

MINUTES

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
INDEPENDENT INSTITUTIONS' INFORMATION RESOURCES COMMITTEE/
INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEM (IPEDS)

JULY 27, 2009

1:30 P.M.

CHE MAIN CONFERENCE ROOM

Institutions Present

Mr. Randy Dill – Furman University
Ms. Kathy Sykes – Bob Jones University

Institutions Present (By Phone)

Mr. Jeff Babetz – Charleston Southern
Ms. Tamara Burgess – Wofford College
Ms. Dorothy Cheagle – Morris College
Mr. George Hopson – North Greenville
Mr. Rock McCaskill – Southern Wesleyan
Mr. Jeff Miller – Columbia International
Mr. Don Pierce – Furman University
Ms. Tracy Spires – Erskine College
Ms. Joyce Straiter – South University
Ms. Kay Walden – Wofford College

Ms. Melinda Williams – South University
Mr. Norm Bryan – Presbyterian College
Ms. Jenna Parish – Charleston Southern
Mr. Adam Long – Limestone College
Mr. Frank Mitchell – Limestone College

Guest Present (By Phone)

Ms. Rosalyn Graham – SC Department of Education

CHE Staff Present

Ms. Courtney Blake
Ms. Camille Brown
Ms. Lorna Manglona-Williams

For the record, notification of the meeting was made to the public as required by the Freedom of Information Act.

This meeting was held in the main conference room at the Commission on Higher Education on July 27, 2009.

The following agenda items were discussed:

I. Introductions

The meeting was called to order at 1:40 p.m. by Ms. Camille Brown. All present complied in introducing themselves and are listed above.

II. Review and Acceptance of Minutes

Since there were no additions or corrections to the Minutes of the meeting on July 30, 2008, the Minutes were approved as written.

III. South Carolina's New Secondary-to-Postsecondary Electronic Transcript Solution

Ms. Rosalyn Graham, Project Manager for the South Carolina Department of Education, was introduced and presented a PowerPoint presentation which can be found online at <http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/2009-07-23SCe-TranscriptPresentation-Updated.pdf>

The presentation outlined the registered SC Colleges as well as the Public/Charter High Schools that are live and using the e-transcript system. Ms. Graham clarified that private high schools are not using the e-transcript system. She noted that all but three private Colleges in SC are registered and eligible to receive transcripts electronically. She added that there is a deadline of November 30, 2009 to get all colleges and high schools onboard with the program. The transcripts process can be accessed by going to www.docufide.com. Any questions regarding the presentation should be directed to Ms. Graham at RGraham@ed.sc.gov.

IV. Update from Student Services on Scholarship/Grants

Ms. Lorna Manglona-Williams, Program Coordinator for Student Services at CHE, highlighted the scholarship changes for 2009. Scholarships Reporting Changes, <http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/SS-ACIRPresentation07-27-09.pdf>. Any questions regarding these changes should be directed to Dr. Karen Woodfaulk, Director of Student Services at CHE, 803-737-2244 or kwoodfaulk@che.sc.gov.

V. IPEDS – Finance Updates, Data Center, New CIP Code Web Tool

Ms. Camille Brown, Assistant Director for Finance, Facilities, & MIS/Chief Information Officer at CHE, gave a brief overview. A copy of the PowerPoint presentation was provided and can be found online at <http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/ACIR-IIIR-Presentation-CIP-Finance.pdf>. The presentation was an update of the Classification of Instructional Programs (CIP). Webinar training can be accessed at www.airweb.org.

Ms. Brown continued with an overview of the new IPEDS Data Center. The PowerPoint presentation can be found online at <http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/DataCenter-BriefOverview.pdf>.

VI. Integrated Postsecondary Education Data System (IPEDS) Updates

Ms. Brown introduced and discussed IPEDS Updates. The presentation can be found at <http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/IPEDS-2009.pdf>. Higher Education Opportunity Act (HEOA) of 2008 contains many provisions that have had and will have an impact on IPEDS reporting. Ms. Brown walked the committee members and guests through the changes for 2009.

VII. Update on Racial/Ethnicity Changes for South Carolina

Ms. Brown gave a summary on the updates regarding Racial/Ethnicity Changes in South Carolina. Ms. Brown noted that the committee had discussed not reporting “Unknown.” After further discussions it was decided that the “Unknown” category should continue to be reported. Updates regarding Enrollment can be found online at:

<http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/FileLayoutsEnrollment-ASCII-Old-New.pdf>.

Updates regarding Completions can be found online at:

<http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/FileLayoutsCompletions-ASCII-Old-New.pdf>.

Data definitions can be found at:

http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/CHEMIS_DATA_DICTIONARY-RaceDataElements.pdf.

A sample report of the new Race and Gender Reporting Format can be viewed at:
<http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/FormatNewRaceGenderReporting.pdf>.

VIII. Degree Level Coding Changes

Ms. Brown discussed the Degree Level Coding Changes. The presentation can be found online at
<http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/ReportingProfessionalPrograms.pdf>.

IX. CIP Code

The CIP Code changes and time table were highlighted by Ms. Brown in the PowerPoint Presentations in agenda items V and VI.

X. Reporting Schedule

Ms. Brown briefly went over the Reporting Schedule for FY 2009-10. Schedules can be found online at
<http://www.che.sc.gov/Finance/CHEMIS/IIIRC/2009/2009CHEMISReportingDates.pdf>.

XI. Other Business

With no further business, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Courtney W. Blake
Recorder

**Attachments are not included in this mailing but will be filed with the permanent record of these minutes and are available for review upon request.*