

**South Carolina Commission on Higher Education  
Committee on Governmental & Administrative Affairs  
Palmetto Conference Room  
1122 Lady Street, Suite 300, Columbia, SC 29201  
8:30 am  
September 3, 2015**

**Committee Members in Attendance:**

Admiral Charles Munns, Chair  
Mr. Tim Hofferth  
Ms. Diane Kuhl  
Mr. Clark Parker  
Ms. Terrye Seckinger (by phone)  
Dr. Jennifer Settlemyer

**Others in Attendance:**

Dr. Argentini Anderson, CHE  
Ms. Saundra Carr, CHE  
Ms. Julie Carullo, CHE  
Ms. Renea Eshleman, CHE  
Mr. Gary Glenn, CHE  
Ms. Allison Dean Love, Commissioner  
Ms. Tanya Rogers, CHE  
Ms. Trena Houpp, CHE  
Mr. Will Jordan, Sowell Gray  
Ms. Amy Hill, Sowell Gray

Chair Admiral Munns called the meeting to order at 8:31 am.

**1. Introductions**

**2. Approval of minutes of June 4, 2015**

It was moved by Commissioner Parker, seconded by Commissioner Hofferth and voted to accept the minutes.

**3. Discussion, Review of CHE Authorities**

Chair Munns distributed a diagram as a working template for discussion of activities and as related to the review of CHE's authorities. Chair Munns shared that he believes the authority/responsibility memo could serve three purposes:

- Provide for an activity assessment to show responsibilities that the Commission is doing, that it should not be doing, or vice versa.
- Inform briefs that may inform or be requested by the General Assembly
- Aid in development of position papers on various areas of CHE initiatives

He also raised for discussion consideration of what action was needed once the responsibility memo is completed. Chair Munns suggested that the Commission consider what goals it wants to achieve and for what purpose and then look at those goals along with the responsibility memo and determine

## *Pending Approval of the Committee*

whether or not the Commission has the authority to do those things. He also suggested that the committee have position papers on topics such as academic program reviews, capital approvals, fiscal assessments, and new initiatives, as determined, to be completed.

After discussion regarding the Chair Munns's suggestions regarding the position papers, process and assessment, the committee went into executive session to include CHE staff for purposes of receiving legal advice from attorney Ms. Amy Hill regarding the review of CHE's authorities.

After coming out of executive session, Chair Munns reviewed the committee's action items as follows:

- By September 15 committee members should send, to Ms. Carullo, questions and comments stemming from Governmental and Administrative Affairs Committee review of Ms. Hill's responsibility memo that was discussed in executive session. The questions and comments should include a copy to Ms. Hill, as discussed. Ms. Carullo will coordinate with Ms. Hill in seeking responses.
- Committee members should nominate a few big issues that the Committee may decide to address through position papers. The paper would lead to staff actions and inclusion in the policy manual. The items would be considered in October. The goal is to have an agreed upon list of top three priorities for position papers. The paper would lead to staff actions and inclusion in the policy manual as appropriate.
- CHE staff will conduct an activity assessment in comparison to Ms. Hill's responsibility memo.
- Chair Munns will draft the first iteration of a position paper addressing academic program reviews as a template for consideration.

#### **4. Discussion of 2016 Strategy for Legislative Items**

- a. **Bond Bill**
- b. **State Authorization Reciprocity Agreement (pending outcome of item as considered by CHE at its September 3<sup>rd</sup> meeting)**
- c. **Other**

Agenda Item 4 was not taken up due to time constraints.

#### **5. Next Meetings and Review of Meeting Schedule**

##### **a. October 1, 2015**

It was decided that since Chair Munns will not be available for the October 1, 2015 meeting the committee will meet briefly in October as scheduled in order to review the questions and comments provided to Ms. Carullo and to identify the top three priorities for position papers. Ms. Terrye Seckinger, the committee's vice chair, will preside over the meeting in Chair Munns absence.

#### **6. Other Business**

#### **7. Adjournment**

There being no other business, the meeting was adjourned at approximately 9:21 a.m.