



# South Carolina Commission on Higher Education

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Dr. Richard C. Sutton  
Executive Director

**TO:** Admiral Charles L. Munns, Chair, and Members, Ms. Terrye Seckinger, and Ms. Dianne Kuhl, Committee on Governmental & Administrative Affairs

**FROM:** Julie Carullo, Deputy Executive Director for Administration/  
Director of External Affairs

**DATE:** March 23, 2015

**RE:** Meeting of the Committee on Governmental & Administrative Affairs,  
April 2, 2015

The Committee on Governmental & Administrative Affairs (GAAC) is scheduled to meet on **Thursday, April 2, at 1:00 p.m. in the SC Commission on Higher Education's Small 3<sup>rd</sup> Floor Conference Room.** The meeting is scheduled following the full Commission meeting earlier in the day. If the full Commission meeting is not adjourned until 1:00 pm or later, the GAAC meeting will take place 30 minutes upon adjournment of the Commission meeting.

An agenda and materials are attached.

If you have questions, please contact me at (803) 737-2292.

*Enclosures*

*cc: Chairman John Finan and Members of the Commission  
Dr. Richard Sutton, Executive Director, and Executive Leadership Team*

**SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION**

**COMMITTEE ON GOVERNMENTAL AND ADMINISTRATIVE AFFAIRS**

**Small 3<sup>rd</sup> Floor Conference Room**

**1122 Lady Street, Columbia, SC 29201**

**1:00 p.m. (or 30 minutes upon adjournment, whichever is later)**

**April 2, 2015**

- 1) **Introductions**
- 2) **\* Approval of Minutes of February 2, 2015**
- 3) **Discussion, Review of CHE 2015 Legislative Agenda Advocacy Items and Legislative Update and Review for Consideration of Recommended CHE Action if applicable**
- 4) **Status Review of Policy Memos for Confidentiality and Licensure Default**
- 5) **\*\* Discussion and Consideration, Proposal for CHE Discussion of a Board Governance Model**
- 6) **Discussion, CHE Pending Events (e.g., Retreat, Trustee Conference, SC Chamber Competitiveness Agenda on Education August, 18, 2015, others)**
- 7) **Next Meetings**
  - a. **June 4, 2015, 1:00 pm**
  - b. **October 1, 2015, 1:00 pm**
- 8) **Other Business**
- 9) **Adjournment**

**\* Attachment**

**\*\* In process to be provided.**

***Pending Approval of the Committee***

**South Carolina Commission on Higher Education**  
**Committee on Governmental & Administrative Affairs (GAAC)**  
**Teleconference and availability Small 3<sup>rd</sup> Floor Conference Room**  
**1122 Lady Street, Suite 300, Columbia, SC 29201**  
**10:00 a.m. on February 2, 2015**

**Committee Members in Attendance:**

\*Admiral Charles Munns, Chair  
\*Ms. Diane Kuhl  
\*Ms. Terry Seckinger

**CHE Staff:**

Ms. Julie Carullo  
Dr. Richard Sutton  
Dr. Argentini Anderson  
Ms. Beth Rogers

*\*Attended via telephone*

Committee Chairman Charles Munns convened the meeting at approximately 10:00 a.m.

**1. Introduction**

**2. Approval of Minutes of October 2, 2014:**

Commissioner Seckinger moved and Commissioner Kuhl seconded a motion to approve the minutes of the October 2, 2014 meeting. The minutes were approved as recorded.

**3. Discussion, Process for Distribution of Stakeholder Communications: CHE Meeting Updates**

The committee briefly discussed their experience with communicating the Commissioner Updates that have been prepared following Commission meetings. With respect to the process for distribution, the Committee discussed its preference and agreed that Commissioners should continue to distribute Commissioner Updates individually to their respective constituencies as opposed to having Updates distributed by CHE staff.

**4. Discussion, CHE Legislative Agenda Advocacy Items, 2015 Session**

The committee discussed CHE's legislative agenda advocacy items and did not find it necessary to add items at this point to the two items identified at the Commission's September 2014 retreat. Briefly discussed was consideration of working with legislative committees before session and meetings of the Commission with presidents and institutional leadership in order to facilitate greater coordination. The statutory requirement of meeting with the presidents was discussed. The upcoming meeting in March should be carried out as planned with the Executive Director and presidents, and Commissioners will be invited. The committee agreed that it should propose for the Commission's annual calendar a meeting with the presidents.

**5. Discussion, Expectations regarding CHE Procedures**

The discussion was brought forward in light of recent items related to licensing regulation, non-compliance of an institution, and the need for clarification regarding staff responsibility in relation to the board. Commissioner Seckinger shared her thoughts on board governance policy citing two items that she found would have benefited by a broader confidentiality or statement of ethics of the board. It was suggested that having a policy statement would have avoided requests of Commissioners to sign confidentiality statements for particular cases that have arisen. There was

discussion about the development of an overarching governance policy framework for the Commission and whether that effort should proceed before particular policies are developed and implemented. Commissioner Seckinger offered to draft a framework proposal for consideration to include anticipated costs that would be provided to the committee for consideration prior to advancing the proposal to the full Commission. The committee then discussed particular issues with respect to policies of licensing and the need for a policy regarding staff responsibility when an institution is not in compliance. Issues of jurisdiction of GAAC and CAAL were discussed. It was discussed that GAAC is overarching, but that the subject matter committee would appropriately lead in development of policies within their purview. It was discussed that GAAC could initiate a review for policy development in a particular area if it saw a need by recommending or requesting review by the subject matter committee and possibly coordinating with the committee as the policy moved forward. It was also requested that the committee receive a complete set of statutory provisions for CHE and Ms. Carullo will compile and send the information.

After further discussion about policy development, the committee agreed to 1) request that Commissioner Seckinger proceed with drafting a confidentiality policy statement of the Commission for consideration of the committee and subsequently the Commission, 2) request that Commissioner Seckinger proceed as discussed with the development of a draft proposal regarding the broader consideration of the Commission's governance policy for review of the Committee prior to consideration of the Commission, and 3) recommend that the Committee on Academic Affairs and Licensing (CAAL) clarify staff responsibility with respect to licensure requirements and have Commissioner Kuhl coordinate with CAAL on behalf of GAAC as any policy is developed and moves forward to CAAL and the full Commission for consideration.

**6. Consideration of Next Meeting Dates**

Determination of Committee's next meeting dates will take place by email exchange. Phone meetings may also be scheduled as needed in addition to regularly scheduled Committee meetings.

**7. Other Business**

Chair Munns commented on the upcoming meeting of the technical college commissioners that may be of interest and noted the recent report staff submitted for the new oversight requirements of the state as a ready reference about CHE. Ms. Carullo will send details to the Commission. He also commented on the newly formed House Education K-12 Policy and Reform committee that would be meeting soon and requested that staff follow the developments as they may discuss higher education.

**8. Adjournment**

There being no other business, the meeting was adjourned at approximately 11:25 a.m.