

**SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**

Meeting  
September 5, 2002  
10:30 a.m.  
CHE Conference Room

**Commission Members Present**

Mr. Dalton Floyd, Chairman  
Ms. Rosemary Byerly  
Ms. Dianne Chinnes  
Ms. Sue Cole  
Dr. John Griffith  
Dr. Vermelle Johnson  
Mr. James Konduros  
Mr. Miles Loadholt  
Ms. DeLoris Oliver  
Gen. Tom Olsen  
Mr. Daniel Ravenel  
Mr. Carl Solomon

**Commission Members Absent**

Mr. Larry Durham  
Dr. Roger Stevenson

**Staff Present**

Dr. Rayburn Barton  
Ms. Camille Brown  
Mr. Michael Brown  
Lorinda Copeland  
Mr. Charlie FitzSimons  
Ms. Yolanda Hudson  
Mr. Walter Jackson  
Mr. Rao Korapoti  
Dr. David Loope  
Ms. Lynn Metcalf  
Dr. Gail Morrison  
Dr. Mike Raley  
Mr. John Smalls  
Ms. Jan Stewart  
Dr. Lovely Ulmer-Sottong  
Ms. Julie Wahl  
Dr. Karen Woodfaulk

**Guests**

Dr. Corey Amicker  
Dr. Jim Anderson  
Dr. Sheila Ards  
Dr. Gloria Bouette  
Dr. Ann Bowles  
Dr. Tina Marshall-Bradley  
Mr. Bill Brogdon  
Ms. Jackie Brooks  
Ms. Ann Byrd  
Dr. Betty Caldwell  
Dr. Mary Cheeseborough  
Ms. Cathy Coleman  
Ms. Donna Collins  
Dr. Sheryl Cox  
Dr. Anthony Coyne  
Dr. Dick Crosby  
Dr. Robert Cuttino  
Ms. Betty Davidson  
Mr. Daniel Dukes  
Ms. Susie Edwards  
Dr. Edward Farfan  
Mr. David Fleming  
Mr. Gregg Farenbach  
Mr. Stan Godshall  
Dr. Ray Greenberg  
Mr. Eddie Gunn  
Ms. Mary Gunn  
Dr. Ron Hampton  
Mr. Tuck Hanna  
Dr. Gary Hansen  
Dr. Hugh Haynesworth  
Ms. Jodi Herrin  
Dr. Tom Higerd  
Dr. Richard Hildeman  
Col. Curt Holland  
Ms. Judy Hrinda  
Dr. Jim Hudgins

Dr. David Hunter  
Dr. Bob Isenhower  
Mr. Charlie Jeffcoat  
Mr. Johan Jordan  
Ms. Starr Kepner  
Mr. Thornton Kirby  
Ms. Dorcas Kitchings  
Dr. Joe Kolis  
Dr. Carol Lancaster  
Mr. Russell Long  
Mr. Scott Ludlow  
Ms. Amanda Magshund  
Dr. Harry Matthews  
Mr. Jim McCoy  
Ms. Chris Mee  
Mr. Bob Mellon  
Col. Spike Metts  
Dr. Norine Noonan  
Ms. Jackie Olsen  
Dr. Charlie Parker  
Ms. Rose Pellat  
Dr. Kay Raffield  
Dr. Ron Rhames  
Dr. Elmer Schwartz  
Mr. Charles Shawver

Ms. Gerry Shuler  
Dr. Sabre Slaughter  
Dr. Gordon Smith  
Dr. Barbara Speziale  
Dr. Christopher Starr  
Mr. Scott Stefley  
Ms. Gayle Stevens  
Dr. Donald Stoddard  
Ms. Anna Strange  
Dr. Rita Teal  
Dr. Chris Toe  
Mr. Herbert Trotter  
Dr. Jane Upshaw  
Professor Valdes Vecentica  
Professor Charles Warner  
Mr. Rick Wells  
Mr. Richard Williams  
Dr. Janeen Witty  
Mr. Patrick Womsley

The Commission on Higher Education met on September 5<sup>th</sup> at 10:30 a.m. in the Commission's conference room. For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

## **I. Introductions**

Mr. Charlie FitzSimons introduced the guests attending the meeting.

