

DRAFT

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

1122 Lady Street, Suite 300
Columbia, SC 29201

Minutes of the Meeting
November 7, 2013

Commission Members Attending

General John Finan, Chair
Dr. Bettie Rose Horne, Vice-chair
Ms. Elizabeth Jackson (phone)
Dr. Raghu Korrapati
Ms. Leah Moody (phone)
Admiral Charles Munns
Mr. Kim Phillips (phone)
Mr. Bill Scarborough
Dr. Jennifer Settlemyer
Mr. Hood Temple
Hon. Lewis Vaughn

Commission Members Absent

Ms. Natasha Hanna

Staff Attending

Dr. Richard Sutton, Executive Director
Dr. Argentini Anderson
Ms. Laura Belcher
Ms. Courtney Blake
Ms. Camille Brown
Mr. Michael Brown
Ms. Sandra Carr
Ms. Julie Carullo
Ms. Renea Eshleman
Mr. Gary Glenn
Ms. Lane Goodwin
Dr. Paula Gregg
Ms. Trena Houpp
Dr. MaryAnn Janosik
Ms. Beth Rogers
Ms. Tanya Rogers
Dr. Karen Woodfaulk

Guests

Dr. Nadim Aziz, Clemson University (phone)
Ms. Lynn Braziel, SC Technical College System
Mr. Dwight Cauthen Silver Crescent, LLC
Dr. Kathy Coleman, Clemson University
Mr. Gary Cosgrove, Southeastern Institute
Mr. Tim Drueke, Winthrop University
Dr. Frederick Evans, SC State University
Ms. Lyn Ferguson, SC Technical College System
Dr. Kris Finnigan, USC Columbia
Ms. Janelle Forgeng, Florence, SC
Mr. Reginald Greene, Southeastern Institute
Mr. Asher Haines, Southeastern Institute
Mr. John Huston, Southeastern Institute
Dr. Charles Harrington, USC Upstate
Dr. Jim Hudgins, SC Technical College System
Dr. Debra Jackson, Clemson University (phone)
Ms. Nancy Jeter, SC State University
Mr. Mike LeFever, SC Independent Colleges
& Universities
Mr. John McEntire, Clemson University
Dr. Tara McNealy, The Citadel
Mr. Graham Neff, Clemson University
Mr. Allyn Powell, SC Budget & Control Board
Mr. Dan Radakovich, Clemson University
Dr. Charles Spell, SC State University
Mr. Adam Taylor, Lander University
Dr. Reinell Thomas-Myers, SC State University

The meeting was held in accordance with the Freedom of Information Act.

1. Introductions

- Courtney Blake

Ms. Blake recorded and announced the names of all those in attendance as listed above.

Following the introductions, Chairman Finan offered comments of sympathy on the recent passing of Mr. Steve Morrison, husband of the CHE's former Director of Academic Affairs & Licensing, Dr. Gail Morrison. He also welcomed and introduced Dr. MaryAnn Janosik who had come on board as the CHE's Director of Academic Affairs & Licensing on November 1, 2013. Chairman Finan also welcomed Dr. Jim Hudgins, who is serving in the capacity of Interim Director of the SC Technical College System. Dr. Hudgins commented briefly on the selection of a new President of the Technical College of the Lowcountry as well as on the status and outcome of two programs approved previously by the CHE, a Master's program in Higher Education and Business Administration and a graduate certificate program in Higher Education Leadership, both offered at the University of South Carolina.

2. Approval of Minutes

- John Finan

A **motion** was made (Temple), **seconded** (Scarborough) to approve the minutes of the October 3, 2013, CHE meeting.

3. Chairman's Report

- John Finan

Commissioner Horne provided the Chairman's report for Chairman Finan, who had been unavailable at the time of the October 29 Executive Committee meeting. Commissioner Horne stated that this meeting's agenda had been prepared and reviewed at the October 29 Executive Committee meeting as had the proposed 2014 CHE meeting calendar. Dr. Sutton commented briefly on the content of that proposed calendar, a copy of which may be found in **Attachment I**. In response to Commissioner Munns' question about whether the regularly scheduled dates of the 2014 CHE Committee meetings may change, Dr. Sutton explained that they might depending upon when information would need to get the appropriate approvals from Committees in order to bring related documents forward to the full Commission for consideration. The proposed 2014 CHE meeting calendar was then brought to the full Commission in the form of a **motion** from the Executive Committee, which was **seconded** (Munns), voted on, and **carried**.

