

PROGRAM MODIFICATION PROPOSAL FORM

Name of Institution: University of South Carolina Union

Briefly state the nature of the proposed modification (e.g., adding a new concentration, extending the program to a new site, curriculum change, etc.): Dual enrollment students will be able to earn college credits from USC Union toward the Associate of Arts or Associate of Science at this new site.

Current Name of Program (include degree designation and all concentrations, options, and tracks): Associate of Arts or Associate of Science

Proposed Name of Program (include degree designation and all concentrations, options, and tracks): N/A

Program Designation:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Associate's Degree | <input type="checkbox"/> Master's Degree |
| <input type="checkbox"/> Bachelor's Degree: 4 Year | <input type="checkbox"/> Specialist |
| <input type="checkbox"/> Bachelor's Degree: 5 Year | <input type="checkbox"/> Doctoral Degree: Research/Scholarship (e.g., Ph.D. and DMA) |
| <input type="checkbox"/> Doctoral Degree: Professional Practice (e.g., Ed.D., D.N.P., J.D., Pharm.D., and M.D.) | |

Does the program currently qualify for supplemental Palmetto Fellows and LIFE Scholarship awards?

- Yes
 No

If No, should the program be considered for supplemental Palmetto Fellows and LIFE Scholarship awards?

- Yes
 No

Proposed Date of Implementation: August 2019

CIP Code: 24.0101 (A.A. and A.S.)

Current delivery site(s) and modes: USC Union; traditional/face-to-face and distance education delivery

Proposed delivery site(s) and modes: Clover High School

Program Contact Information (name, title, telephone number, and email address):

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Institutional Approvals and Dates of Approval:

Background Information

Provide a detailed description of the proposed modification, including target audience, centrality to institutional mission, and relation to strategic plan.

The primary mission of the University of South Carolina is the education of the state's diverse citizens through teaching, research, creative activity, and service. Founded in 1801, the USC system is the largest university in the state, serving more than 50,000 students from its flagship Columbia campus, three comprehensive campuses (Aiken, Beaufort, and Upstate), and four regional campuses (Lancaster, Salkehatchie, Sumter, and Union).

The University of South Carolina Union, a regional campus of the University of South Carolina, has as its mission to encourage higher education in the counties of Chester, Cherokee, Fairfield, Laurens, Newberry, Union, and York. Its mission and vision statements were approved by the University's Board of Trustees in June 2016: https://www.sc.edu/about/system_and_campuses/union/about/mission_and_vision/index.php

To better serve constituents in its service area, specifically in York County, USC Union seeks to establish an educational site in Clover, SC. The physical address of the site is 1625 Highway 55 East, Clover, SC 29710.

Current course offerings at the site comprise less than 50% of courses applicable towards an associate degree. Instructional methods employed for these courses consist of traditional in-class, on-site, and online instruction, with USC-approved faculty members teaching the classes.

Population growth and demographic changes within the target population have led to a demonstrated demand for additional courses at the site. In order to be able to meet its mission of serving these students, USC Union is seeking approval from the South Carolina Commission on Higher Education to offer courses for its associate degrees at the Clover High School site (1625 Highway 55 East, Clover, SC 29710).

Assessment of Need

Provide an assessment of the need for the program modification for the institution, the state, the region, and beyond, if applicable.

South Carolina adults are, by and large, undereducated. According to recent statistics, only 26.5% of South Carolinians earn a bachelor's, graduate, or other professional degree, approximately 4% below the national average. <https://statisticalatlas.com/state/South-Carolina/Educational-Attainment>

York County's overall population grew by 17.9% from 2010 to 2017. During this same time span, the population for the country as a whole grew by just 5.5%. This growing population underscores the need for the site in York County and is the primary reason for the request to offer courses required for an associate degree at the Clover High School site.

<https://www.census.gov/quickfacts/fact/table/yorkcountysouthcarolina,US/AGE295217>

Expansion of these course offerings will enable USC Union to offer more options for high performing students who are identified as eligible to enroll in college programs.

Transfer and Articulation

Identify any special articulation agreements for the modified proposed program. Provide the articulation agreement or Memorandum of Agreement/Understanding.

