

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 Lady Street, Suite 300
Columbia, SC 29201
November 3, 2016
12:00 p.m.*

**Business meeting will be called to order at 12:00 p.m. Executive Session will immediately follow.
Adjournment of Executive Session and reconvening of regularly scheduled business meeting is
anticipated to be 1:00 p.m.*

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| 1. Introductions | Elizabeth Jablonski |
| 2. Approval of Minutes | Tim Hofferth |
| 3. Presentation | Lewis Gossett,
SC Manufacturers Alliance |
| 4. Chairman's Report | Tim Hofferth |
| 5. Vice Chair's Report | Dianne Kuhl |
| 6. Interim Executive Director's Report | Gary Glenn |
| 7. Committee Reports | |
| 7.01 Report of the Executive Committee
(no report) | Tim Hofferth |
| 7.02 Report of Committee on Academic Affairs and Licensing
(no report) | Terrye Seckinger |
| 7.03 Report of Committee on Access & Equity and Student Services
(no report) | Jennifer Settlemyer |
| 7.04 Report of Committee on Finance and Facilities | Dianne Kuhl |
| <i>For Information, No Action Required</i> | |
| A. Quarterly Budget Report Update | |
| B. List of Capital Projects and Leases Processed by Staff for
October | |
| 7.05 Report of Special Ad Hoc Subcommittee—Public Agenda | Allison Dean Love |
| A. Update | Dr. Tom Layzell
Dr. Rich Rhoda |
| 8. Other Business | |
| 9. End of Business Meeting | |

Standing Committee Meetings on November 3:

9:30 a.m., Special Ad Hoc Subcommittee—Public Agenda, Palmetto Conference Room

11:30 a.m., Committee on Finance and Facilities, CHE Main Conference Room

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

1122 Lady Street, Suite 300
Columbia, SC 29201
12:00 p.m.

Minutes of the Meeting
October 24, 2016

Commission Members Attending

Mr. Tim Hofferth, Chair
Ms. Dianne Kuhl, Vice Chair
Mr. Paul Batson
Mr. Devron Edwards
Dr. Bettie Rose Horne (phone)
Mr. Kenneth Kirkland
Ms. Allison Dean Love
Mr. Charles Munns
Ms. Terrye Seckinger
Dr. Jennifer Settlemyer
Mr. Hood Temple

Commission Members Absent

Dr. Louis Lynn
Mr. Kim Phillips
Dr. Evans Whitaker

Staff Attending

Mr. Gary Glenn, Interim Executive Director
Dr. Argentini Anderson
Mr. Clay Barton
Ms. Laura Belcher
Ms. Camille Brown
Mr. Tony Brown
Ms. Lorinda Copeland
Ms. Carrie Eberly
Mr. Kevin Glears
Ms. Lane Goodwin
Ms. Monica Goodwin
Dr. Paula Gregg
Ms. Anna Grubic
Ms. Sarah Hearn
Ms. Devon Hollimon
Ms. Trena Houpp
Ms. Elizabeth Jablonski
Mr. Michael W. Jackson
Ms. Carrie Johnston
Dr. John Lane
Mr. Frank Myers Jr.
Ms. Yolanda Myers
Ms. Vickie Pratt
Ms. Tanya Rogers
Ms. Laverne Sanders
Ms. Peggy Simons
Dr. Erica Von Nessen
Ms. Tanya Weigold
Dr. Karen Woodfaulk

Guests

Ms. Beth Bell, Clemson University
Mr. Billy Boan, USC Columbia
Dr. Lynn Cherry, College of Charleston
Dr. Jeanne Cobb, Coastal Carolina University
Dr. Carolyn Dillian, Coastal Carolina University
Mr. Tim Drueke, Winthrop University
Ms. Lil Hayes, House Education & Public Works
Dr. Edward Jadallah, Coastal Carolina University
Mr. Rick Kelly, USC Columbia
Mr. Mike LeFever, SC Independent Colleges & Universities
Mr. Brian McGee, College of Charleston
Mr. Kevin O'Connell, USC Columbia
Ms. Carol Routh, Clemson University
Dr. James Spencer, Clemson University
Mr. Jeff Tallant, USC Columbia
Mr. Ray Tanner, USC Columbia
Ms. Reinell Thomas-Myers, SC PRRMT
Ms. Jane Turner, CERRA
Dr. Alissa Warters, Francis Marion University
Dr. Margaret Wetsel, Clemson University
Ms. Helen Zeigler, USC Columbia

Chairman Hofferth convened the meeting at 12:08 p.m. and welcomed all in attendance. It was confirmed that the meeting was being held in compliance with the Freedom of Information Act.

