

Minutes of the SC Commission on Higher Education
EXECUTIVE COMMITTEE
April 28, 2016
10:00 a.m.

In attendance:

Executive Committee Members Present

Mr. Tim Hofferth, Chair
Ms. Allison Dean Love, Vice Chair
Ms. Dianne Kuhl (phone)
Ms. Terrye Seckinger (phone)
Dr. Jennifer Settlemeyer (phone)

CHE Staff Present

Mr. Gary Glenn, Interim Executive Director
Dr. John Lane
Ms. Beth Rogers
Dr. Karen Woodfaulk

Executive Committee Member Absent

Mr. Hood Temple (excused)

Chairman Hofferth opened the meeting at 10:00 a.m. It was confirmed that the meeting was being held in accordance with the Freedom of Information Act.

A **motion** was made (Seckinger), **seconded** (Kuhl), and **carried** to approve the minutes of the March 22, 2016 Executive Committee meeting.

With regard to the agenda of the May 5, 2016 CHE meeting, Chairman Hofferth requested and it was agreed upon that Agenda Item 9.05 A & B, the report from the Committee on Finance and Facilities, be considered at an earlier point in the meeting in order to accommodate the schedule of Coastal Carolina's President, Dr. David DeCenzo, who plans to be present for the consideration of Agenda Item 9.05A3, the Brooks Stadium Addition project. The Finance and Facilities Committee report will be considered immediately upon the conclusion of Agenda Item 3, the presentation of the 2016 Service Learning Awards.

The Chairman's report will follow, after which Vice-Chair Love's report will include an update on the CHE Action Item list. Vice-Chair Love will also provide a brief overview of the status of the CHE Executive Search. A new CHE employee will be recognized by Mr. Glenn during the Interim Executive Director's report. Mr. Glenn will also provide an update on the status of D&O insurance for the Commission. During her report, Ms. Carullo will provide an update on legislation in process.

The report of the Committee on Academic Affairs and Licensing will include seven program proposals, three program modifications, and six other items which will be presented by consent agenda. The Committee will provide two additional items for the purposes of information.

There will be no report from the Committee on Access & Equity and Student Services or the Committee on Governmental and Administrative Affairs. The Committee on Access & Equity and Student Services will hold a meeting, however, at 11:00 a.m. and prior to the Commissioners' lunch at noon and the CHE meeting which will begin at 1:00 p.m.

The Committee on Finance and Facilities will meet at 9:30 a.m., also prior to the CHE meeting, and plan to present three capital projects to the full Commission by consent agenda. In addition, the Committee will have one item concerning staff processed projects and leases presented for information.

With regard to Other Business, Mr. Glenn will report on the status of the work in progress to update technology to provide for distance broadcasting in the technology for the Commission's main conference room.

It is anticipated that the May 5 CHE meeting will go into Executive Session for the purpose of discussing legal matters.

Other topics discussed during the course of this Executive Committee meeting were:

- 1) Chairman Hofferth stated that new Commissioner, Devron Edwards, was expected to be present at the May 5 CHE meeting. He reported that he had assigned Commissioner Edwards to the Committee on Access & Equity and Student Services and the Committee on Governmental and Administrative Affairs. Chairman Hofferth also reported that Commissioner Temple would serve as Commissioner Edwards' mentor.
- 2) Mr. Glenn was asked to request from the State Higher Education Executive Officers Association (SHEEO) information on any D & O claims or cases about which the CHE Commissioners should be aware.
- 3) Commissioner Kuhl is continuing work on coordinating the scheduling of outside speakers for the Commission meetings. These individuals will present near the beginning of the CHE meeting agenda, and it is anticipated that this process will begin with the June 2 meeting.
- 4) Planning for the Commission's August 17 – 18, 2016 Retreat is in progress, the location of which is to be determined. Executive Committee consensus was that the location should be in the Columbia, SC vicinity.

A **motion** was made (Love), **seconded** (Seckinger), and **carried** to adjourn the meeting at 11:20 a.m.

Respectfully submitted,

Beth B. Rogers

Recording Secretary

**Attachments are available upon request and will be filed with the permanent record of these minutes.*