Currently, all USC Union associate’s degrees are approved by the SC Commission on Higher Education and the Southern Association of Colleges & Schools Commission on Colleges (SACSCOC). Credits awarded towards these degrees are transferable to any institution which accepts transfer credit from the University of South Carolina.

Description of the Program

The AA and AS degree programs provide students with much of the general education requirements necessary for eventual completion of a bachelor’s degree at the University of South Carolina. This new location will enable USC Union (and USC in general) to better serve students and to meet community needs in a rapidly-growing area of the state.

Projected Enrollment						
Year	Fall Headcount		Spring Headcount		Summer Headcount	
	New	Total	New	Total	New	Total
2019-2020	25	145	25	175	0	0
2020-2021	25	170	25	200	0	0
2021-2022	0	170	0	200	0	0
2022-2023	0	170	0	200	0	0

Explain how the enrollment projections were calculated.

Projected enrollment based on current enrollments and the anticipation of the addition of extra courses/sections in the coming two years. Information provided by the Director of Guidance for Clover High School.

This is a dual enrollment program for high-achieving juniors and seniors. There are some additional requirements for students to take dual enrollment classes at Clover High School:

- English 101: Student must earn at least an 80 in English 4 Honors.
- English 102: Student must earn at least a 70 in English 101 (most students do not choose 102 if they earned below an 80 in 101).
- Biology 243 and 244: Students must qualify first for Anatomy 1 Honors. Students must earn at least an 80 to enroll in dual enrollment BIOL 243 and 244.
- History 111 and 112: Students must have at least an 80 in English 2 Honors AND World Geography Honors or at least an 80 in English 2 Honors AND a 70 in AP Human Geography.

Curriculum

Attach a curriculum sheet identifying the courses required for the program.
 No changes to degree curricula are necessary to implement this program change.

Curriculum Changes

Courses Eliminated from Program	Courses Added to Program	Core Courses Modified
N/A	N/A	N/A

New Courses

List and provide course descriptions for new courses.

No new courses are necessary to implement this program change.

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Similar Programs in South Carolina offered by Public and Independent Institutions

Identify the similar programs offered and describe the similarities and differences for each program.

This proposal does not seek to create any new degree programs but rather is designed to make existing associate degree programs available in a rapidly-growing county within the USC Union service area.

The AA and AS degrees are offered at each of USC's Palmetto College Campuses (Lancaster, Salkehatchie, Sumter, Union, and Extended University).

Program Name and Designation	Total Credit Hours	Institution	Similarities	Differences

Faculty

State whether new faculty, staff or administrative personnel are needed to implement the program modification; if so, discuss the plan and timeline for hiring the personnel. Provide a brief explanation of any personnel reassignment as a result of the proposed program modification.

No additional full-time faculty will be required to implement the program. Adjunct and affiliate faculty will be hired as needed.

Resources

Identify new library, instructional equipment and facilities needed to support the modified program.

Library Resources: No new library resources will be needed to serve this new location. The USC Union Library has recently partnered with the Union County Carnegie Library in order for our physical library services to be housed there, with one of the full-time Librarians there designated as the University's Librarian, but with the other staff on site available to serve the students as well. This includes an additional full-time Reference and Instruction Librarian who will start this summer. Students are welcome and encouraged to get a public library card in addition to the resources that their student id would grant them, which would allow the additional access to SCLENDS, the library's consortium (<http://sclends.lib.sc.us/eg/opac/home>); checkout of books and DVDs beyond just through PASCAL and ILL; and free access to homework help via tutor.com and other online databases through SC Discus. Thus, students have access to extensive on-site and remote services and resources through the Carnegie and the staff there. Additional information is available on the Carnegie's web page (<https://www.unionlibrary.org/>), and on USC Union's library web page:

https://www.sc.edu/about/system_and_campuses/union/internal/current_students/library/index.php

The physical library is less than one hour from the Clover High School location. Students will be able to request materials from PASCAL and Interlibrary Loan and place physical materials on hold at the Carnegie Library. Similarly, the Carnegie Library makes available a wide array of resources through the internet. A selection of databases to which Carnegie, via USC Union, subscribes and which support the academic areas of study at USC Union can be found at:

<https://www.unionlibrary.org/uscu-online-resources>

In addition to the physical and electronic resources available from the Carnegie Library, dual enrollment students at Clover High School also have access to the resources and services provided to them by the high school library on site at Clover, which includes access to three daily newspapers (including one national), thirty-seven magazines/journals/periodicals, over 21,000 volumes in the collection (including ebooks and digital audio), SCDISCUS databases, multiple printers, and an extensive reference and children's collection.