1. Introductions

Elizabeth Jablonski

Ms. Jablonski announced the names of the guests in attendance as listed above.

A motion was made (Temple), seconded (Love), and carried to go into Executive Session for the purpose of discussing personnel and legal issues.

No action was required as a result of the Executive Session. The regular business meeting reconvened at approximately 1:15 p.m.

2. Approval of Minutes

Tim Hofferth

A **motion** was made (Kuhl), **seconded** (Temple), and **carried** to approve the minutes of the September 1, 2016 CHE meeting.

3. Presentation

Karen Woodfaulk

Dr. Woodfaulk presented information about the Student Affairs division. The presentation (**Attachment I**) included information on scholarship programs, student residency, the state approving agency, the National Guard College Assistance Program, and GEAR UP.

4. Chairman's Report

Tim Hofferth

Chairman Hofferth thanked all in attendance for their patience throughout the rescheduling of meetings due to Hurricane Matthew and stated that the meeting on November 3rd, 2016 would take place as previously scheduled. He recognized Dr. John Lane and the Academic Affairs, Finance, and Student Services staff for their work in securing records and helping students after ITT Technical Institute's closure. Commissioner Batson informed Dr. Lane that the proactive work done by staff was greatly appreciated by the technical college system.

Chairman Hofferth stated that the Governmental and Administrative Affairs Committee is being eliminated due to the committee completing its duties. He gave updates on the technology initiative for the Main Conference Room, the Finance and Facilities evaluation metrics, and the Higher Education Foundation (HEF). The HEF meeting on November 8th, 2016 would involve transitioning existing members into a smaller group in order to retool the bylaws with the goal of better serving the advancement of the mission of higher education in South Carolina. It was clarified that the Foundation would not be ended, but dissolved and retooled at the current members' request.

It was also announced that a new Special Ad Hoc Subcommittee would be created to be Chaired by Commissioner Ken Kirkland. The subcommittee would create a model code of ethics relative to spending at the institutional board level and would be made up of nine members: three Commissioners, three institutional representatives, and three representatives from the business community. The code of ethics would be a set of guidelines relative to best practice for board level spending, which already exists in most states. Chairman Hofferth stressed the importance of creating the subcommittee to involve stakeholders heavily in the process of creating the guidelines.

5. Vice Chair's Report

Dianne Kuhl

Vice Chair Kuhl discussed communication protocols and stated that the proper procedure involved all formal CHE communications coming from the office, after which the Commissioners could contact stakeholders to ensure the communication was received and to clear up any questions or to provide further information. She informed members that the speakers for the final two meetings of the year were set, with November's speaker

being Lewis Gossett from the SC Manufacturers Alliance and December's being Dr. Rich Cosentino from Lander University.

6. Interim Executive Director's Report

Gary Glenn

Mr. Glenn discussed staffing information and introduced Ms. Devon Hollimon, the newest member of the Student Affairs VA Team, to the Commissioners. He stated that Dr. Argentini Anderson and Ms. Tanya Rogers had been moved from External Affairs to Academic Affairs, which returned the SmartState and Academic Common Market Contract Program responsibilities to Academic Affairs. He also shared that Dr. Anderson and Ms. Rogers were also asked to assist Commissioner Love with the Public Agenda. He explained that with the retiring of Ms. Julie Carullo in July of 2016, the External Affairs division had been phased out and no longer existed. Mr. Glenn continued the personnel/staffing update by confirming that the interview process for the Program Manager position in the Academic Affairs division was in progress and that the position would be funded using 50 percent state funds and 50 percent EEDA funds. Once the position was reinstated, we would be positioned to revitalize our work with EEDA and to better communicate with K-12 as well as other partners. He also stated that the first round of applicants for the Facilities position had been reviewed and that alternatives for a restructured position were being discussed.

Mr. Glenn informed Commissioners that the budget request had been submitted to the Governor's office and explained that after receiving \$300 thousand of the agency's \$2.1 million request last year, the request stayed the same but was lowered to \$1.8 million. It was discussed that the \$300 thousand from the 2016-2017 request was leveraged to create four positions using funding that opened up when Ms. Carullo retired.