## **2. Approval of Minutes**

Chairman Floyd asked for a motion to approve the minutes as submitted. That **motion** was made by Ms. Chinnnes, **seconded** by Ms. Cole and unanimously **carried**.

## **Chairman's Report**

Chairman Floyd welcomed everyone to the meeting and once again introduced the newer members of the Commission. Dr. Vermelle Johnson will chair the selection committee for the Commission's Service Learning Awards, recognizing one 4-year and one 2-year institution for outstanding service learning programs. Awards will be presented at the November meeting.

Mr. Floyd announced that the SC Conference on Trusteeship has been cancelled due to budget restrictions and unavoidable conflicts with the Governor's schedule. He also publicly thanked Blue Cross/Blue Shield for their willingness to co-sponsor the conference and emphasized the fact that the Commission's commitment to trustee training and collaboration remains strong and the conference will be re-established when appropriate resources are available.

A calendar for next year's Commission meetings was distributed and it was decided that the first meeting of 2003, which falls on January 2<sup>nd</sup> would instead be held on January 9<sup>th</sup>.

### **3. Committee Reports**

#### **3.01 Report of the Executive Committee** (No Report)

#### **3.02 Report of the Committee on Academic Affairs and Licensing**

##### **A. Consideration of New Program Proposals:**

1. A.H.S., Radiologic Technology, Technical College of the Lowcountry
2. A.P.S., Human Services, Horry-Georgetown Technical College
3. B.A., Comparative Literature, USC-Columbia
4. B.S., Business Administration, with a Concentration in Management, USC-Beaufort
5. B.S., Middle Level Education, Winthrop University
6. B.S., Nuclear Engineering, S.C. State University and University of Wisconsin-Madison (joint program)
7. M.A., Arts Administration, Winthrop University
8. M.Ed., Languages, College of Charleston
9. M.Engr., M.S., Ph.D., Nuclear Engineering, USC-Columbia
10. M.S., Coastal Marine and Wetland Studies, Coastal Carolina
11. M.S., Physician Assistant Studies, Medical University of SC

Ms. Chinnes stated that there were 11 new program proposals, all of which have been approved at the appropriate institutional levels, by the Advisory Committee on Academic Affairs and by the Committee on Academic Affairs. The Engineering Program begins in 2002 and the others begin in 2003. On behalf of the Committee on Academic Affairs, a **motion** (Chinnes) was made to approve the 11 new programs provided no unique costs or other special state funding be required or requested and, on Agenda Item 302.A.4 (Business Administration at USC Beaufort), that the motion for this program provide further that USC Aiken discontinue offering its B.S in Business Administration program at USC Beaufort, with no new students accepted as of 2003. On item A.11, the motion provides further that the Bachelor's level program in Physician Assisting at MUSC be phased out simultaneously with the implementation of their new M.S., Physician Assistant Studies degree. The motion was **seconded** by Gen. Olsen and, after no discussion, was unanimously approved. Full analyses of the new program proposals are found in **Attachment I**.

**B. Consideration of Requests for Initial License:**

Strayer University, Washington, D.C., at Charleston, Columbia, and Greenville-Spartanburg: A.A., B.S., M.B.A., and M.S. degree programs

Ms. Chinnes related a little of the history of Strayer University, their establishment and present 17 campuses in Maryland, Washington and Virginia. Most of their students are non-traditional, the average age is 33, and approximately 75% work part time and attend school at night or on the weekends. Several representatives were present from Strayer University. This request was considered at the Committee meeting and, on behalf of the Committee on Academic Affairs, Ms. Chinnes made the **motion** that the Commission grant an initial license for five years and that the Commission delegate to the staff authorization to license sites in Charleston, Columbia, and Greenville-Spartanburg as facilities are developed to support the curricula. (**Attachment II**) the motion was **seconded** (Byerly) and, after no discussion, **carried**.

**C. Consideration of Centers of Excellence Competitive Grants Proposals, FY 2002-03**

Four proposals were received for consideration.

