

**CHE Executive Committee
*Conference Call Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

10:00 a.m.

March 22, 2016

Agenda

1. Minutes from the February 24, 2016 Executive Committee Meeting
Attachment 1 – February 24, 2016 Draft Minutes
2. Review of the April 7, 2016, CHE Draft Meeting Agenda
Attachment 2 – April 7, 2016, Draft Agenda
3. Directors and Officers Insurance Update
4. Staffing Update
5. Legislative Action Discussion
6. Communication Strategy Update
7. Strategic Planning Session Update
8. Foundation Update
9. Commission Meeting Schedule
10. Other Business
11. Adjourn

* Call-in Instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter: 737-2275

Note: If needed, the Committee may go into Executive Session pursuant to §30-4-70 and in public session take action on Executive Session matters, if needed.

**Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
February 24, 2016
11:30 a.m.**

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Allison Dean Love, Vice Chair
Ms. Dianne Kuhl (phone)
Ms. Terrye Seckinger
Dr. Jennifer Settlemyer (phone)
Mr. Hood Temple (phone)

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Ms. Julie Carullo
Dr. John Lane
Ms. Beth Rogers
Dr. Karen Woodfaulk

Executive Committee Members Absent

(none)

Chairman Hofferth opened the meeting at 11:30 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

A **motion** was made (Seckinger), **seconded** (Temple), and **carried** to approve the minutes of the January 25, 2016 Executive Committee meeting.

With regard to the draft of the March 3, 2016 CHE meeting agenda, Chairman Hofferth noted the two presentations that are scheduled to be delivered, one by President Glenn McConnell of the College of Charleston and the other by CHE staff member, Dr. Erica Von Nessen.

The Chairman's report will include a legislative action discussion.

During consideration of the Vice Chair's report, conversation took place about the direction in which CHE will move forward with its public agenda. The development of a matrix to help facilitate this process was considered and ideas were shared about how this might be accomplished. Those ideas included; identifying and assembling a team of Commissioners to work on determining the scope of this effort; Vice Chair Love's discussion of this topic with higher education consultants, Dr. Tom Layzell and Dr. Rich Rhoda; and possibly contracting with another individual with expertise in economic analysis once necessary financial resources for this purpose become available.

Other reports at the March 3, 2016 CHE meeting will include: an update on the status of the CHE Executive Director Search as well as an update on the CHE Action Item List by Vice Chair Love; a report on the status of acquiring D&O Insurance; an update on CHE staffing by Mr. Glenn; and a legislative report by Ms. Carullo.

There will be no report from The Committee on Academic Affairs and Licensing. There will be no report from the Committee on Access & Equity and Student Services. This Committee will hold a meeting, however, following the CHE meeting, at approximately 1:00 p.m.

The Governmental and Administrative Affairs Committee will present by consent agenda one item concerning Sections 1 and 2 of the CHE Policies and Procedures Manual and an information item concerning the orientation of new Commissioners.

The Committee on Finance and Facilities will meet at 9:30 a.m., prior to the CHE meeting, and will have one capital project to present to the full Commission by consent agenda in addition to one item concerning staff processed projects and leases presented for information.

Other topics discussed were: 1) the relationship between CHE and the SC Higher Education Foundation (SCHEF), a conversation about which Mr. Glenn will have with attorney, Butch Bowers; the status of the drafting of a CHE Op Ed piece; a Commission statement developed after the adjournment of a specially called February 23, 2016 CHE meeting, held for the purpose of considering an athletics facilities project at Coastal Carolina University; and the possibility of changing the CHE regular monthly meeting schedule to provide for a meeting start time of 1:00 p.m. (as opposed to the traditional start time of 10:30 a.m.) in order to allow for adequate meeting time for the Committee on Finance and Facilities, which traditionally starts at 9:30 a.m. on the day of the CHE meeting.

A **motion** was made (Seckinger), **seconded** (Love), and **carried** to adjourn the meeting at 1:10 p.m.

Respectfully submitted,

Beth B. Rogers

Recording Secretary

**Attachments are available upon request and will be filed with the permanent record of these minutes.*

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 Lady Street, Suite 300
Columbia, SC 29201
April 7, 2016

10:30 a.m.

- | | |
|--|-----------------------------|
| 1. Introductions | Tanya Rogers |
| 2. Approval of Minutes | Tim Hofferth |
| 3. Presentation | |
| Workforce Supply and Demand | Dr. Erica Von Nessen |
| 4. Chairman's Report | Tim Hofferth |
| 5. Vice Chair's Report | Allison Dean Love |
| 6. Update on Executive Director Search | Allison Dean Love |
| 7. Interim Executive Director's Report | Gary Glenn |
| 8. Legislative Report | Julie Carullo |
| 9. Committee Reports | |
| 9.01 Report of the Executive Committee
(no report) | Tim Hofferth |
| 9.02 Report of the Committee on Academic Affairs and Licensing
(no report) | Terrye Seckinger |
| 9.03 Report of Committee on Access & Equity and Student Services | Jennifer Settlemyer |
| A. Information Items, No Action Required | |
| 1. SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) FY2015-16 First Quarter Report | |
| 2. 2016-17 Guidelines for Appeal: SC HOPE, LIFE, and Palmetto Fellows Scholarship Programs | |
| 3. College Application Month 2015: Overview and Data Report | |
| 4. Notification: Using the Past SAT and the Redesigned (New) SAT for State Scholarship Eligibility | |
| 9.04 Report of Committee on Governmental and Administrative Affairs
(no report) | Dianne Kuhl |

9.05 Report of Committee on Finance and Facilities

Hood Temple

CONSENT AGENDA

A. Interim Capital Project

- | | | |
|---------------------------------------|---|--|
| 1. Central Carolina Technical College | - | CCTC Industrial Technology Building Renovation |
| 2. The Citadel | - | Bastin Hall |

B. List of Capital Projects & Leases Processed by Staff for March, 2016

(For Information, No Action Required)

10. Other Business

A. Executive Session, if needed, to Receive Legal Advice on Active Litigation and/or to Discuss Personnel and/or Contractual Matters

B. Public Session: Action on Executive Session Matters, if needed

11. Update on Commission Action Items

Allison Dean Love

12. Adjournment of Business Meeting

Standing Committee Meetings on April 7:

9:30 a.m., Committee on Finance and Facilities, CHE Main Conference Room

1:00 p.m., Committee on Academic Affairs & Licensing, CHE Main Conference Room