Dr. John Lane was given the floor to discuss the developments since ITT Technical Institute's closing in September. He described the amount of travel, legal advice, and record retrieval that had occurred since ITT Tech closed its doors and explained the processes involved with keeping students and the public informed throughout the process. The former ITT Tech student names had been captured and students were in the process of being assisted, especially with deciding how to best continue their education. Commissioner Batson asked what happened to the ITT Tech bond. Dr. Lane asked Ms. Lane Goodwin to respond. Ms. Goodwin, stated that the timing of ITT Tech's closure meant that there was not a large amount of unearned tuition money to pay back to students. She elaborated that if that was the case with any students, CHE would file claims on behalf of the students to pay back their tuition money or would facilitate their continued education. She also explained that the claims to recover the costs of retrieval and storage of records. Commissioner Kuhl asked if the students who were completed with their coursework and awaiting graduation would be able to get a diploma and asked if the unearned tuition money could be used for restitution or scholarships to allow for continued education. Dr. Lane understood that the students could either continue their education or retrieve a refund, but could not do both, and that a diploma from ITT Tech was no longer possible.

Mr. Glenn continued his report and stated that he had been discussing the need to look at scholarship programs to either continue as-is or revise them due to the transition from a seven-point grading scale to a ten-point grading scale in South Carolina's high schools. Dr. Woodfaulk stated that statewide scholarships had not been changed in nearly a decade. Therefore, the new grading scale provided an opportunity to review the eligibility and continuation criteria in hopes of mitigating the additional cost the Lottery Commission was concerned about as, without some significant changes, many more students would be eligible.

To conclude his report, Mr. Glenn discussed the technology initiative for the Main Conference Room. He also updated the Commissioners on the ongoing work with universities for data finalization and asked Ms. Camille Brown to show the data on CHE's website that is updated to give current information on higher education.

7. Committee Reports

7.01 Report of the Executive Committee

Tim Hofferth

The committee had no report.

7.02 Report of Committee on Academic Affairs and Licensing

Terrye Seckinger

CONSENT AGENDA

A. CERRA FY 2017-18 Appropriation Request and FY 2015-2016 Annual Report

B. Program Proposals

1. Clemson University, D.N.P. (Doctor of Nursing Practice), with concentrations in Nurse Practitioner & Clinical Nurse Specialist
2. Clemson University, M.R.U.D. (Master of Resilient Urban Design)
3. Coastal Carolina University, B.A., Anthropology and Geography
4. Coastal Carolina University, M.Ed., Language, Literacy and Culture
5. Francis Marion University, M.S.P. (Master of Speech Pathology)

C. Annual Report on Terminated and Approved Programs, FY 2015-16

(For Information, No Action Required)

D. Annual Report on Licensing Activities, FY 2015-16

(For Information, No Action Required)

E. Annual Report on Staff-Approved Mission Statement Modifications, FY 2015-16

(For Information, No Action Required)

F. Report on Program Modifications, April 1 –August 31, 2016

(For Information, No Action Required)

Commissioner Seckinger brought forth the CAAL consent agenda (**Attachment II**) for consideration, which did not need to be seconded due to the nature of its presentation to the full board from the committee. The items **passed** unanimously.

Items brought forth for information only (**Attachment III**) were introduced and the Annual Report on Terminated and Approved Programs for Fiscal Year 2015-16 was discussed. Dr. Lane explained that CHE conducted a biennial report on program productivity in which degree programs were scrutinized against productivity mechanisms in order to see what existed and to make the existing programs more robust. It was established that 174 programs of study had been terminated over the most recent years.

7.03 Report of Committee on Access & Equity and Student Services

Jennifer Settlemyer

CONSENT AGENDA

A. Consideration of the FY 2017-18 Appropriations Request for the SC Program for the Recruitment and Retention of Minority Teachers (SC-PRRMT) at SC State University

B. Proposed Regulations:

1. SC Residency for Tuition and Fee Purposes
2. SC National Guard College Assistance Program
3. Tuition for Persons Sixty Years and Over

C. College Transition Need-based Grant Program FY 2016-17 *(For Information, No Action Required)*

Commissioner Settlemyer introduced the consent agenda (**Attachment IV**), which did not need to be seconded due to the nature of its presentation to the full board from the committee. The items **passed** unanimously.

Items for information only (**Attachment V**) were read and no further discussion occurred.

7.04 Report of Committee on Governmental and Administrative Affairs

Dianne Kuhl

Commissioner Kuhl informed members that the committee was being dissolved and the work would be moved under the Executive Committee’s responsibilities. She gave an update on the internship program initiative which she stated would be discussed by the Executive Committee. To end the report, she reminded members of the annual review of the CHE bylaws which was required. She explained that the bylaws needed to be updated in December and invited comments or thoughts from other Commissioners regarding potential changes to be sent to Ms. Sarah Hearn.

