as the House Ways and Means Committee schedule for budget considerations, copies of which may be found in **Attachments II** and **III**, respectively.

5. Higher Education Action Plan Status Report

There was no report on the Higher Education Action Plan.

6. Presentation

Mr. Gary Glenn commented briefly on the recently formed special subcommittee of Senate Finance for the purpose of reviewing matters related to institutional planning, management and funding of facility maintenance needs. He explained that the special committee had originally been scheduled to meet on December 5 at which time CHE was to testify, but that the meeting had been postponed to December 11, 2012. He then briefed Commissioners on the anticipated testimony which would provide an explanation of the CHE document entitled, *Summary of Education and General (E&G) Building and Infrastructure Maintenance Needs (Attachment IV)*. He explained that he would brief the committee on the data CHE collects with regard to higher education building and infrastructure maintenance needs and what can be ascertained from the data. Mr. Glenn stated that he hoped to provide this presentation to the full Commission during either the January or February 2013 CHE meeting.

7. Committee Reports

7.01 Report of the Executive Committee

- John Finan

As there were no action items to consider on this CHE meeting's agenda, Chairman Finan stated that the Executive Committee had not held its typical monthly meeting and therefore had no report.

7.02 Report of the Committee on Academic Affairs and Licensing - Bettie Rose Horne

There was no report from the Committee on Academic Affairs and Licensing.

7.03 Report of Committee on Access & Equity and Student Services - Hood Temple

A. Staff Information Report on College Application Month

Dr. Karen Woodfaulk and Ms. Catherine Team updated Commissioners on the recent activities associated with College Application Month, more information about which may be found in **Attachment V**.

Dr. Woodfaulk reported that since its inception in 2009, College Application Month activities have expanded from 12 participating high schools with 1,000 participating students and 2,000 college applications completed to 152 participating high schools with 32,178 participating students and over 49,000 applications completed. Discussion took place about the importance of having an engaged guidance counselor and/or enthusiastic volunteers involved in the College Application Month process in order to increase its level of success. Ms. Team reviewed some of the comments made by students who participated in College Application Month. She also provided information on Phase 2 of College Application Month, College Goal South Carolina. Scheduled for February 23, 2013, College Goal South Carolina provides opportunities for students to receive assistance in applying for financial aid to attend various colleges and universities throughout the state. In response to Chairman Finan's question about K-12 involvement in College Goal South Carolina, Dr. Woodfaulk explained that efforts are being made to get some of the College Goal South Carolina programming in place at the high school level. Brief discussion followed about the sticker price of attending a college or university versus the actual price once the financial assistance available to a particular student has been incorporated.

7.04 Report of Committee on Finance and Facilities - Bill Scarborough

A. List of Capital Projects & Leases Processed by Staff for November 2012

Commissioner Scarborough reported that the Committee on Finance and Facilities had met earlier in the morning and reviewed their agenda items which were presented for information only, details about which may be found in **Attachment VI**.

Before proceeding to **Agenda Item 8**, Chairman Finan asked Ms. Carullo to review the draft Calendar for the 2013 CHE meetings, as presented under **Agenda Item 9**. Ms. Carullo then briefly commented on the draft calendar, a copy of which may be found in **Attachment VII**. In response to Commissioner Munns' question about off-site Commission meetings, Ms. Carullo stated that further discussion and planning needed to take place before those meetings could be included on the 2013 calendar. Chairman Finan advised Commissioners to continue to hold the dates of January 3 & 4, 2013, for a retreat of the Commission and stated that, upon further discussion, confirmation of those dates was soon anticipated.

8. Consideration of Personnel Matter, CHE Executive Director Position - John Finan

The Commission went into Executive Session at 12:15 p.m. to consider a personnel matter. It returned to General Session at 1:00 p.m. at which time it was reported that there were no action items to be considered following the Executive Session.

9. Other Business

As the draft calendar for the 2013 CHE meetings had been considered earlier in the meeting, there was no other business to come before the Commission.

10. Adjournment

A **motion** was made (Scarborough), **seconded** (Moody), and **carried** to adjourn the meeting at approximately 1:05 p.m.

Respectfully submitted,
Beth B. Rogers
Beth B. Rogers
Recording Secretary

Attachments (I-VII)

*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.