

November 7, 2002

MEMORANDUM

To: Mr. Dalton B. Floyd, Jr., Chairman, and Members, Commission on Higher Education

From: Ms. Dianne Chinnes, Chairman, Committee on Academic Affairs and Licensing

Consideration of SC Research Centers of Excellence Budget, FY 2002-03

Background

The South Carolina Research Centers of Excellence requests approval of its budget for FY 2002-03 as displayed on **Attachment 1**.

The proposed budget was approved by the Research Centers of Excellence Review Board members on October 17, 2002.

The current language in statute provides that the Commission on Higher Education shall approve all necessary funds for the prudent operation of the board, including per diem, subsistence, and mileage expenses of board members as provided by law for members of state boards, committees, and commissions, and for the costs and expenses of the panel members. The expenditures authorized by this section must be provided from the fund created by Section 2-75-30 upon approval by the Commission.

Recommendation

The staff suggests that the Committee on Academic Affairs and Licensing commend favorably to the Commission approval of the SC Research Centers of Excellence budget for FY 2002-03 as displayed on **Attachment 1**. The Committee will consider this item at its meeting on November 6 and will make its recommendation to the Commission on November 7.

**Proposed Annual Budget
Research Centers of Excellence Review Board**

OPERATING BUDGET FOR BOARD:

A. Estimated Board Expenses:

- 1. Per Diem Expenses For Board Members..... \$ 1, 260
(9 Members @\$35 per diem * 4 Meetings)
- 2. Mileage for Board Members & Staff
(12 Persons * 200 Miles Avg. * .34.5 per mile * 4).....3,312
- 3. Postage, Printing, Etc.....500
- 4. Accounting, Annual Report.....2,500
- 5. Insurance for Board Members.....2,952
(\$328 * 9 members)
- 6. Staff Expense (Web, etc.).....30,125
(12% FTE 1 professional staff + 10% 1 FTE support staff + 10% 1 tech support, web)

TOTAL OPERATING EXPENSE FOR BOARD \$40,649

B. Estimated Expert Review Panel Budget:

- 1. Electronic Reviewers Honoraria.....\$ 9,800
(49 Proposals* at \$100 each x 2 reviews)
- 2. Expert Review Panelists.....\$46,000
(20 panelists: \$1000 honoraria + [\$150 per diem x 2 days] + \$1,000 airfare)

TOTAL REVIEW PANELS EXPENSE \$55,800

TOTAL OPERATING AND PANEL EXPENSES \$96,449

* A maximum number of proposals calculated based on limitation of number of submissions from each university to \$30 million value. Or, \$30 million ÷ \$2 million minimum request = 15 proposals x 3 universities = 45 plus 4 consortial proposals = 49 maximum.