Equipment: Clover High School has most of the required equipment and technology to initially support this program extension. Although no major equipment purchases are anticipated to get the program off the ground, small items may be obtained to support individual disciplines as the program evolves. Such small items might include laptop computers, printers, projectors, screens,

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document cameras, and consumable items such as dry erase markers, copy/printer paper, and other incidental office supplies. Small purchases will be absorbed into the proposed budget for this site and other existing campus budgets such as the IT budget. As enrollments and space requirements grow, unique needs such as supplies for art classes or science classes will be identified and added to the annual operating budget.

Facilities: Furniture and office supplies will be supplied by Clover High School.

Impact on Existing Programs

Will the proposed program impact existing degree programs or services at the institution (e.g., course offerings or enrollment)? If yes, explain

Yes

No

Financial Support

Estimated Sources of Financing for the New Costs						
Category	1st	2nd	3rd	4th	5th	Total
Tuition Funding	\$176,700	\$210,900	\$210,900	\$210,900	\$210,900	\$1,020,300
Program-Specific Fees						
Special State Appropriation						
Reallocation of Existing Funds						
Federal, Grant, or Other Funding						
Total						
Estimated New Costs by Year						
Category	1st	2nd	3rd	4th	5th	Total
Program Administration and Faculty and Staff Salaries	\$129,600	\$149,850	\$149,850	\$149,850	\$149,850	\$729,000
Facilities, Equipment, Supplies, and Materials						
Library Resources						
Other (specify)						
Total	\$129,600	\$149,850	\$149,850	\$149,850	\$149,850	\$729,000
Net Total (i.e., Sources of Financing Minus Estimated New Costs)	\$47,100	\$61,050	\$61,050	\$61,050	\$61,050	\$291,300

Provide a brief explanation for all new costs and sources of financing identified in the Financial Support table.

All new costs of delivering this program to the new site will be funded through tuition revenue generated from new students attending at the location, as outlined above.

Evaluation and Assessment

Program Objectives	Student Learning Outcomes Aligned to Program Objectives	Methods of Assessment
1) Effective Communication Through Writing	Students must be able to identify and analyze issues, develop logical and persuasive arguments, and communicate ideas clearly for a variety of audiences and purposes through writing and speaking.	This is a Carolina Core principle that is assessed with the CMW (effective, engaged, and persuasive communication: written component) rubric.
2) Aesthetic and Interpretive Understanding	Students must be able to create or interpret literary, visual or performing arts.	This is a Carolina Core principle that is assessed with the AIU (aesthetic and interpretive understanding) rubric.
3) Analytical Reasoning and Problem Solving	Students must be able to apply the methods of mathematical, statistical, or analytical reasoning to critically evaluate data, solve problems, and effectively communicate findings verbally and graphically.	This is a Carolina Core principle that is assessed with the ARP (analytical reasoning and problem-solving) rubric.
4) Global Citizenship and Historical Thinking	Students must be able to use the principles of historical thinking to understand past human societies.	This is a Carolina Core principle that is assessed with the GHS (global citizenship and multicultural understanding: historical thinking) rubric.
5) Global Citizenship and Multicultural Understanding	Students must be able to use the principles of the social sciences to explore diverse cultural identities and to analyze political and environmental issues.	This is a Carolina Core principle that is assessed with the GSS (global citizenship and multicultural understanding: social sciences) rubric.
6) Values, Ethics, and Social Responsibilities	Students must be able to examine different kinds of social and personal values, analyzing the ways in which these are manifested in communities as well as individual lives.	This is a Carolina Core principle that is assessed with the VSR (values, ethics, and social responsibility) rubric.

