

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

1122 Lady Street, Suite 300

Columbia, SC 29201

12:00 p.m.

Minutes of the Meeting

December 1, 2016

Commissioners Attending

Mr. Tim Hofferth, Chair
Ms. Dianne Kuhl, Vice Chair
Mr. Paul Batson
Dr. Bettie Rose Horne
Mr. Kenneth Kirkland
Ms. Allison Dean Love
Dr. Louis Lynn
Mr. Charles Munns
Mr. Kim Phillips
Ms. Terrye Seckinger
Dr. Jennifer Settlemyer

Commission Members Absent

Mr. Devron Edwards (excused)
Dr. Evans Whitaker

Staff Attending

Mr. Gary Glenn, Interim Executive Director
Mr. Clay Barton
Ms. Laura Belcher
Mr. Anthony Brown
Ms. Camille Brown
Ms. Sandra Carr
Ms. Carrie Eberly
Mr. Kevin Glears
Ms. Lane Goodwin
Dr. Paula Gregg
Ms. Anna Grubic
Mr. Gerrick Hampton
Ms. Sarah Hearn
Ms. Devon Hollimon
Ms. Trena Houpp
Ms. Elizabeth Jablonski
Mr. Michael Jackson
Ms. Carrie Johnston
Dr. John Lane
Ms. Yolanda Myers
Mr. Frank Myers, Jr.
Mr. Morgan O'Donnell
Ms. Vickie Pratt
Ms. Tanya Rogers
Ms. Laverne Sanders
Ms. Peggy Simons
Dr. Kimberly Walker
Ms. Tanya Weigold
Ms. Leslie Williams
Dr. Karen Woodfaulk

Guests Attending

Ms. Beth Bell, Clemson University
Mr. Matt Brotin, Lander University
Dr. Lynn Cherry, College of Charleston
Dr. Rich Cosentino, Lander University
Mr. Tim Druke, Winthrop University
Ms. Rachel Durrance, Embry-Riddle Aeronautical University
Dr. Stephanie Frazier, SC State Technical College System
Ms. Kayleigh Hall, USC Columbia
Ms. Lil Hayes, House Education & Public Works
Mr. Craig Hess, Midlands Technical College
Mr. Michael Hughes, Governor's Executive Budget Office
Ms. Debbie Jackson, Clemson University
Mr. Neil Keifer, Embry-Riddle Aeronautical University
Mr. Rick Kelly, USC Columbia
Dr. Jeff Priest, USC Aiken
Mr. Eddie Shannon, SC Independent Colleges & Universities
Ms. Bree Stansberry, Embry-Riddle Aeronautical University
Mr. Adam Taylor, Lander University
Dr. Victor Zordan, Clemson University

Chairman Hofferth convened the meeting at 12:15 p.m. and welcomed all in attendance. It was confirmed that the meeting was being held in compliance with the Freedom of Information Act.

1. Introductions

Elizabeth Jablonski

Ms. Jablonski announced the names of the guests in attendance.

A motion was made (Munns), seconded (Settlemyer), and carried to go into Executive Session for the purpose of discussing personnel and legal matters.

No action was required as a result of the Executive Session. The regular business meeting reconvened at approximately 1:10 p.m.

Ms. Jablonski announced the names of the guests in attendance as listed above.

2. Approval of Minutes

Tim Hofferth

A **motion** was made (Munns), **seconded** (Love), and **carried** to approve the minutes of the November 3, 2016 CHE meeting.

3. Presentation

Rich Cosentino

Dr. Cosentino gave an informative presentation (**Attachment I**) which discussed the challenges of creating and maintaining growth at a four-year institution. He showcased the success that Lander University had in the increase of applications in one year along with plans to continue growing the university in the future.

4. Chairman's Report

Tim Hofferth

Chairman Hofferth provided an update regarding his meetings with the public college and university Presidents to discuss the Financial Indicator Matrices. He noted that the meetings were beneficial for all involved and that there were items discussed that would better CHE's relationship with its institutional partners.

Chairman Hofferth asked Mr. Glenn to have information needed for CHE's legislative budget request ready as soon as possible, which included 1) the SWOT book (Strengths, Weaknesses, Opportunities, Threats); 2) all CHE monthly updates; 3) all press releases; and 4) the question and answer document which was sent to members of the Joint Bond Review Committee following its October 2016 meeting.

Chairman Hofferth informed the commissioners and guests that a draft version of the Public Agenda was expected to be released for public and partner commentary in the future. He praised the Ad Hoc Subcommittee for their work and spoke to the importance of having a Public Agenda for the betterment of higher education in South Carolina.

