Agenda Item 3.05.C

Consideration of Common Schedule for Institutional Effectiveness Summary Reports

Explanation: As part of the Institutional Effectiveness reporting required by Chapter 59, Sections 101 and 104 of the SC Code of Laws of 1976 (as amended), South Carolina's institutions of higher education provide regular reports on four major aspects of their institution. These reports—Academic Advising, General Education, Library Resources, and Student Development—are provided on a four-year cycle and included as part of the Campus-Based Assessment section of <u>A Closer Look at Public Higher Education in South Carolina</u>.

While each institution must submit a report on each of these areas every four years, the past practice has been that each institution had its own schedule for reporting. Some institutions have chosen to meet the requirement by reporting on all four areas simultaneously every four years, some by reporting pairs every two years, and most by reporting on a different area each year. While each of these approaches meets the established requirements, the variety of reporting schedules greatly reduces the potential usefulness of the reports.

At the September 20th meeting of CAPA, staff introduced a common reporting schedule to the members for discussion. The schedule is designed such that each year the institutions will report on one of the four areas and, most importantly, they will all report on the same area. The only change being considered is to put all institutions on a common reporting schedule. The content of the reports remains unaffected, as does the four-year cycle. The plan was discussed by the institutional representatives and approved.

Recommendation: The Planning and Assessment Committee recommends for approval of the Commission the common Summary Report schedule for Institutional Effectiveness reporting.

A chart showing the recommended schedule is presented on the next three pages.

Institutional Effectiveness Reporting - Institutional Schedules for Summary Reports

Every 4 Years - Academic Advising, Gen. Education, Library Resources, or Student Development

Every 2 Years - Success of Transfer Students, Alumni Survey

Every Year - Majors or Concentrations (subject matter coincides with Academic Affairs Program Review Cycle) This is N/A for the Regionals

	2001	2002	2003	2004	2005	2006	2007	2008
	for 1/2002 Report	for 1/2003 Report	for 1/2004 Report	for 1/2005 Report	for 1/2006 Report	for 1/2007 Report	for 1/2008 Report	for 1/2009 Report
Clemson	Library Resources	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Columbia	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
MUSC	Library Resources	Student Development	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Citadel	Alumni & Placement	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Coll of Chas.	Academic Advising	Student Development / Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Coastal	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Francis Marion	No Report Due	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Lander	Gen. Education	Student Development	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
SC State	Academic Advising / Library Resources	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Aiken	Student Development / Library Resources	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising

	2001	2002	2003	2004	2005	2006	2007	2008
	for 1/2002 Report	for 1/2003 Report	for 1/2004 Report	for 1/2005 Report	for 1/2006 Report	for 1/2007 Report	for 1/2008 Report	for 1/2009 Report
USC-Spartanburg	No Report Due	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Winthrop	Student Development	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Beaufort	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Lancaster	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Salkehatchie	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Sumter	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
USC-Union	Academic Advising	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Aiken Tech	No Report Due	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Central Carolina	Library Resources	Student Development	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Denmark Tech	Library Resources	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Florence-Darlington	Library Resources	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Greenville Tech	Library Resources	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Horry-Georgetown	No Report Due	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising

	2001	2002	2003	2004	2005	2006	2007	2008
	for 1/2002 Report	for 1/2003 Report	for 1/2004 Report	for 1/2005 Report	for 1/2006 Report	for 1/2007 Report	for 1/2008 Report	for 1/2009 Report
Midlands	No Report Due	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Northeastern	No Report Due	Gen. Education Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Orangeburg-Calhoun	Library Resources*	Gen. Education Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Piedmont Tech	No Report Due	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Spartanburg Tech	No Report Due	Gen. Education Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
TCL	Library Resources* Stu. Development	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Tri-County Tech	No Report Due	Gen. Education	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Trident	Stu. Development	Gen. Education Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
Williamsburg	Library Resources	No Report Due	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising
York Tech	No Report Due	Gen. Education Library Resources	Student Development	Academic Advising	Library Resources	Gen. Education	Student Development	Academic Advising