As a Palmetto College campus, USC Union participates fully in the assessment endeavors of the University of South Carolina. There will be no new program offerings at the proposed Clover High School site. However, all courses taught there will be subject to the same review and assessment procedures of those taught on the current campus.

All USC Union courses conduct student evaluations at the end of each semester. The results of these courses are compiled and shared with the faculty member and the Associate Dean for Academic Affairs. These results are then used for annual evaluation of the faculty member.

Because the general AA and AS degree programs are awarded on all Palmetto College campuses, and because the degrees comprise the bulk of the University's Carolina Core, assessment is coordinated centrally by the Office of the Associate Provost for Palmetto College Campuses.

The Palmetto College Specialty Team/Assessment Committee, which consists of representatives from each Palmetto College campus and unit, meets regularly and identifies those courses which have been designated as meeting specific Carolina Core outcomes. As the follow chart indicates, the assessment of all outcomes is accomplished over a three-semester period:

CC Outcome	Fall 2019 (Odd Years)	Spring 2020 (Even Years)	Fall 2020 (Even Years)
AIU – Aesthetic & Interpretive Understanding		X	
ARP – Analytical Reasoning and Problem Solving			X
CMS – Effective Engaged & Persuasive Communication: Spoken Component	X		
CMW – Effective Engaged & Persuasive Communication: Written Component	X		
GFL – Global Citizenship & Multicultural Understanding: Foreign Language		X	
GHS – Global Citizenship & Multicultural Understanding: Historical Thinking			X
GSS – Global Citizenship & Multicultural Understanding: Social Sciences	X		
INF – Information Literacy	X		
SCI – Scientific Literacy	X		
VSR – Values, Ethics, & Social Responsibility		X	

Artifacts (i.e., assignments which demonstrate a designated learning outcome) are collected from courses in the selected Core Outcome Group. Specialty team members from the PC campuses then review the artifacts and score them by using an assessment rubric. Results of the scoring are compiled and shared with faculty (or department/division chairs, as appropriate) for use in making modifications or improvements to the curriculum.

Will any the proposed modification impact the way the program is evaluated and assessed? If yes, explain.

Yes

No

Will the proposed modification affect or result in program-specific accreditation? If yes, explain; and, if the modification will result in the program seeking program-specific accreditation, provide the institution's plans to seek accreditation, including the expected timeline.

- Yes
 No

Will the proposed modification affect or lead to licensure or certification? If yes, identify the licensure or certification.

- Yes
 No

Explain how the program will prepare students for this licensure or certification.

If the program is an Educator Preparation Program, does the proposed certification area require national recognition from a Specialized Professional Association (SPA)? If yes, describe the institution's plans to seek national recognition, including the expected timeline.

- Yes
 No

Course Requirements

(The most common Lancaster campus options are listed below; additional approved courses in each category may be found at the Carolina Core website. <http://www.sc.edu/carolinacore/courses.php>)

ENGL 101	3	
ENGL 102	3	
3 hours of Math, Computer Science, Statistics, or Logic, chosen from among the following courses or any approved ARP courses: MATH 111i, MATH 111, MATH 115, MATH 122, MATH 141, MATH 142, MATH 170, MATH 172, STAT 110, STAT 112, STAT 201, STAT 205, CSCE 101, CSCE 102, CSCE 145, PHIL 114 (previously PHIL 110).		
	3-4	
7 hours total of lab science, (including at least one associated laboratory course) chosen from among approved SCI courses: BIOL 110, BIOL 120(L), BIOL 206, BIOL 243(L), BIOL 244(L), BIOL 270(L), BIOL 101(L), BIOL 102(L), CHEM 102, CHEM 105, CHEM 111, ENVR 101(L), GEOG 202, GEOL 101, GEOL 103, GEOL 110, MSCI 101, MSCI 102, MSCI 210(L), MSCI 215(L), PHYS 201(L), PHYS 202(L), PHYS 211(L), PHYS 212(L).		
Foreign Language course at the 109 level or higher, or a score of 2 on any foreign language placement test.		
3 hours chosen from among approved GHS courses: HIST 101, HIST 102, HIST 104, HIST 108, HIST 109, HIST 111, HIST 112.		
	3	
6 hours chosen from among approved GSS courses: AFAM 201, ANTH 101, ANTH 102, CRJU 101, GEOG 103, POLI 101, POLI 201, PSYC 101, SOCY 101, WGST 112.		
	3	
	3	
6 hours chosen from among approved AIU courses: ARTE 101, ARTH 105, ARTH 106, ARTS 103, ARTS 104, ENGL 270, ENGL 282, ENGL 283, ENGL 284, ENGL 285, ENGL 286, ENGL 287, ENGL 288, FILM 180, FILM 240, MUSC 110, MUSC 140, THEA 170, THEA 200.		
	3	
	3	
3 hours chosen from CMS, INF or VSR courses (may not be a course used above): SPCH 140, STAT 112, HIST 108, PHIL 211, PHIL 320, POLI 201, BIOL 208, WGST 112, RELG 205.		
	3	
Additional elective credit to meet 60 hours total.		
Students must have a cumulative GPA of 2.0 on USC coursework and must have at least 15 hours of coursework from the home campus.		
Note: Completion of this degree plan will satisfy at least 25 hours of the Carolina Core: 6 hours CMW, 7 hours SCI, 3 hours GFL, 3 hours GHS, 3 hours GSS, 3 hours AIU, and 3 hours from CMS, INF, or VSR.		