- ◆ Columbia College: Center of Excellence for Curriculum Integration
- ◆ Benedict College: Center of Excellence for the Education and Equity of African American Students
- ◆ College of Charleston: Center of Excellence for the Study of Teacher Leadership and Collective Decision-Making in Schools
- ◆ Clemson University: Center of Excellence in Early Literacy

Full description of the Review Panel and elements of the proposal are found in **Attachment III**. The Review Panel unanimously recommended that the proposed Center of Excellence for the Education and Equity of African American Students at Benedict College be awarded funding for FY 2002-03 for a recommended amount of \$129,175 for the first year with a total four-year award of \$418,413. On behalf of the Committee on Academic Affairs, a **motion** (Chinnes) was made, **seconded** (Ravenel) and **carried** to approve the recommendation as presented.

**D. Consideration of Consultants' Review of Existing Programs in Computer Science, FY 2000-01**

At the request of the Commission Staff, 21 programs in Computer Science at ten public institutions were reviewed by a team of consultants who then submitted a report of recommended status of these programs. Their report is found in **Attachment IV**. On behalf of the Committee on Academic Affairs, a **motion** (Chinnes) was made, **seconded** (Olsen) and **carried** to accept the program status recommendations of the consultants as found in the table in Attachment IV.

**E. Consideration of *Guidelines* for Teaching Scholarship Grants Program, FY 2002-03**

From non-recurring lottery funds, \$2 million has been allocated by the General Assembly to the Teaching Scholarship Grants Program at the award level of \$1,000 designed to reach 2000 teachers. Full explanation of this program and guidelines for prioritization of eligible applicants are found in **Attachment V**. On behalf of the Committee on Academic Affairs, a **motion** was made (Chinnes), **seconded** (Cole) and **carried** to approve the *Guidelines* as presented in Attachment V.

**F. Consideration of Revision to College Course Prerequisites, Science Requirements**

The revision to college course prerequisites with regard to the section entitled “Three Units of Laboratory Science” of the present College Preparatory Course Prerequisite Requirements for Academic Year 2001-2001 (**Attachment VI**) recommended by Commission Staff is as follows: “It is strongly recommended that students take physical science (taught as a laboratory science) as a **prerequisite** to the three required units of laboratory science outlined in the section.” On behalf of the Committee on Academic Affairs and Licensing, a **motion** (Chinnes) was made, **seconded** (Olsen) and **carried** to approve the recommendation as presented.

**G. Consideration of Follow-up to CHE Consultants’ Review of Existing Programs in Engineering and Engineering Technology, FY 2000-01**

B.S., Engineering Technology, Francis Marion University

At the July 12, 2001 meeting of the Commission, provisional approval status for the Bachelor of Science in Engineering Technology at Francis Marion University (FMU) was approved and a request made that Francis Marion provide a follow-up report to the staff no later than July 1, 2002. That report was submitted in compliance with the deadline. A summary of the significant strides made by FMU has made addressing the weaknesses identified in the original report (**Attachment VII**). On behalf of the Committee on Academic Affairs and Licensing, a **motion** (Chinnes) was made, **seconded** (Johnson) and **carried** to remove the provisional status and grant full approval to the program.

**H. Consideration of *Guidelines* for Lottery-Funded Competitive Grants Technology Program, FY 2002-03**

In response to the legislative stipulation that the Commission administer a competitive grants program for the four-year teaching colleges and universities for funds provided by the South Carolina Lottery, those guidelines are found in **Attachment VIII**. On behalf of the Committee on Academic Affairs and Licensing, a **motion** was made, **seconded** (Oliver) and **carried** to approve these guidelines as submitted.

**I. Consideration of Allocation Methodology for Lottery-Funded Technology Funds to Two-Year Sector, FY 2002-03**

Details of the proposed Allocation Methodology for Lottery-Funded Technology Funds to Two-Year Sector, FY 2002-03 are found in **Attachment IX**. Based on Commission staff recommendations, the recommended formula for allocation would be that the minimum allocation be set at \$250,000 and an additional allocation based on percentage of headcount enrollment in Fall, 2001. On behalf of the Committee on Academic Affairs and Licensing, the **motion** (Chinnes) was made **seconded** (Byerly) and **carried** to adopt the allocation methodology as described.