4. Report of the Executive Director

- Richard Sutton

Dr. Sutton reported on his work as Executive Director since the October 3, 2013, CHE meeting. He provided information about a new plan of operation for the CHE as an agency with a revised organization and the goal of becoming a purpose driven state government commission that is fully responsive to concerns and issues. A copy of the revised CHE agency structure distributed to Commissioners may be found in **Attachment II**. Dr. Sutton also delivered information about current activities taking place as well as those projected for the near future. In addition, Dr. Sutton reported that Chairman Finan had been selected to receive the Sgt. William Jasper Freedom Award at the SC Chamber of Commerce Summit on November 14. A complete copy of Dr. Sutton's remarks may be found in **Attachment III**. In response to Commissioner Munns' question about whether the CHE Committees would need to be reviewed in order to be aligned with the new CHE staff organization, Dr. Sutton stated that would take place at the discretion of the Commission. Chairman Finan then recommend that Commissioners take time to review the new structure and provide him with feedback after which decisions about possibly changing the CHE Committee structures would be made.

5. Legislative Report

- Julie Carullo

Ms. Carullo reported that the Board of Economic Advisors (BEA) had met on October 30 and developed its preliminary estimate for the FY 2014-15 budget year. She stated that the BEA will meet again on November 18 at which time they may revisit their forecast and possibly make adjustments. With regard to legislation pertaining to higher education, Ms. Carullo provided a list of legislation that remained on the calendar at the end of the 2013 Legislative Session and may be considered in the upcoming year. She also reported that prefile dates for new legislation in the House and Senate are December 3 and December 10. Ms. Carullo stated it is anticipated that the Governor will release her Executive Budget in early January 2014. She provided information on an upcoming meeting where the CHE staff will be presenting information to a special subcommittee on K-16 building needs and utilization.

Ms. Carullo also reported on the status of three reports due to the Governor and/or General Assembly in early December and early January relating to: 1) an inventory of state-mandated reporting; 2) the award of scholarships during summer; and 3) and parity funding. A copy of Ms. Carullo's report and handout may be found in **Attachment IV**.

During the course of Ms. Carullo's report, brief discussion took place about the report related to the award of scholarships during summer. It was stated that the purpose of this report is to provide information on and make recommendations about the fiscal impact of awarding merit scholarships in the summer for students at institutions throughout the state. Discussion reflected that the concept of providing summer scholarships closely aligns with CHE's initiative to promote student affordability by facilitating degree completion in a shorter period of time. Dr. Sutton stated that this report would be circulated among the Commissioners for their review prior to being submitted to the Governor on December 1. Commissioner Munns inquired as to whether the Commission would take a position on any of the legislation to be considered during the 2014 Legislative Session. Discussion took place about the Commission prioritizing legislation to advocate for and developing a formal process by which to accomplish this with the objective being to express the Commission's advocacy with a unified voice. It was agreed upon that a committee structure should be created to vet legislative items and bring back to the full Commission for consideration recommended priorities and actions. It was decided that the Executive Committee would consider this as a topic at its next regularly scheduled meeting prior to the December 5 CHE meeting.

6. CHE Strategic Planning

- Richard Sutton

Dr. Sutton delivered a summary presentation of the outcome of the Commission's October 13-14 retreat meeting. Four key issues were prioritized at the retreat as were corresponding action items, details about which about which may be found in **Attachment V**.

In response to Commissioner Vaughn's question about CHE staffing and what changes may need to be made as a result of the action items developed at the retreat, Dr. Sutton stated that staff workload would most likely increase, but decisions would also be made about what tasks and responsibilities are no longer necessary. Dr. Sutton also stated that no new positions had been requested in the CHE's FY 2014-15 budget request, though such a request may be made in the CHE's budget request for FY 2015-16 after work begins to implement the prioritized items and personnel needs are re-assessed. Commissioner Horne commended Dr. Sutton for his outstanding and comprehensive work in determining needs and evaluating resources of the CHE in his less than six months as the agency's Executive Director. In response to Commissioner Vaughn's recommendation that a full-time person be hired to audit and evaluate the programs at the colleges and universities, Dr. Sutton replied that there are two funded positions waiting to be filled in the CHE's academic program area. Chairman Finan concluded the discussion by taking the opportunity to publicly thank Dr. Sutton and the CHE staff as well as the CHE Commissioners for planning and participating in the October 13-14 Commissioners' Retreat.

