



April 26, 2004

MEMORANDUM

TO: Rosemary Byerly, Chair, and  
Members, Committee on Finance and Facilities  
Members, Commission on Higher Education

FROM: Charles D. FitzSimons, Director  
Finance, Facilities, and MIS

On May 6<sup>th</sup>, 2004, we will have a very busy day. I would like to take this opportunity to provide an overview of the day's schedule, and a brief explanation as to the circumstances.

This package is being sent to the members of the Finance and Facilities. The material is for the Committee meetings on the 6<sup>th</sup>. In addition, the Committee has a standing practice of inviting all Commission members to the meeting where Performance Funding scores are deliberated, and therefore all Commission members are also receiving this material. **Included in this mailing are two separate bundles: 1) Material for the 9:30 meeting, and 2) Material for the meeting to occur 1 hour after completion of the Commission meeting.**

At 9:30, the Committee will have its first meeting to consider a series of Interim Capital Projects (ICP's), and recommendations from a Proposal Review Panel for the Higher Education Excellence Enhancement Program. The recommendations from the Proposal Review Panel are related to the Regulations that were approved last month. The timing of the consideration of the panel recommendation is somewhat unique in that this consideration is occurring concurrent with the Legislature's consideration of the regulations. Both of these items will be on the Commission's 10:30 meeting agenda.

At 10:30, the full Commission will have its regularly scheduled monthly meeting and consider all relevant agenda items.

One hour after conclusion of the Commission meeting (tentatively set for 1:00) the Committee will convene again to consider the annual Capital Improvement Plans and the 2003-04 Performance Funding scores. This meeting will include presentations covering descriptions of the processes as well as recommendations for consideration by the Committee. The results of this meeting will be considered by the full Commission at its June meeting.