**J. Consideration of Addition of Courses to Statewide Transfer List**

A list of twelve additional courses recommended for inclusion on the statewide transfer course list is found in **Attachment X**. On behalf of the Committee on Academic Affairs and Licensing, a **motion** (Chinnes) was made, **seconded** (Ravenel) and **carried** to approve these 12 courses, bringing the total number of courses that transfer universally to South Carolina's four-year public institutions from 74 to 86.

**K. Consideration of Centers of Excellence Appropriations Requests, FY 2003-04**

Items K & L are considered together. Full explanations are in **Attachment XI**.

**L. Consideration of *Guidelines* for Centers of Excellence Competitive Grants Program, FY 2003-04**

Items K & L are considered together. Full explanations are in **Attachment XI**. On behalf of the Committee on Academic Affairs and Licensing, a **motion** (Chinnes) was made, **seconded** (Solomon) and **carried** to approve the *Guidelines* and the request for \$650,226 for 2003-04 for the Centers of Excellence Program.

**M. Consideration of *Guidelines* for No Child Left Behind Competitive Grants Program, FY 2002-03**

The No Child Left Behind Act is a federal program that the Commission will be administering. Staff have developed *Guidelines* for the *Improving Teacher Quality*, higher education grants program, detailed in **Attachment XII**. This grant competition represents a new and important service to the State's teachers and principals, especially those serving in or planning to serve in low-performing schools. On behalf of the Committee on Academic Affairs, a **motion** (Chinnes) was made, **seconded** (Ravenel) and **carried** to approve the *Guidelines* as presented in Attachment XII.

**N. Consideration of Annual Report on Compliance with the English Fluency Act in Higher Education, FY 2001-02**

Ms. Chinnes explained that under the law, we have the responsibility for policies and procedures to ensure that faculty at public institutions can communicate effectively, even when English is not their first language. There have been a total of six grievances

reported over the past 11 years and no grievances reported this year. In this year's report, 32 of the 33 public institutions are fully in compliance with the requirements regarding publication of the law's provisions in the Catalog and Student Handbook. Clemson was in partial compliance, having the required statement in their catalog, but omitted from the student handbook (**Attachment XIII**). On behalf of the Committee on Academic Affairs and Licensing, a **motion** (Chinnes) was made, **seconded** (Ravenel/Olsen), and **carried** to approve the report and transmit it to the appropriate committee chairpersons of the General Assembly and to inform Clemson University that the institution must be in compliance with the law and Commission policy by the next reporting period.

**O. Commendation of Excellence Award (Oral Item): College of Charleston, Computer Science**

Chairman Floyd presented the Commendation of Excellence Award in Computer Science to the College of Charleston, with Dr. Norine Noonan, Dean, School of Science and Mathematics, Dr. Christopher Starr, Professor and Department Chair of Computer Science and Dr. Dick Crosby, Professor Emeritus and Founder of the Department of Computer Science accepting for the College of Charleston.

**3.03 Report of the Committee on Access and Equity and Student Services**

**Teacher Recruitment Budgets**

**1. South Carolina Center for Teacher Recruitment (SCCTR)**

The full report and budget request for this program are found in **Attachment XIV**. On behalf of the Committee on Access & Equity and Student Services, a **motion** (Cole) was made, **seconded** (Konduros) and **carried** to increase the appropriation for SCCTR by \$1,200,000 for FY 2003-2004, for a total appropriation of \$5,707,891

**2. South Carolina Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT)**

The full report and budget request for SC-PRRMT are found in **Attachment XIV**. On behalf of the Committee on Access & Equity and Student Services, a **motion** (Cole) was made, **seconded** (Byerly) and **carried** to approve level funding of \$467,000 for SC-PRRMT for FY 2003-2004. This does not represent an increase.

