

**CHE Executive Committee
*Conference Call Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

**10:00 a.m.
July 21, 2016**

Agenda

1. Minutes from the May 24, 2016 Executive Committee Meeting

Attachment 1 – May 24, 2016 Draft Minutes

2. Chairman's Report

3. Agenda for August 4 CHE meeting

A. Operational/Administration

B. Committees

1. Academic Affairs

2. Access & Equity

3. Finance & Facilities

4. Government & Administrative Affairs

C. Other Agenda Items

4. Other Business

5. Adjourn

* Call-in instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter: 737-2275

Note: If needed, the Committee may go into Executive Session pursuant to §30-4-70 and in public session take action on Executive Session matters, if needed.

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
May 24, 2016
10:00 a.m.**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Allison Dean Love, Vice Chair
Ms. Dianne Kuhl (phone)
Mr. Hood Temple (phone)
Ms. Terrye Seckiner

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Ms. Julie Carullo (phone)
Dr. John Lane
Ms. Beth Rogers
Dr. Karen Woodfaulk

Executive Committee Member Absent

Dr. Jennifer Settlemyer (excused)

Chairman Hofferth opened the meeting at 10:00 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

A **motion** was made (Seckinger), **seconded** (Love), and **carried** to approve the minutes of the April 28, 2016 Executive Committee meeting.

With regard to the agenda of the June 2, 2016 CHE meeting, Chairman Hofferth reported that there would not be a special guest speaker, as stated in Agenda Item 3. Instead, Vice Chair Love will report on the Association of Governing Boards (AGB) conference that she and Mr. Glenn had attended in April.

Chairman Hofferth reported he would soon be revising the CHE committee assignments. He stated that level of financial support to strengthen the work of CHE's committees will be dependent upon the final outcome of CHE's FY 2016-17 budget. Vice Chair Love requested that a designated person be assigned to CHE's public relations and communications tasks should adequate financial support for that purpose become available.

Chairman Hofferth stated that a special ad hoc committee would be assembled for the purpose of continuing to formulate CHE's public agenda. This committee will chaired by Vice Chair Love and will consist some Commissioners as well as other higher education stakeholders.

Chairman Hofferth reported it was anticipated that a new Commissioner, Kenneth Kirkland, would be confirmed by the Senate on Wednesday, May 25, and that he would assign Commissioner Dianne Kuhl as his CHE mentor.

Mr. Glenn reported that attorney Amy Hill would be handling the work to restructure the SC Higher Education Foundation.

Discussion took place about the August 17-18 Commissioners' Retreat, the full agenda for which should be developed by mid-June. The role of CHE and its performance as a board will be a major topic in the agenda. Commissioner Seckinger noted the importance that Commission fully understand board governance and recommended that a speaker on that topic be part of the retreat. It was agreed upon that the new USC Alumni Center be selected as the retreat's location.

Mr. Glenn reported on his work to explore the possibility of acquiring D & O insurance for the Commissioners. Commissioner Love emphasized the necessity of having D & O insurance and advocated for accomplishing the task of acquiring it with expediency.

Mr. Glenn provided an update on a staff resignation, new hires, a change in position, and plans to interview for another position.

Discussion took place about whether or not to hold a CHE meeting in July of 2016. It was decided that one would not be scheduled at the present time, though a conference call meeting could be scheduled, if deemed necessary, with a targeted possible date of July 20.

Mr. Glenn stated that the Comprehensive Permanent Improvement Plans, to be considered at the June 2, 2016 Finance and Facilities Committee at 9:30 a.m., could also be brought to the full Commission on that date if approved at the Committee level. Discussion followed about the timing of the CHE committee meetings and the importance of not scheduling more than one committee meeting at the same time in order to allow all Commissioners the opportunity to attend meetings of committees on which they do not hold a seat if they so choose.

Discussion took place about moving the May 2017 CHE meeting away from the first Thursday of the month in order to avoid conflicts with many college and university graduation activities that typically take place during the first week of May. Dr. John Lane was assigned the task of exploring other options and developing a recommendation on this topic.

Vice Chair Love requested that all in attendance carefully review the updated CHE Action Item List which had been at this meeting and provide her with any feedback prior to the June 2 CHE meeting.

Discussion took place and it was decided that a joint orientation session would be scheduled for Commissioner Devron Edwards and Mr. Kenneth Kirkland, whose appointment and confirmation by the Senate was anticipated to be forthcoming. It was requested that Mr. Kirkland's contact information be distributed to all Commissioners upon his confirmation.

The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Beth B. Rogers

Recording Secretary

**Attachments are available upon request and will be filed with the permanent record of these minutes.*