

**CHE Executive Committee
*Conference Call Meeting
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201**

10:00 a.m.

April 28, 2016

Agenda

1. Minutes from the March 22, 2016 Executive Committee Meeting
Attachment 1 – March 22, 2016 Draft Minutes
2. Review of the May 5, 2016, CHE Draft Meeting Agenda
Attachment 2 – May 5, 2016, Draft Agenda
3. Directors and Officers Insurance Update
4. Staffing Update
5. Legislative Action Discussion
6. Communication Strategy Update
7. Strategic Planning Session Update
8. Foundation Update
9. Commission Meeting Schedule
10. Other Business
11. Adjourn

* Call-in instructions are as follows:

Dial: 800-503-2899; when prompted for the access code, enter: 737-2275

Note: If needed, the Committee may go into Executive Session pursuant to §30-4-70 and in public session take action on Executive Session matters, if needed.

Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
March 22, 2016
10:40 a.m.

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Allison Dean Love, Vice Chair (phone)
Ms. Dianne Kuhl (phone)
Ms. Terrye Seckinger (phone)
Dr. Jennifer Settlemyer

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Ms. Julie Carullo
Dr. John Lane
Ms. Beth Rogers
Dr. Karen Woodfaulk

Executive Committee Members Absent

Mr. Hood Temple (excused)

Chairman Hofferth opened the meeting at 10:40 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

A **motion** was made (Love), **seconded** (Seckinger), and **carried** to approve the minutes of the February 24, 2016 Executive Committee meeting.

With regard to agenda of the April 7, 2016 CHE meeting, Chairman Hoffeth noted that the presentation on Workforce Supply and Demand, originally scheduled to be delivered by CHE staff member Dr. Erica Von Nessen at the March 3 CHE meeting but postponed due to time constraints, will be presented on April 7. He also noted that Commissioner Kuhl was in the process of scheduling a presentation from the Southern Regional Education Board (SREB), stating that this will most likely take place at the June CHE meeting. Commissioner Kuhl will also continue to work on scheduling additional presentations for future CHE meetings.

The Chairman's report will include an update on the work of the House Higher Education Governance Ad Hoc Subcommittee. It will also include information about the document developed as a result of CHE's analysis of its statutorily mandated responsibilities, *South Carolina Commission on Higher Education: Providing Clarity, Best Practices, and Sustainability*. The Chairman stated that a hard copy of this document will be provided to all Commissioners and it will also be posted on the CHE website.

During consideration of the Vice Chair's report, discussion took place about the timing of moving forward with the development of CHE's public agenda. Vice Chair Love will ask Chairman Hofferth to provide information about that topic during the course of her CHE meeting report. With the assistance of Dr. Lane, Vice Chair Love will provide a report on status of the CHE Action Item List, an updated version of which had been emailed to Commissioners in advance of this Executive Committee meeting. Vice Chair Love will also provide an update on the CHE Executive Director Search, progress on which is pending the release of an RFP for a professional search firm to be utilized by state agencies for purposes of this nature.

During his Interim Executive Director's report, Mr. Glenn will provide updates on activities since the March 3 CHE meeting. He will also provide a progress report on the acquisition of D&O insurance for the Commission.

During her Legislative Report, Ms. Carullo will focus on developments with regard to the FY 2016-17 state budget and will also provide information on legislation in process.

There will be no report from The Committee on Academic Affairs and Licensing. Commissioner Seckinger will, however, comment on the status of correspondence and communication regarding H.4833, the Higher

Education Governance Bill. This Committee will hold a meeting following the CHE meeting, at approximately 1:00 p.m.

The report from the Committee on Access & Equity and Student Services will include four items, presented for purposes of information.

There will be no report from the Governmental and Administrative Affairs Committee. Commissioner Kuhl, will, however, comment on the communications section of the above-referenced document concerning CHE's statutes and responsibilities.

The Committee on Finance and Facilities will meet at 9:30 a.m., prior to the CHE meeting, and will have three capital projects to present to the full Commission by consent agenda. (The third capital project, Brooks Stadium Addition, Coastal Carolina University, was added to the April 7 CHE meeting agenda after it was discussed earlier in this Executive Committee meeting.) In addition, the Committee will have one item concerning staff processed projects and leases presented for information.

Other topics discussed were 1) the relationship between CHE and the SC Higher Education Foundation (SCHEF), a matter about which Mr. Glenn is continuing to be in conversation with attorney, Butch Bowers; and 2) the possibility of changing the start time of the CHE regular monthly meeting schedule to 1:00 p.m. in order to allow for adequate meeting time for the CHE Committees during the morning hours. Chairman Hofferth suggested that this change begin with the May 2016 CHE meeting, and he requested that Commissioner Kuhl bring this item up for discussion at the April 7 meeting.

