



South Carolina Commission on Higher Education

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Interim Executive Director

CHE
11/5/2015
Agenda Item 7.04 A

October 30, 2015

MEMORANDUM

To: Chairman Tim M. Hofferth and Members, S.C. Commission on Higher Education

From: Admiral Charles L. Munns, Chair, and Members, Committee on Governmental & Administrative Affairs

Consideration of Proposed CHE Annual Meeting Calendar for 2016

Under the S.C. Freedom of Information Act, all public bodies must give written public notice of their regular meetings at the beginning of each calendar year (SC Code of Laws 30-4-80(A)). At its meeting on October 1, 2015, the Committee on Governmental & Administrative Affairs considered the enclosed proposed Commission meeting calendar for the upcoming 2016 calendar year. The Committee recommends favorable consideration of the Commission.



South Carolina Commission on Higher Education
Schedule of Commission Meetings – 2016*

January 7	1 st Thursday	10:30 a.m.
February 4	1 st Thursday	10:30 a.m.
March 3	1 st Thursday	10:30 a.m.
April 7	1 st Thursday	10:30 a.m.
May 5	1 st Thursday	10:30 a.m.
June 2	1 st Thursday	10:30 a.m.
July <i>July 7 is the 1st Thursday. A business meeting has not typically been held in July. Consider scheduling the CHE Planning Retreat after the June meeting and not later than mid-July.</i>		
August 4	1 st Thursday	10:30 a.m.
<i>TO BE DETERMINED – CHE Planning Retreat held in August (13th & 14th) in prior year. Consider moving the retreat earlier (see note above) and holding meetings with presidents for presentations as conducted in the past in August.</i>		
September 1	1 st Thursday	10:30 a.m.
October 6	1 st Thursday	10:30 a.m.
November 3	1 st Thursday	10:30 a.m.
December 1	1 st Thursday	10:30 a.m.

NOTE: Two of CHE's business meetings, one in the fall and one in the spring, will be scheduled offsite at an institution. The meetings and offsite locations are to be determined.

*Annual schedule of regular business meetings of the Commission. Unless otherwise announced, these meetings are held at CHE's office in the main conference room, 1122 Lady St., Suite 300, Columbia, SC. The agenda and materials for each meeting are typically available one week in advance and posted online at <http://www.che.sc.gov/MeetingsEvents.aspx>.