5. Vice Chair's Report

Dianne Kuhl

Vice Chair Kuhl reported that CHE's website redesign process was going to be able to move forward. A focus group for students was being explored as a way to ensure the website would be user-friendly for both students and universities.

As Commissioner Love needed to leave the meeting early due to additional commitments, Vice Chair Kuhl asked Commission members if it would be the will of the body to address her agenda items immediately following the Vice Chair's report. A **motion** was made (Horne), **seconded** (Settlemyer), and **approved** to move items 7.05 and 7.06 to the next item on the agenda.

7.05 Report of Special Ad Hoc Subcommittee—Public Agenda

Allison Dean Love

Commissioner Love suggested that logistics be established in order to better structure meetings to allow for more participation by members, as Commissioners on multiple committees had to split time between meetings that morning. In the subcommittee's meeting, comments from members regarding the initial draft of the public

agenda were discussed, which resulted in members establishing a need to align strategies for workforce projections and an educational attainment goal. A deadline to receive member commentary was set for the following week and a tentative educational attainment goal was expected to be adopted by the January 5th CHE meeting. Institutional presidents and the public, as well as members of the PreK-12, media, and private business sectors were invited to give input on the agenda once the document was ready to be made public. To begin the process of collecting critique and suggestions, letters from Commissioner Love were expected to be sent to all presidents by the end of the week inviting their expertise on the document.

Chairman Hofferth restated the need and importance of having a public agenda, which was mentioned by MUSC's President, Dr. Cole, during a meeting held prior to the CHE meeting. President Pastides, from the University of South Carolina, gave the meeting that morning an "A++" grade, which he planned to report to Senator Courson later in the day. Commissioner Lynn asked Chairman Hofferth to file a similar meeting report with Senator Courson as well.

7.06 Report of Special Ad Hoc Subcommittee—Executive Director Search Allison Dean Love

Commissioner Love referenced her suggestion from the November 3rd CHE meeting in which she encouraged all Commissioners to continue to think about the process of selecting an Executive Director and President. She shared that one Commissioner had recently recommended a potential candidate, who was then contacted. No further contact had occurred since the initial outreach. Commissioner Love reminded Commissioners to continue to make recommendations, speak to people regarding the position, and consider the path moving forward for the Executive Director and President position.

Upon being asked for further instruction, Chairman Hofferth provided an update on the current standing of the Executive Director and President search which included: 1) the hiring of a Chief Financial Officer in the near future, which would relieve a large amount of work from Mr. Glenn; 2) the outstanding job Mr. Glenn has done during his time serving as the Interim Executive Director as he understands the programmatic and financial needs of CHE and had put staff in place to best serve those needs and; 3) that Mr. Glenn is the right person for the position right now, therefore filling key positions within CHE should be the main focus.

6. Interim Executive Director's Report Gary Glenn

Regarding staffing, Mr. Glenn introduced a new Academic Affairs Program Manager, Dr. Kimberly Walker. He also introduced Nora Jackson, the newborn daughter of Mr. Michael Jackson, Program Manager for the GEAR UP program. A reminder was given to all in attendance of CHE's involvement with the Families Helping Families organization, which allows for the sponsorship of a family for Christmas. Final donations were to be collected after the meeting.

7. Committee Reports

7.01 Report of the Executive Committee Tim Hofferth

The committee had no report.

7.02 Report of Committee on Academic Affairs and Licensing Terrye Seckinger

CONSENT AGENDA

A. Program Proposals

1. Clemson University, M.S., Digital Production Arts
2. Central Carolina Technical College; Greenville Technical College; Piedmont Technical College; Tri-County Technical College: A.A.S., Engineering Design Technology

B. Consideration of Request for Amendment to Existing License to Add New Site

1. Embry-Riddle Aeronautical University, New Site in North Charleston:
A.S. in (1) Aeronautics and (2) Technical Management;
B.S. in (1) Aeronautics, (2) Aviation Maintenance, and (3) Technical Management; and
M.S. in Aeronautics.

C. Other Business (For Information, No Action Required)

1. New Federal *Improving Teacher Quality* Competitive Grants Awards, FY 2016-17

Commissioner Seckinger explained that the Embry-Riddle Aeronautical University request stemmed from stakeholders in the business community, such as Boeing in Charleston, interested in bringing additional aeronautical programs to South Carolina. Two programs suggested by Embry-Riddle are being offered in the state already. Therefore, the A.S. in Aviation Maintenance and the M.S. in Management and Program Management were withheld from the consent agenda to see if collaboration could occur between the schools already offering the programs or whether the programs were different enough to allow for approval at a later time. The consent agenda was brought before the full CHE board as a **motion** from the committee and **passed** unanimously.

