

Guidelines for calculating GRS Data for Two Year Institutions from CHEMIS and additional information for Performance Funding

- 1) Define the cohort of students—first time, full time, degree seeking (Diploma/Certificate/Associates)
- 2) Arrive at the 150% for degrees awarded as is being currently done—did the student receive an associate degree within three years or did the student receive a certificate/diploma within one and a half years. The highest degree attained by the student within the 150% time frame is counted.
- 3) If the student isn't counted in 2), did the student transfer to another institution within the three year time frame? We look at the official transfer file as reported through CHEMIS. (The National Clearinghouse data gives a date that is defined as the start date of the academic term in which the student first enrolled after the last date of attendance at an institution. If the Clearinghouse data is used for transfer information, the student should be reported as enrolled at another institution prior to August 1 for the summer cutoff period).
- 4) Additionally, for Performance Funding, if the student isn't counted in 3), was the student retained at the same institution in the Fall after the 3 year period?

To further define 3) and 4), let's use an example:

Let's say we're looking at the Fall 2003 cohort

For 3), if they didn't fall under the 150% guidelines, did they transfer to another institution from Fall 2003 through Summer 2006?

For 4), using the same time frame, if they didn't get counted in 2) or 3), were they still at the same institution in Fall 2006?

Instructions from IPEDS for completing GRS Survey

"Total transfer-out students (30) - If the mission of your institution includes providing substantial preparation for students to enroll in another eligible institution, report the total number of students who transferred out of your institution (without a degree/award) within 150% of normal time to completion. Include students who transferred out of your institution and subsequently re-enrolled. If it is not part of your mission, you may report transfer-out data if you wish."