**3.04 Report of Committee on Finance and Facilities**

**A. Consideration of Interim Facilities Projects**

- |                                 |              |
|---------------------------------|--------------|
| 1. Clemson University           |              |
| Barre Hall Basement Renovations | \$ 1,250,000 |
| McAdams Hall – Additions/Renov. | 4,450,000    |
| Research Facility Constr./Land  | 18,000,000   |

2. Coastal Carolina		
Multi-Purpose Athletic Facility		\$ 3,000,000
3. College of Charleston		
School of Business New Construction		\$ 1,000,000
Science Center A&E		5,000,000
4. University of SC		
Food Service Facility Renovation		\$3,350,000
EMP Chiller Replacement Phase I		1,200,000
5. Greenville TC		
Accept Gift of Cintas Building/Renovate		\$ 540,000
Astros Theater Building – Purchase		2,113,500
New Student Intake Ctr. Renov.		1,000,000

**Lease**

6. Coastal Carolina		
Lease Space in Myrtle Beach		190,000
Lease Space in Litchfield Beach		190,000

The Interim Facilities Projects were orally reviewed as listed above and are to be considered as a group. Full written descriptions and funding sources are found in **Attachment XV**. On behalf of the Committee on Finance and Facilities, a **motion** (Byerly) was made, **seconded** (Olsen) and **carried** to approve these projects as presented.

**B. Consideration of New Criterion for Scoring Facilities Requests**

The New Criterion for Scoring Facilities Requests (**Attachment XVI**) was explained as basically based on A) efficiency rating based on space utilization for instructional purposes (12.5); B) Guidelines for ASF of academic space per FTE for teaching universities or C) ASF of research space per \$ of research expenditures. On behalf of the Committee on Finance and Facilities a **motion** (Byerly) was made and **seconded** (Ravenel). Gen. Olsen asked that there be clarification added to the motion to indicate that all 25 points are allotted to research growth for the research institutions. Ms. Byerly explained that this was detailed in the background material, but not in the motion. This statement was added to the motion by Ms. Byerly and the motion **carried**.

**C. Consideration of Contract Courses Policy**

On behalf of the Committee on Finance and Facilities, a **motion** (Byerly) was made, **seconded** (Olsen) and, after some discussion, **carried** to adopt the recommendation as stated in **Attachment XVII**.

**D. Consideration of Mission Resource Requirements (MRR) Changes**

1. Research and Public Service Definitions



Ms. Byerly explained that changes to the Mission Resource Requirements involved language clarification and those are fully detailed in **Attachment XVIII**. These changes have been approved at the appropriate levels. On behalf of the Committee on Finance and Facilities, Ms. Byerly made a **motion** to approve these changes; the motion was **seconded** (Konduros) and **carried**.

2. Student/Faculty Ratios (**Attachment XVIII**)

**Recommendation:**

- a. The student/faculty ratio, as recommended by the consultants, be phased in at 20% per year beginning in FY 2003-04.
- b. A task force of five members (consisting of one representative from the research universities, two from the teaching universities and two from the technical colleges and chaired by the Director of Finance at CHE ) be named by the Chairman of the Commission. The task force is to report back to the Finance and Facilities with a recommendation report by June 2003 prior to implementation of the second phase of the ratios recommendation.

Members named to that task force are John Smalls, Chair, as Director of Finance; Scott Ludlow (Clemson University) from the Research Sector; Gary McCombs (College of Charleston) and Salley Horner (Coastal Carolina University) from the Teaching Sector; Don Peterson (State Tech. Board) and Teresa Smith (Piedmont Technical College) from the technical colleges.

On behalf of the Committee on Finance and Facilities, Ms. Byerly made a **motion** that the recommendation be adopted. The motion was **seconded** by Gen. Olsen and **carried**.

**E. Consideration of Plan 2004 (For Fiscal Year 2004)**

There were two options presented which were discussed at length at the committee level, recognizing that this was a difficult situation. The recommendation that was passed in the committee meeting this morning was for **12%** of the unfunded need (**\$44.4 million**). Mr. Konduros requested that the motion include the amount decided on in the Committee meeting, which was **\$47 million, 12.7%**. (**Attachment XIXb**) On behalf of the Committee on Finance and Facilities, a **motion** (Byerly) was made, **seconded** (Ravenel) and **carried** to adopt the recommendation of the committee as amended (\$47 million).