In terms of other business, topics briefly discussed were: 1) a graduate student request for information; 2) invoices received from the Association of Governing Boards (AGB); and 3) the CHE audit currently being conducted by the State Auditor's Office.

Chairman Hofferth adjourned the meeting at 11:50 a.m.

Respectfully submitted,

Beth B. Rogers

Recording Secretary

**Attachments are available upon request and will be filed with the permanent record of these minutes.*

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 Lady Street, Suite 300
Columbia, SC 29201
May 5, 2016

1:00 p.m.

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|---|--------------------------|
| 1. Introductions | Tanya Rogers |
| 2. Approval of Minutes | Tim Hofferth |
| 3. Presentation of 2016 Service Learning Awards | Dianne Kuhl |
| 4. Chairman's Report | Tim Hofferth |
| 5. Vice Chair's Report | Allison Dean Love |
| 6. Update on Executive Director Search | Allison Dean Love |
| 7. Interim Executive Director's Report | Gary Glenn |
| 8. Legislative Report | Julie Carullo |
| 9. Committee Reports | |
| 9.01 Report of the Executive Committee | Tim Hofferth |
| 9.02 Report of the Committee on Academic Affairs and Licensing | Terrye Seckinger |

CONSENT AGENDA

A. Program Proposals

1. The Citadel, B.S., Nursing
2. Coastal Carolina University, M.Ed., Instructional Technology
3. College of Charleston, B.A., A.B., Meteorology
4. Lander University, B.S., Chemistry, with Secondary Education
5. Lander University, B.S., Mass Communications and Media Studies
6. Medical University of South Carolina, B.S., Healthcare Studies
7. University of South Carolina Columbia, M.S., Physician Assistant Studies

B. Program Modifications

1. College of Charleston, B.S., A.B., Physics, Add concentration in Atmospheric Physics
2. College of Charleston, M.Ed., Teaching, Learning and Advocacy, Add four concentrations in Diverse Learners; New Literacies; Science and Mathematics; and Curriculum and Instruction
3. South Carolina State University, M.B.A., Add Healthcare Management concentration to the Lowcountry Graduate Center

- C. Center Proposal**
 - The Citadel, Center for Cyber, Intelligence and Security Studies
- D. Role of The Citadel’s Board of Visitors in the Program Approval Process**
- E. Adoption of TransformSC’s *Profile of the South Carolina Graduate***
- F. Revised Policies on Advanced Placement and International Baccalaureate Credit Awards**
- G. Revised Guidelines for Teacher Education Competitive Grants:**
 - 1. *EIA Centers of (Teacher Education) Excellence* FY 2017-2018
 - 2. *Improving Teacher Quality*, FY 2016-2017
- H. Revisions to the Policies and Procedures for New Academic Programs, Program Modifications, Program Notifications, Program Terminations, and New Centers for SC Public Colleges and Universities Regarding the Approval of Programs Offered by the Technical Colleges**

I. Awards for *EIA Centers of (Teacher Education) Excellence* Competitive Grants Program, FY 2016-17 (For Information, No Action Required)

J. Report on Program Modifications October 1, 2015 – March 30, 2016
(For Information, No Action Required)

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| 9.03 | Report of Committee on Access & Equity and Student Services
(no report) | Jennifer Settlemyer |
| 9.04 | Report of Committee on Governmental and Administrative Affairs
(no report) | Dianne Kuhl |
| 9.05 | Report of Committee on Finance and Facilities | Hood Temple |

CONSENT AGENDA

A. Interim Capital Projects

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|---------------------------------|---|---|
| 1. College of Charleston | - | Avery Envelope Renovation and Mechanical System Replacement |
| 2. Greenville Technical College | - | Greenville – Demolition of Building 602 |
| 3. Coastal Carolina University | - | Brooks Stadium Addition |

B. Other Business (For Information, No Action Required)

- 1. List of Capital Projects & Leases Processed by Staff for April, 2016

10. Other Business

A. Executive Session, if needed, to Receive Legal Advice on Active Litigation and/or to Discuss Personnel and/or Contractual Matters

B. Public Session: Action on Executive Session Matters, if needed

11. Update on Commission Action Items

Allison Dean Love

12. Adjournment of Business Meeting

Standing Committee Meetings on May 5:

9:30 a.m., Committee on Finance and Facilities, CHE Main Conference Room

11:00 a.m., Committee on Access & Equity and Student Services, CHE Main Conference Room

DRAFT