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Dr. Garrison Walters, Executive Director

MEMORANDUM

TO: Members, Funding Advisory Committee

FROM: Mr. Gary S. Glenn, Director of Finance, Facilities, & MIS

SUBJECT: 2008 Finance Officers' Retreat

DATE: May 8, 2008

Attached are maps, directions, and an agenda for the Finance Officers' Retreat to be held at Lander University on May 15-16, 2008.

We appreciate Lander's willingness to host the 2008 retreat and look forward to meeting with you in the Centennial Hall Multipurpose Room on Lander University's campus.

Dinner on Thursday night will be provided off campus in Cambridge Hall at 6:00 p.m. A deluxe continental breakfast is available at the hotel on Friday morning. Refreshments will be provided both days during the meeting as well as box lunches at the conclusion of the retreat.

If you should have any questions or comments, please contact Alyson Goff at (803) 737-9930 or at agoff@che.sc.gov.

Attachments

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
FINANCE OFFICERS' RETREAT
MAY 15-16, 2008
LANDER UNIVERSITY
CENTENNIAL HALL MULTIPURPOSE ROOM

THURSDAY, MAY 15, 2008

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|----|---|-------------|
| 1. | Welcome – President Daniel Ball
Opening Remarks & Higher Education Action Plan – Dr. Garrison Walters | 1:00 – 1:15 |
| 2. | Roundtable Discussion
– Issues concerning higher education institutions
(Topics as determined by institutional representatives) | 1:15 – 3:15 |
| 3. | Break | 3:15 – 3:30 |
| 4. | Update on Facilities Activities – Alyson Goff | 3:30 – 3:45 |
| 5. | IT Update – Camille Brown | 3:45 – 4:00 |
| 6. | Legislative Update – Julie Carullo | 4:00 – 4:15 |
| 7. | MRR Modifications & Other Issues – Gary Glenn | 4:15 – 5:00 |
| | a. Regional Campus and Technical College Salaries | |
| | b. Applying the HEPI Increase | |
| | c. Reporting Research and Public Service Expenditures | |
| | d. Reporting Energy Savings and Contracts | |
| | e. Calculating Parity | |
| | f. Adjusting Step 9 (Revenue) | |
| | g. Other Revenue Adjustments | |
| | h. Analysis of Expenditures by FTE | |
| | i. SHEF Report | |
| | i. Data Submission Deadline | |
| | ii. Creating the Right Picture | |
| | j. Below-the-Line | |
| | k. The Absence of a Bond Bill & the Resulting Effect on Tuition & Fees | |
| | l. Issues About the Message/Project 17 | |
| | m. Need-based Grants | |
| | n. Code/Proviso Compliance | |
| | o. Group Name Change | |
| | p. Other Issues & Concerns | |
| | q. Date, Host, & Location of 2009 Finance Officers' Retreat | |
| 8. | Adjourn | |
| 9. | Dinner at 6:00 p.m. in Cambridge Hall | |

FRIDAY, MAY 16, 2008

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|----|---|---------------|
| 1. | MRR Modifications & Other Issues (Continued) – Gary Glenn | 9:00 – 10:30 |
| 2. | Break | 10:30 – 10:45 |
| 3. | MRR Modifications & Other Issues (Continued) – Gary Glenn | 10:45 – 11:45 |
| 4. | Closing Remarks – Dr. Garrison Walters | 11:45 – 12:00 |
| 5. | Adjourn (<i>Boxed lunches will be available.</i>) | |

***Those interested in playing golf following the retreat please contact Jeff May at (864) 388-8316 or jmay@lander.edu.*

DRIVING DIRECTIONS TO LANDER UNIVERSITY

(From Columbia, SC)

- From Columbia, take I-26 West toward Spartanburg.
 - Travel approximately 50 miles until you see signs for Clinton and Lander University.
 - Take Exit #54 (Clinton/Whitmire).
 - Turn left (Hwy. 72-West).
 - Turn left at the 1st traffic light (SIGN: Greenwood 29 miles).
 - Turn left at the 3rd traffic light onto Hwy 72 (SIGN: Greenwood 26 miles).
 - Follow Hwy 72 into Greenwood.
 - *IN GREENWOOD:* Turn right onto 72 By-pass (CVS Pharmacy will be on the left).
 - Continue on the 72 By-pass for approximately 3 miles (5 traffic lights).
 - Turn left at the Walgreen's Pharmacy (Ruby Tuesday's on the right) onto US 25/178, Montague Avenue.
 - Travel 1 mile (3 traffic lights). You will see Lander University's main entrance on Left.
 - Turn left at the entrance.
 - Turn right at first stop sign.
 - Turn left on Durst Ave.
 - Turn left on Lawson St (beside the president's house).
 - This will curve around to the right and parking will be on the right.
 - Centennial Hall will be directly across the street and the Multipurpose Room is on the bottom floor on the back of the dorm.
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(From Anderson, SC)

- From I-85; follow Hwy 76/28 south/east.
- Continue following Hwy 76/28 into Anderson.
- Drive past the Anderson Mall on the right.
- Travel approximately 1.5 miles.
- Turn left at light, onto N. Boulevard (Ingles & U.S. Post Office will be on the left).
- Turn right at next light, onto N. Fant Street.
- Drive past the Anderson Medical Center on the left.
- Travel approximately .5 mile (approx. 4 traffic lights).
- Turn left at light, onto River Street.
- Road will divide into a four-lane highway.
- Follow this highway for approximately 5 miles until you see Hwy 252.
- Hwy 252 will fork to the right.
- Follow Highway 252 to Honea Path, SC.
- *IN HONEA PATH:* Veer right at the 2nd traffic signal onto Hwy. 178 (SIGN: Greenwood 23 miles).
- *IN GREENWOOD:* Continue straight through the intersection where you see a Walgreen's Pharmacy on the left and an Exxon Station on the right. . Travel approximately 1 mile (3 lights). The entrance to Lander University is directly on the left.
- Turn left at the Entrance.
- Turn right at first stop sign.
- Turn left on Durst Ave.
- Turn left on Lawson St (beside the president's house)
- This will curve around to the right and parking will be on the right.
- Centennial Hall will be directly across the street and the Multipurpose Room is on the bottom floor on the back of the dorm.

Directions from Centennial Hall to Inn on the Square

- Go to president's house on Lawson.
- Turn right on Durst.
- Go to stop sign.
- Turn left on Cambridge.
- At the stop light, turn right between First Presbyterian and United Methodist churches.
- At the next light turn left on Main St.
- Inn on the Square is on the left on Main at the 4th light.