**F. Consideration of Below-the-Line Items**

**Attachment XX** lists the Below-the-Line items considered at this meeting. Mr. Smalls was recognized and explained that Below-the-Line items are defined as items not covered in the MRR. Each institution is given the opportunity to submit a request for special funding, and these requests are considered each year by the General Assembly. Thirty-nine (39) requests were submitted this year for consideration.

Ms. Byerly explained that the Committee approved 26 requests and made a **motion** that the Commission approve those requests as they are now for a total of \$6,960,711. The motion was **seconded** by Mr. Solomon **carried**.

### **G. Consideration of CHE Budget Requests**

Dr. Barton was recognized and asked to review the internal CHE budget requests. There are eight items that are requested each year, and one that has not been requested in the past. There is a \$2 million request (new this year) to upgrade the Management Information System (MIS), our data system that involves our public universities and now most of the private universities as well. There is full list by priority and a narrative description of each in **Attachment XXI**. On behalf of the Committee on Finance and Facilities, a **motion** (Byerly) was made, **seconded** (Cole) and **carried** to approve the budget request (eight priority items plus the request for lottery funds) totaling \$178,595,009.

### **H. FY 2003-2004 Allocation Plan Meeting Schedule (For Information)**

**Attachment XXII** is the allocation plan for the distribution of performance funding Appropriations to the institutions and the schedule of meetings of the Funding Advisory Committee to consider this plan. The plan is to be considered and/or adopted at the Commission on Higher Education meeting scheduled for January 2003.

**Presentation:** At this point, Dr. Ray Greenberg was introduced by Chairman Floyd and asked to make the MUSC Budget presentation, postponed from August, when the budget presentations were officially made from the institutions. Dr. Greenberg was out of the country during the time when the other institutions presented their budget requests, and thus requested the opportunity to make that presentation at this meeting.

## **3.05 Report of Committee on Planning, Assessment and Performance Funding**

### **A. Consideration of Year 7 (2002-03) Performance Funding Issues including:**

1. Indicator 2A, Academic and Other Credentials of Professors and Instructors as defined for the Research, Teaching and Regional Campuses Sectors
2. Measures and Standards for Indicator 4A/B, Cooperation and Collaboration, for Research Sector
3. Measures and Standards for Indicator 4A/B, Cooperation and Collaboration, for Regional Campuses
4. Measures and Standards for Indicator 4A/B, Cooperation and Collaboration, for Technical Colleges
5. Measure and Standards for indicator 7A, Graduation Rates, "Success Rate" for Regional Campuses and Technical Colleges

6. Status of Indicators 7B, Employment Rate for Graduates, and 7C, Employer Feedback on Graduates Who Were or Were Not Employed, for Technical Colleges
7. Measure and Standards for Indicator 7E, Number of Graduates Who Continued Their Education, for Regional Campuses
8. Measure and Standards for Indicator 9A, for the Medical University of South Carolina

Gen. Olsen first made sure that everyone had a correction sheet with editorial corrections to the material mailed out in preparation for this meeting. They are included in **Attachment XXIII**. Gen. Olsen asked that all eight items be considered inclusively. They were reviewed with staff/Committee recommendations and, on behalf of the Committee on Planning, Assessment and Performance Funding, a **motion** (Olsen) was made, **seconded** (Ravenel) and **carried** to approve the recommendations as fully stated in Attachment XXIII.

**B.** Consideration of the format of *A Closer Look at Public Higher Education in South Carolina: Institutional Effectiveness, Accountability, and Performance, January 2003* (Information Only)

This is presented as an information item and the format is found in Attachment **XXIIIb**.

The calendar of events for the Committee was presented as information and is **Attachment XXIIIc**. A retreat for the committee and the advisory committee is planned for October 24-25, to which all Commissioners are invited. More specific information will be distributed in the next few weeks.

**4. Other Business**

There being no other business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

*Betsy Gunter*

Recording Secretary

Attachments I-XXIII

\*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.