7. Committee Reports

7.01 Report of the Executive Committee

- John Finan

The report of the Executive Committee had been delivered during the Chairman's Report

7.02 Report of the Committee on Academic Affairs and Licensing

- Bettie Rose Horne

CONSENT AGENDA

A. Consideration of Application for Initial License

1. A.A.S., Health Information Management, Medical Assisting, and Occupational Therapy Assistant, Southeastern Institute, Charleston and Columbia

Commissioner Horne reported that additional questions has been asked of and satisfactorily answered by the Southeastern Institute about their application for initial license as referenced in **Agenda Item 7.02A**, details about which may be found in **Attachment VI**. She stated further that this item was brought by consent agenda to the full Commission for approval. Commissioner Temple **seconded** the **motion** brought forth by the Committee, after which **Agenda Item 7.04A** was then **voted on and approved**. Commissioner Munns thanked Southeastern Institute for their very detailed and elaborate answers to the CHE's additional questions.

7.03 Report of Committee on Access & Equity and Student Services

- Hood Temple

CONSENT AGENDA

A. Consideration of FY 2014-15 Appropriation Request for the Center for Educator Recruitment, Retention, & Advancement and FY 2013-13 Annual Report EIA-Funded Teacher Recruitment Project:

1. SC Program for the Recruitment & Retention of Minority Teachers (PRRMT): SC State University

Commissioner Temple stated that **Agenda Item 7.03A**, details about which may be found in **Attachment VII**, was brought by consent agenda to the full Commission for approval with a conditional status that the program be examined again in a year's time to see if recommended benchmarks have been met. Commissioner Temple complimented Dr. Woodfaulk for the quality and competency of her work with the CHE as well with regard to this particular program. He provided information on the background and history of the SC PRRMT program, the purpose of which is to identify and recruit non-traditional candidates into the teaching profession. He stated further that discussions with staff at SC State University had led to a carefully constructed plan to have the program offered at 13 sites throughout the state by FY 2017-18 and to recruit additional students each year as well. Brief discussion took place about the possibility of examining the progress of the program after six months had elapsed. Commissioner Temple stated that a year would provide a better time frame in order to determine whether the now established benchmarks were being met. Commissioner Horne expressed her strong support for the program and applauded the efforts to examine its progress carefully, stating she looked forward to next year's report. Commissioner Munns inquired as to whether the conditional review included a focus on ways to improve retention. Dr. Charles Spell responded that passing the Praxis test has traditionally been a stumbling block for these students. He stated further that the newly constructed plan for the SC PRRMT program includes strengthening student preparation for the Praxis test which should greatly increase student retention and graduation. Commissioner Vaughn suggested that a review of the progress made on the specific goals of the SC PRRMT program might take place in six months. Following brief discussion, Commissioner Temple stated that a Dr. Woodfaulk would be carefully and regularly reviewing this program and that a six month progress report on its status could be brought to the full Commission for their review.

Commissioner Horne **seconded** the **motion** brought forth by the Committee after which **Agenda Item 7.03A was voted on and approved.**

7.04 Report of Committee on Finance and Facilities

- Y. W. Scarborough

CONSENT AGENDA

A. Interim Capital Projects

- | | | |
|---------------------------------------|---|--|
| 1. Clemson University | - | Freeman Hall Expansion |
| | - | Kingsmore Stadium Addition |
| 2. Medical University of SC | - | Thurmond Gazes Building 2 nd Floor Renovation |
| 3. The Citadel | - | Johnson Hagood Stadium Structural Repairs |
| 4. Horry-Georgetown Technical College | - | New Culinary Arts Building – Grand Strand Campus |
| 5. Piedmont Technical College | - | Event Center Breakout Building Construction & N Building Exterior Renovations |

**B. List of Capital Projects & Leases Processed by Staff for October 2013
(For Information, No Action Required)**

Commissioner Scarborough reported that the Committee on Finance & Facilities had met earlier in the morning to consider **Agenda Items 7.04 A and B** as listed above and described in detail in **Attachment VIII.**

Commissioner Scarborough provided brief descriptions of **Agenda Items 7.04 A and B**, after which he stated the Committee had approved these items and brought them to the full Commission for approval. **Agenda Items 7.04 A and B** were then **voted on and approved.**

8. Other Business

There was no other business to consider

9. Adjournment of Business Meeting

The Commission adjourned its business portion of the meeting at approximately 11:45 a.m.

Respectfully submitted,
Beth B. Rogers
Beth B. Rogers
Recording Secretary

Attachments (I -VIII)

*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.