AS

Course Requirements

(The most common Lancaster campus options are listed below; additional approved courses in each category may be found at the Carolina Core website. <http://www.sc.edu/carolinacore/courses.php>)

ENGL 101	3	
ENGL 102	3	
6 hours of Math, Computer Science, Statistics, or Logic, chosen from among the following courses or any approved ARP courses: MATH 111i, MATH 111, MATH 112, MATH 115, MATH 122, MATH 141, MATH 142, MATH 170, MATH 172, STAT 110, STAT 112, STAT 201, STAT 205, CSCE 101, CSCE 102, CSCE 145, PHIL 114 (previously PHIL 110).		
8 hours total of lab science, (including at least two associated laboratory courses) chosen from among approved SCI courses: BIOL 110, BIOL 120(L), BIOL 208, BIOL 243(L), BIOL 244(L), BIOL 270(L), BIOL 101(L), BIOL 102(L), CHEM 101, CHEM 102, CHEM 105, CHEM 111, ENVR 101(L), GEOG 202, GEOL 101, GEOL 103, GEOL 110, MSC1 101, MSC1 102, MSC1 210(L), MSC1 215(L), PHYS 201(L), PHYS 202(L), PHYS 211(L), PHYS 212(L)		
Foreign Language course at the 109 level or higher, or a score of 2 on any foreign language placement test.		
3 hours chosen from among approved GHS courses: HIST 101, HIST 102, HIST 104, HIST 108, HIST 109, HIST 111, HIST 112		
	3	
6 hours chosen from among approved GSS courses: AFAM 201, ANTH 101, ANTH 102, CRJU 101, GEOG 103, POLI 101, POLI 201, PSYC 101, SOCY 101, WGST 112		
	3	
	3	
3 hours chosen from among approved AIU courses: ARTE 101, ARTE 260, ARTH 105, ARTH 106, ARTS 103, ARTS 104, ARTS 210, ENGL 270, ENGL 282, ENGL 283, ENGL 284, ENGL 285, ENGL 286, ENGL 287, ENGL 288, FILM 180, FILM 240, MUSC 110, MUSC 140, THEA 170, THEA 200		
	3	
3 hours chosen from CMS, INF or VSR courses (may not be a course used above): SPCH 140, STAT 112, HIST 108, PHIL 211, PHIL 103, PHIL 320, POLI 201, BIOL 208, WGST 112, RELG 205.		
	3	
Additional elective credit to meet 60 hours total. No more than 3 hours of PEDU courses may be included.		
Students must have a cumulative GPA of 2.0 on USC coursework and must have at least 15 hours of coursework from the home campus.		
Note: Completion of this degree plan will satisfy at least 25 hours of the Carolina Core: 6 hours CMW, 7 hours SCI, 3 hours GFL, 3 hours GHS, 3 hours GSS, 3 hours AIU, and 3 hours from CMS, INF, or VSR.		