7.05 Report of Committee on Finance and Facilities

Hood Temple

CONSENT AGENDA

A. Interim Capital Projects

- | | | |
|---|---|---|
| 1. University of South Carolina | – | Football Operations Facility Construction
Change Source of Funds, Establish Construction Budget |
| 2. Medical University of South Carolina | – | MUSC/SCEO PEER Program Energy Performance Contract 2016
Establish Project |
| 3. College of Charleston | – | McAlister Residence Hall Renovation
Establish Project |
| 4. Orangeburg-Calhoun Technical College | – | OCTech Health Sciences and Nursing Building
Establish Construction Budget |

B. Lease Approvals

- | | | |
|---|---|---|
| 1. Medical University of South Carolina | – | 99 WestEdge Parking Garage
New Lease Approval |
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C. Other Business (For Information, No Action Required)

1. List of Capital Projects and Leases Processed by Staff for September

Commissioner Temple discussed the USC Football Operations Facility project in order to explain the process by which the Phase II project proposal was finalized. He explained that negotiations occurred between USC officials and CHE leadership to reach \$6 million in up-front funds and \$14 million in pledges backstopped by the IMG and Under Armour contracts held by the athletic program that, over time, could collect enough interest to increase to \$20 or \$22 million in private funds. He also the agreement whereby USC agreed to reduce in-state student athletic program fees by \$1 million per year for ten years, which would save \$10 million over time for in-state students. Commissioner Munns stated that he hoped all involved in project proposals would mature in thinking about how much private money is needed for approval.

Commissioner Temple stated that the consent agenda for Finance and Facilities (**Attachment VI**) did not need to be seconded due to the nature of its presentation to the full board from the committee. The items **passed** by acclamation.

Items introduced for information (**Attachment V**) were deferred to a subsequent meeting.

Commissioner Kuhl provided an overview of a Building Scoring Example and a Building Condition Survey to help Commissioners who were not members of Committee on Finance and Facilities better understand the project vetting process. She then requested a vote to be made to approve in concept the Financial Evaluation Matrix. The **motion** was made (Kuhl), **seconded** (Seckinger), and **passed** unanimously.

7.06 Report of Special Ad Hoc Subcommittee—Executive Director**Allison Dean Love**

Commissioner Love introduced Commissioner Ken Kirkland as the newest member of the committee and provided an update on the search firm initiative headed by the SC Division of Human Resources. The RFP to select a search firm was posted on Friday, September 23rd, 2016. All Commissioners were reminded to consider and recruit potential candidates. She stated that on October 1, 2015, language was removed from the committee's charge that required "at least three candidates" meaning that it was now possible to advance one candidate or more than one candidate for consideration. A vote to change the title from "Executive Director" to "Executive Director and President" passed on January 7, 2016, to which Commissioner Love stated she would recommend to formally make that change in the upcoming bylaw revisions.

7.07 Report of Special Ad Hoc Subcommittee—Public Agenda**Allison Dean Love**

Commissioner Love confirmed that Commissioners Edwards, Kirkland, Munns, and Settlemyer would be joined by Commissioners Batson and Lynn on the committee, as well as Mr. Mike LeFever from the SC Independent Colleges and Universities Association. She informed Commissioners of the recommendations made during an October 4, 2016 conference call meeting which included using the Higher Education Study Committee Report from 2009 as a basis for the public agenda, developing metrics for measuring progress toward the objectives, beginning work on a draft of the agenda, and developing a timeline of the process for consideration and approval of the agenda.

She stated that a draft was in the process of being created and that Dr. Argentini Anderson and Ms. Tanya Rogers were assisting with the process. A baseline report would be ready for the members of the committee as soon as possible. The next meeting of the committee would be on November 3rd, 2016 at 9:30 a.m. prior to the CHE meeting at which Dr. Tom Layzell and Dr. Rich Rhoda would be present. Commissioner Horne asked if the committee had given thought to collaborating with the Chamber of Commerce and Commissioner Love confirmed that Mr. Ted Pitts was the committee's contact for that purpose.

8. Other Business

A short discussion on the Low Country Graduate Center occurred, to which there was no action taken.

Commissioner Temple informed the commissioners that it was necessary that he resign from the Commission due to lack of adequate time to devote to serving. Chairman Hofferth stated that Commissioner Temple had been present at points where CHE had made significant breakthroughs and that any success experienced as a group in the future had his fingerprints on it. In appreciation of his years of exemplary service, all in attendance stood and thanked Commissioner Temple with a rousing round of applause.

9. End of Business Meeting

A **motion** was made (Seckinger), **seconded** (Kuhl), and **carried** to adjourn the meeting at 3:44 p.m.

Respectfully submitted,
Sarah R. Hearn
 Sarah R. Hearn
 Recording Secretary

Attachments (V)

**Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.*