CHE staff member, Dr. Paula Gregg, explained the new Federal *Improving Teacher Quality* competitive grants awards for Fiscal Year 2016-17. She explained that FY 2016-17 would be the last year of the grants as it was created through the No Child Left Behind act, which had been repealed by Congress in its 2016 session. The grants were developed to foster a partnership between arts and sciences faculty to improve teachers' content knowledge. Commissioner Horne asked if there would be any expectation that the grants would reemerge in the future. Dr. Gregg stated that departments of education had the option of working with institutions to ensure the same level of professional development still occurred.

7.03 Report of Committee on Access & Equity and Student Services

Jennifer Settlemyer

The committee had no report.

7.04 Report of Committee on Finance and Facilities

Dianne Kuhl

CONSENT AGENDA

A. Interim Capital Projects

- | | | |
|---------------------------------------|---|--|
| 1. The Citadel | - | Boat Center Redevelopment
<i>Establish Construction Budget</i> |
| 2. Horry Georgetown Technical College | - | Acquisition of Construction Trades Building (Conway)
<i>Final Building & Land Acquisition</i> |

B. Lease Approval

- | | | |
|---------------------------------|---|--|
| 1. University of South Carolina | - | Park Place Columbia Student Housing
<i>New Lease Approval</i> |
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C. Other Business (For Information, No Action Required)

1. List of Capital Projects and Leases Processed by Staff for November
2. Other

Commissioner Kuhl reported that the Citadel's Boat Center Redevelopment project was entirely donor-funded and would generate revenue as the new building would provide opportunities for use by the community. The University of South Carolina lease approval involved a lack of dormitory space to house students and the difficulty of creating new buildings in the center of a city. USC negotiated a deal to replace two-thirds of a private housing facility with student space handled by the university. A robust discussion occurred in the Finance and Facilities committee meeting prior to the CHE meeting which centered around whether the agreement would work. It was subsequently determined that the agreement would be beneficial to students. The consent agenda was brought before the full CHE board as a **motion** from the committee and **passed** unanimously.

The list of capital projects and leases was not addressed in the committee meeting due to time constraints. Therefore, Mr. Glenn provided a brief overview of the report to the full CHE board, which consisted of a small number of capital projects and leases approved by staff as a part of CPIP or by legislation through the Capital Reserve Fund.

Commissioner Kuhl then addressed Finance and Facilities meetings as well as questions regarding changes in the process of Phase I and Phase II requests. For meetings, there would be increased staff presentation in order to provide more information. Instead of giving a summary of items, staff will now provide information in full including notable portions of projects as well as areas of concern. A significant change in the Phase I and Phase II process was being made, wherein the two Phases for consideration/approval purposes will be separated. In the past, Phase I was received and it was assumed Phase II would follow in materially the same manner. With the change, Phase I will now be received and once approved, followed by members of the Finance Committee or staff returning specific matrix items which will be specifically considered when the project returns for Phase II. In doing the process this way, Phase I would be used to tell institutions what the Commissioners are looking to see when Phase II is brought back. Not all items on the matrix, which was downsized from sixteen items to thirteen items, would be anticipated to be relevant for every project. Phase II vetting would be more thorough, therefore institutions would need to plan accordingly for two meetings before potential Phase II approval instead of one meeting for deadline purposes.

Implementation of the financial indicator matrices is expected to be February 1, 2017. Commissioner Kuhl talked with Dr. Fred Carter from Francis Marion University, who agreed to conduct a training session for Commissioners and guests on the matrix. The meeting date will be published ahead of time and all members and guests will be invited to attend. Commissioner Kuhl will be asking all universities to send information for the matrix to CHE with Presidents' signatures to ensure accountability and chain of command. She reminded institutions that not all items would be applicable for their respective projects and stated that it would be ideal for all information to be received at once. Commissioner Munns asked whether the information universities provided would be in addition to the Statistical Abstract or if the information would replace the abstract, to which Mr. Glenn replied that many ten-year trends in data were already collected by universities and pointed Commissioner Munns to a PowerPoint (**Attachment II**) which showed the information already collected versus information that needed to be obtained.

8. Other Business

For other business, Chairman Hofferth provided condolences on behalf of the Commission to the family of Dr. Max Lennon, former President of Clemson University, who passed away. He recognized the tremendous accomplishments of Dr. Lennon in higher education and for the state.

9. End of Business Meeting

A **motion** was made (Phillips), **seconded** (Kuhl), and **carried** to adjourn the meeting at 3:30 p.m.

Respectfully submitted,
Sarah R. Hearn
Sarah R. Hearn
Recording Secretary

Attachments (II)

**Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.*